**College Name : 2803, Bhopal Govt Sarojini Naidu Girls P G College**

**Submit Status : Submitted**

**Academic and Administrative Audit (AAA) - 2021    (कुल प्राप्तांक : 314/450)**

**Section 1: Curricular aspects    (प्राप्तांक : 87/100)**

| क्रमांक | विवरण | | | | प्राप्तांक |
|---|---|---|---|---|---|
| 1. | **Do the HEI have an academic calendar?**<br><br>◉ Yes  ○ No<br><br>**Documents to be uploaded as evidence**<br>**1.Copy of academic calendar**<br>**2.Timetable for the year** | | | | 5 |
| 2,<br>3,<br>4. | **Give the details of students enrolled against the seats in each program/course for academic year 2019-20.** | | | | 2: 5<br>3: 5<br>4: 4 |
| | S.No | Program | NoSeats | NoEnrollment | |
| | 1 | M. Sc. Home Science | 64 | 43 | |
| | 2 | PG Diploma | 63 | 5 | |
| | 3 | M. Phill | 39 | 10 | |
| | 4 | M. Sc. | 157 | 132 | |
| | 5 | M. Lib | 23 | 17 | |
| | 6 | M. Com. | 82 | 82 | |
| | 7 | M. A. | 555 | 344 | |
| | 8 | B. Lib | 23 | 20 | |
| | 9 | B.H.Sc. | 119 | 65 | |
| | 10 | B.Sc. | 542 | 497 | |
| | 11 | B.C.A. | 46 | 36 | |
| | 12 | B.Com. | 712 | 710 | |
| | 13 | B.A. | 528 | 528 | |
| | | **Total** | **2953** | **2489 (84%)** | |
| | **Documents to be uploaded as evidence**<br>**3. List and details of programs/courses and subjects**<br>**4. Seat Confirmation certificate (Sanctioned Seat)**<br>**5. Admission list duly signed by the Principal** | | | | |
| 5. | **Give the number of courses in which CBCS / Elective Courses is implemented in the HEIs**<br>**15**<br><br>**Documents to be uploaded as evidence**<br>**6. List of courses and curriculum design of CBCS / Elective courses**<br>**7. Ratio of CBCS / Elective courses against the total courses offered** | | | | 10 |
| 6. | **Give the number of Value added/ certificate/ diploma/ add-on courses offered with more than 30 contact hours in last 5 years under various programs?**<br>**7**<br><br>**Documents to be uploaded as evidence** | | | | 5 |

| क्रमांक | विवरण | प्राप्तांक |
|---|---|---|
|  | **8. List of courses and curriculum design of Certificate courses**<br>**9. Ratio of certificate or add-on courses against total number of courses offered** |  |
| **7.** | **Which are the most popular add-on/certificate courses offered? (Courses where there are 60% or more students against the planned seats)**<br><br>| S.No | Program | Course | No.of Seats | No.of Enrollment |<br>|---|---|---|---|---|<br>| 1 | Vermicomposting An Ecofriendly Venture for Entrepreneurship Development | Certificate Course in Vermicomposting An Ecofriendly Venture for Entrepreneurship Development | 30 | 19 |<br>| 2 | Cambridge assessment English Training programme | B1 Lingua Skill Certificate | 77 | 67 |<br>| 3 | Spoken English Tutorial By IIT, Mumbai | Spoken English Tutorial | 650 | 650 |<br><br>**Documents to be uploaded as evidence**<br>**10. List of courses and curriculum**<br>**11. Ratio of popular courses against the total certificate / add-on courses offered** | **3** |
| **8.** | **How many courses are offered that include experiential learning through project work/field work/internship during last five years?**<br>**134**<br><br>**Documents to be uploaded as evidence**<br>**12. List of courses and curriculum**<br>**13. Ratio of courses with experiential learning against total number of courses** | **10** |
| **9.** | **How many MoUs does the HEI have with organisation/industry/NGOs for internship/ projects/Job oriented courses /skill training?**<br>**21**<br><br>**Documents to be uploaded as evidence**<br>**14. List of MoUs and details of duration , purpose and activities under the MoUs** | **10** |
| **10.** | **Is there a formal mechanism for taking feedback from students and parents on their satisfaction in academic practices of the HEI?**<br><br>◉ Yes　○ No<br><br>**Documents to be uploaded as evidence**<br>**15. Survey questionnaires and collected data** | **5** |
| **11.** | **Is the feedback received from above mechanism analysed for taking corrective actions?**<br><br>◉ Yes　○ No<br><br>**Documents to be uploaded as evidence**<br>**16. Reports developed in the past** | **5** |
| **12.** | **Give the Number of Student Development Programmes organized during last 5years in form of Lectures/ workshop/ training.** | **5** |

| क्रमांक | विवरण | प्राप्तांक |
|---|---|---|
| | **10**<br><br>**Documents to be uploaded as evidence**<br>**17. Brochures, Event Summary, Photos** | |
| **13.** | **Did the HEI conduct SWOC analysis in every academic session**<br>◉ Yes - Every Year    ○ Yes - Once in Two Years    ○ Yes - Once in Every 5 Years    ○ No<br><br>**Documents to be uploaded as evidence**<br>**18. Details of SWOC analysis with action plan for improvement.** | **15** |
| **14.** | **Any specific curricular aspect of the HEI which might considered as best practice maybe highlighted?**<br>**For the students with special needs special curriculum enrichment is envisaged by the institution through creation of audio visual learning content viz. CDs and a specially dedicated higher education for persons with special needs, cell for the same. College having an autonomous status has twenty percent teaching content enrichment subject to the approval of Board of Studies. The curriculum of all the courses of the Institution is designed in such a way that students are orientated for the industry and job market and are job ready after completion of their courses through Job oriented project work. Another important curricular enhancement initiative is usage of ICT tools and innovative ICT based teaching methods more so during pandemic times.**<br><br>**Value Addition in curriculum**<br>**Value addition in curriculum through certification courses by various departments of the college was successfully conducted in Python C Java software training Basics of computer Libre office Impress CALC for inculcation of good English language skills B1 lingua skill certification course by Cambridge University UK in Vermiculture and eco friendly venture Medicinal plants Cultivation and processing, on Tours and tourism in PCB fabrication and circuit designing and on Tally software and multimedia**<br><br>**Expected Learning Outcome from the modified curriculum or related practices**<br>**The modified curriculum was always aligned with the objectives of increasing the knowledge base and incorporate the recent changes brought out by recent researches in that field and besides that inculcating basic values and impressive personality traits that could bring about all round development in the students and make them employment ready. The faculty of Science, Arts, Commerce and Home Science have strive to design and evolve their curriculum that can bring about sound logical and reasoning power and enhancement of IQ and build Analytical skills and decision making power along with the development of human ethical and ethical values.**<br><br>**Employability enhancement through this new curriculum.**<br>**Employability enhancement was the basic objective of the aforementioned value addittion courses. The students were not only provided with know how of advancements and research in their subjects but also with hands on training on the recent tools and equipments. They are also trained to make the use of information and Communication Technology. students are given an exposure of jobs simulated conditions through job oriented project work which enable the students to adapt themselves as per vocational needs and they can even setup** | **-** |

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| | Enterprise of their own. | |

## Section 2 : Teaching- Learning and Evaluation    (प्राप्तांक : 62/100)

| क्रमांक | विवरण | प्राप्तांक |
|---|---|---|
| **1.** | **Give the Category wise Students profile in the HEI last 5 years against the sanctioned seats?** <table><tr><td rowspan="2">S.No</td><td rowspan="2">Category</td><td colspan="2">Year 2015-16</td><td colspan="2">Year 2016-17</td><td colspan="2">Year 2017-18</td><td colspan="2">Year 2018-19</td><td colspan="2">Year 2019-20</td></tr><tr><td>M</td><td>F</td><td>M</td><td>F</td><td>M</td><td>F</td><td>M</td><td>F</td><td>M</td><td>F</td></tr><tr><td>1</td><td>General</td><td>0</td><td>1681</td><td>0</td><td>2005</td><td>0</td><td>2022</td><td>0</td><td>2467</td><td>0</td><td>2488</td></tr><tr><td>2</td><td>OBC</td><td>0</td><td>1160</td><td>0</td><td>1027</td><td>0</td><td>1160</td><td>0</td><td>1194</td><td>0</td><td>1897</td></tr><tr><td>3</td><td>ST</td><td>0</td><td>294</td><td>0</td><td>294</td><td>0</td><td>294</td><td>0</td><td>306</td><td>0</td><td>312</td></tr><tr><td>4</td><td>SC</td><td>0</td><td>744</td><td>0</td><td>700</td><td>0</td><td>744</td><td>0</td><td>786</td><td>0</td><td>766</td></tr></table> **\*M-Male, \*F-Female** <br> **Documents to be uploaded as evidence** <br> **1. Number of students admitted under each category (List duly signed by the Principal)** | **5** |
| **2.** | **Profile of all faculty members of the institution, gender-wise, caste-wise and qualification wise(including guest faculty)** <table><tr><td colspan="5">Sanctioned Position</td></tr><tr><td colspan="3">Teaching faculty</td><td rowspan="2">Non-teaching staff</td><td rowspan="2">Technical staff</td></tr><tr><td>Professor</td><td>Associate Professor</td><td>Assistant Professor</td></tr><tr><td>15</td><td>0</td><td>94</td><td>19</td><td>28</td></tr></table> <table><tr><td colspan="7">Working Position</td></tr><tr><td colspan="5">Teaching faculty</td><td rowspan="2">Non-teaching staff</td><td rowspan="2">Technical staff</td></tr><tr><td>Professor</td><td>Associate Professor</td><td>Assistant Professor</td><td>Guest Faculty</td><td>Guest Faculty - Janbhagidari</td></tr><tr><td>9</td><td>0</td><td>99</td><td>29</td><td>0</td><td>21</td><td>19</td></tr></table> **Teching Staff Working Percentage : 125%** <br> **Documents to be uploaded as evidence** <br> **2. Number of faculty members** | **5** |
| **3.** | **What is the faculty members : student ratio in the HEI?** <br> **39 : 1** <br><br> **Documents to be uploaded as evidence** <br> **3. Total number of faculty members against students (Teachers will include guest faculty who have worked for one complete academic session)** | **2** |

| क्रमांक | विवरण | प्राप्तांक |
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| 4. | Does your HEI conduct remedial classes for weaker students? If yes, how many classes were conducted and how many students have been benefited<br>**Total No. of classes 111**<br>**Total No. of student 88**<br><br>**Documents to be uploaded as evidence**<br>**4. Details of subjects , number of classes , duration , number of students who attended , any special feature of the remedial classes at the HEI** | 5 |
| 5. | Do the teachers of HEI use ICT based tools (smart/interactive boards, computer labs, google meet/google classroom / zoom/MS Team/Cisco WebEx) for teaching? Name them.<br>◉ Yes - Use all interactive boards/smart classes, online tools and e modules for assessment    ○ Yes - Use only Online Tools    ○ Yes - Use only e-modules for assessment    ○ Yes - Use only smart classes/interactive boards    ○ No<br><br>**Documents to be uploaded as evidence**<br>**5. Details of tools use and number of courses for which these were used** | 5 |
| 6. | Is there a formal Guardian/Tutor program in the HEIs? What is the Guardian : Mentee ratio.?<br>○ Yes - With less than 1:10    ○ Yes - With ratio 1:10    ◉ Yes - With a ratio more than 1:10    ○ No<br><br>**Documents to be uploaded as evidence**<br>**6. Details of activities under the program** | 2 |
| 7. | Are there well-defined learning outcomes set and fulfilled for a program / course?<br>◉ Yes    ○ No<br><br>**Documents to be uploaded as evidence**<br>**7. Give samples of courses with well-defined learning outcomes** | 5 |
| 8. | What are the evaluation techniques employed by the HEI for Internal Assessments?<br>☑ CCE (Mention types)    ☑ Solving previous year question papers    ☑ Display and discussions of answer sheet    ☑ Discussion of question paper in class    ☐ Pre-University exam<br><br>**Documents to be uploaded as evidence**<br>**8. Samples of all above assessments** | 8 |
| 9. | Give details of beyond syllabus scholarly activities like book reviews, intercollege or interstate quizzes, essay competitions etc.<br>☑ Books reviews    ☑ Intercollege quizzes    ☑ Interstate quizzes    ☑ Essay competitions | 10 |

| क्रमांक | विवरण | प्राप्तांक |
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| | **Documents to be uploaded as evidence**<br>**9. Details of activities in form of concept. participation details, event summaries** | |
| **10.** | **Did your HEI use other strategies for slow and advance learners. (other than remedial classes)?**<br><br>⦿ Yes  ◯ No<br><br>**Documents to be uploaded as evidence**<br>**10. Details of activities in form of concept. participation details , activity summaries** | **5** |
| **11.** | **Is your HEI using E-learning modules?**<br>⦿ Yes - Self developed e-modules by faculty members   ◯ Yes - E-modules available on open sources   ◯ Yes - PPTs developed by the faculty members   ◯ No<br><br>**Documents to be uploaded as evidence**<br>**11. Details of modules , URL, clippings if any specific** | **5** |
| **12.** | **Have the faculty members designed any type of E-content / e0study material like PPTs, PDF Notes etc.?**<br>◯ Yes - More than 5 modules   ⦿ Yes - 5 modules   ◯ Yes - Less then 3 modules   ◯ No<br><br>**Documents to be uploaded as evidence**<br>**12. List and details of sample modules** | **5** |
| **13.** | **Is there any different pedagogy employed in teaching & learning other than the traditional methods at your HEI ?**<br><br>**Give details of the new /different pedagogy in 250 words, describing the unique features comparison with traditional pedagogy and envisaged impact, provide design of pedagogy, details of tools used, feedback from students, evidences for improvement or impact**<br>**various teaching learning methods have been used such as seminar, model making, group, campaign and rally for social sentiens, role play and enactment, classroom teaching by senior students, virtual classes, display of film and documentaries, recorded lectures, e learning via ICT based projects, educational tours, practicum etc. The institution identifies the learning needs of Advanced learners during classroom interactions, discussions, project work, presentations and their academic performances on the basis of their conceptual clarity, Comprehension, pace assimilation and cognitive skills transform knowledge to their learning needs, the academic departments provide them Advance studymaterial and reference material, they arrange for extra classes to upgrade their knowledge and face competitive examinations. They also allow students to teach junior classes, delegate responsibilities in co curricular and scholastic activities and challenges to undertake innovative And research tasks. the students from socioeconomically disadvantaged sections are provided with scholarships and free ships, books and stationery, Book Bank facility from library, special remedial coaching, study material CDs and notes. Slow learners are provided with extra working time with assignments books and for taking** | **-** |

| क्रमांक | विवरण | प्राप्तांक |
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| | their various tests and examinations.<br><br>**Envisaged impact of new / different pedagogy**<br>Every individual is unique, his her experience is a potpourri abilities the institution has in amalgamation of students from different social economic background endowed with different levels of cognitive abilities therefore it was necessary to search alternative methodologies of teaching learning and evaluation as mentioned above and as a result students are much more sincere and regular in classrooms as compared to the past few years. A consistently high pass percentage has been observed during past few years. there has been a visible change in self confidence levels of students with an urge for advanced learning for gainful employment.<br><br>**Documents to be uploaded as evidence**<br>**13. Evidences for improvement / impact.** | |

## Section 3: Research activities and community services     (प्राप्तांक : 50/70)

| क्रमांक | विवरण | प्राप्तांक |
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| **1.** | **Give details of various research projects at your during the last 5 years**<br><br>| S.No | Name of Project | Funding Organisation | Amount |<br>|---|---|---|---|<br>| 1 | Major Project | UGC Rajya Shiksha Kendra | 1538000.00 |<br>| 2 | Major projects | MPCOST | 530000.00 |<br>| 3 | Minor Project | UGC Rajya Shiksha Kendra | 470000.00 |<br>| 4 | Minor Projects | UGC | 530000.00 |<br><br>**Documents to be uploaded as evidence**<br>**1. Details of status, funding organisations, amount of funds available?** | **5** |
| **2.** | **Give details of Seminars/conferences/workshops conducted by the HEI during the last five years?**<br>**49**<br><br>**Documents to be uploaded as evidence**<br>**2. Brochures, event plan, event summary** | **5** |
| **3.** | **Give number of papers published per faculty members during the last five years in the Journals notified on UGC website?**<br><br>| SNo | Name of the Paper | Name of the faculty member | Name of the Journal | Year of Publication |<br>|---|---|---|---|---|<br>| 1 | Antimicrovial activities of root extracts of coleus forskohlii Briq. | Dr. Pratibha Singh | International Journal of recent scientific research | 2015 |<br>| 2 | Comparative Assessment of Lupeol in wild plant and vitro callus culture of Hemidesmus indicus by HPL | Dr. Pratibha Singh | International U.K. Journal of Pharmaceutical and Biosciences | 2015 |<br>| 3 | Effect of copper and cadmium on growth and B - Amylase activity of Bacillus megatarium. | Dr. Shobha Shrivastava | International Indian Journal applied and Pure Biology | 2015 |<br>| 4 | Effect of different culture medium on shoot induction of coleus forskohlii Briq an elite medical pla | Dr. Pratibha Singh | E-anveshan | 2016 | | **10** |

| क्रमांक | विवरण | | | | | प्राप्तांक |
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| | 5 | New spectrophotometric method for estimation of lomefloxacin in tablets using sodium benzoate as hyd | Dr. Aparna Mishra | International Journal of fundamental and Applied research | 2017 | |
| | 6 | No Target effects various herbicides on bio control agents Tricoderma spp. and pathogen s. folfsil. | Dr. Shobha Shrivastava | International Indian Journal applied and Pure Biology | 2015 | |
| | 7 | Preliminary Phytochemical Analysis of root extracts of Coleus foskohlii Briq, | Dr. Pratibha Singh | International Journal of Advance Research | 2015 | |
| | 8 | Study of phytochemical and Antioxidant potential of ehanolic extract of Gymrema sylvestre. | Dr. Shail Bala Baghel | Asian Journal of Pharmaceutical Education and Research 6 Jan to mar 2017 | 2017 | |
| | 9 | Synthesis and characterization of activated carbon derived from IPOMOEA CARNEA steam based | Dr. Vandana Sharma | International Journal of fundamental and Applied research | 2017 | |
| | 10 | Synthesis of Molish Betti bases | Dr. Alka Pradhan | International Journal of advance technology and engineering research | 2017 | |

**Documents to be uploaded as evidence**
**3. Details of journals, research papers and author faculty member**

| **4.** | **Give details of collaborations/linkages for Faculty exchange, Student exchange, Internship etc. during the last five years** | | **5** |
|---|---|---|---|

| SNo | Name of MoU | Organisation for MoU |
|---|---|---|
| 1 | Assistance for Differentlyabled | Arushi NGO |
| 2 | Cultivation, Processing and Marketing Training | MPCON, Bhopal |
| 3 | Health Check-up, Training and Employment Economics Department | Indian Red Cross Society , M.P. State Branch, Bhopal |
| 4 | Joint short term courses, seminars etc. on energy, physics and micro-electronics | RKDF University Gandhi Nagar Bhopal and Department Of Physics S.N.G.G.P.G College, Bhopal |
| 5 | Knowledge of Plant tissue culture and molecular biology techniques through training | Lenience bio-technology lab. Bda complex Saket Nagar Bhopal |
| 6 | Medicinal Plant Processing Technique Training Botany Department | Minor Forest Produce Processing And Research Centre MFP PARC, Bhopal |
| 7 | Organized Camp for Health Check-up | Indian Red Cross Society |
| 8 | Research and Instrumentation Botany Department | Jawahar Lal Nehru Cancer Hospital and Research Centre Bhopal |
| 9 | Research and Instrumentation Chemistry Department | Jawahar Lal Nehru Cancer Hospital and Research Centre Bhopal |
| 10 | To Study Bio-Technology And Microbiology Techniques | Scan Research Laboratory and Department |
| 11 | Training and Employment Economics Department | Upkaran Pharmaceuticals, Industrial Area. Mandideep, Dist. Raisen |
| 12 | Training and Project on Processing of Forest Produce and Medicinal Plants | Minor Forest Produce Processing and Research center MFP PARC |
| 13 | Training and Project on Vermicompostingto Promote Organic Farming and green technology | Sanwariya Herbal and Museli Farm Misrod, Bhopal |
| 14 | Training and project related to energy management | Madhya Pradesah Urjavikas Nigam, Bhopal and Department Of Physics S.N.G.G.P.G College, Bhopal |
| 15 | Training and Visit Regarding Medicinal Plants Processing Techniques | Minor Forest Produce Research And Training Centre Barkheda Pathani Bhopal |

| क्रमांक | विवरण | | प्राप्तांक |
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| | 16 | Training in Advance Instrumentation Techniques | Jawaharlal Nehru cancer hospital and research centre and DepartmentOf Botany S.N.G.G.P.G College,Bho | |
| | 17 | Training in Advanced instrumentation techniques and Microbiology | Jawaharlal Nehru Cancer Hospital and Reasearch Center, Bhopal | |
| | 18 | Training in Tissue Culture Techniques | Grow tip research centre Bhopal and Department | |
| | 19 | Training inTissue Culture Technique | Growtip Biotech Research and Training Centre, Bhopal | |
| | 20 | Training regarding cultivation processing and marketing | MPCON Bhopal | |
| | 21 | Vermi composting training-to promote organic farming and green technology among students | Sanwariya Herbal and Musli Farm Misrod Bhopal and Department Of Zoology S.N.G.G.P.G College, Bhopal | |

**Documents to be uploaded as evidence**
**4. Invites, MoUs, details of participants, certificates from institutes/ industries/organisation etc.**

| 5. | **What are the extension activities carried out in your HEI in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five year?** <br> **70** <br><br> **Documents to be uploaded as evidence** <br> **5. Event brochure/pamphlet, event summary, Testimonials from beneficiaries/community partners etc.** | **5** |
|---|---|---|
| 6. | **Have the faculty members in your HEI published books and chapters in edited volumes/books and papers in national/ international conference proceedings during last five years?** <br> ⦿ Yes - Books, Book Chapters, Research Papers, Conference Proceedings ◯ Yes - Books ◯ Yes - Book Chapters ◯ Yes - Research Papers ◯ Yes - Conference Proceedings ◯ No <br><br> **Documents to be uploaded as evidence** <br> **6. Details of books, chapters, research papers and author faculty member** | **5** |
| 7. | **Number of awards/recognition/honors received by faculty/students during the last 5 years** <br> **17** <br><br> **Documents to be uploaded as evidence** <br> **7. Name of the award/ recognition etc., recipient and details of the honor/ award** | **10** |
| 8. | **Number of Faculty development programs conducted or attended during the last 5 years** <br> **14** <br><br> **Documents to be uploaded as evidence** <br> **8. Name, duration, number of participants, topic etc.** | **5** |
| 9. | **Has the student/ faculty undertaken any Industrial/ Social project in last 5 years** | **0** |

| क्रमांक | विवरण | प्राप्तांक |
|---|---|---|
| | <table><tr><th>SNo</th><th>Project</th><th>Organisation</th><th>Status</th></tr><tr><td>1</td><td>Nil</td><td>Nil</td><td>Yet to be Started</td></tr></table> **Documents to be uploaded as evidence** **9. Details of the project, status to show its progress and sanction** | |
| **10** | **Is there any provision of seed money?** ◯ Yes  ◉ No **Documents to be uploaded as evidence** **10. Give details regarding 1.Source, 2.Beneficiaries, 3.Project Undertaken, 4.Amount sanctioned, 5.Outcome of project** | **0** |

## Section 4: Student Support and Progression   (प्राप्तांक : 64/70)

| क्रमांक | विवरण | प्राप्तांक |
|---|---|---|
| **1.** | **Details of skill development initiatives during the last 5 years.** <table><tr><th>SNo</th><th>Course</th><th>Participant</th></tr><tr><td>1</td><td>Alumini Meet</td><td>80</td></tr><tr><td>2</td><td>Baking</td><td>60</td></tr><tr><td>3</td><td>Banking and Sales Representatives</td><td>60</td></tr><tr><td>4</td><td>Cambridge Assess English B1 Level</td><td>77</td></tr><tr><td>5</td><td>Chemical and Industry</td><td>40</td></tr><tr><td>6</td><td>Chulenge Asman</td><td>30</td></tr><tr><td>7</td><td>Computer Tally Training</td><td>60</td></tr><tr><td>8</td><td>Employbility Skills Development Training</td><td>38</td></tr><tr><td>9</td><td>English Communication and Soft Skills Training</td><td>60</td></tr><tr><td>10</td><td>Fireless cooking, baking, cultivation and processing of medicine plant, Tally and basic computer tra</td><td>250</td></tr><tr><td>11</td><td>Garment Construction</td><td>60</td></tr><tr><td>12</td><td>Instrumental Training Scan Research Lab</td><td>30</td></tr><tr><td>13</td><td>Lecture on importance and dimension of planning career</td><td>1785</td></tr><tr><td>14</td><td>Personality Development</td><td>100</td></tr><tr><td>15</td><td>Preparation for Competetive Exams</td><td>36</td></tr><tr><td>16</td><td>Protection of Girls at work place</td><td>55</td></tr><tr><td>17</td><td>SC, ST Training Skill Development</td><td>72</td></tr><tr><td>18</td><td>Seminar on why and how to opt career of company secretary</td><td>55</td></tr><tr><td>19</td><td>Sign Language</td><td>50</td></tr><tr><td>20</td><td>Soft Skill Personality Training Science</td><td>60</td></tr><tr><td>21</td><td>Soft Skills Arts Training</td><td>40</td></tr><tr><td>22</td><td>Soft Skills Pre-quality Training Commerce</td><td>60</td></tr><tr><td>23</td><td>Tours and Travels</td><td>40</td></tr><tr><td>24</td><td>Tribal Art</td><td>34</td></tr><tr><td>25</td><td>Visit to Tribal Museum</td><td>66</td></tr><tr><td>26</td><td>Yoga as a profession</td><td>30</td></tr><tr><td>27</td><td>Yoga Training</td><td>60</td></tr></table> **Documents to be uploaded as evidence** **1. Name, duration, number of participants, trainer, topic, brochures, pamphlets etc.** | **10** |

| क्रमांक | विवरण | प्राप्तांक |
|---|---|---|
| 2. | **Is there a registered Alumni Association that contributes significantly to the development of the HEI through financial and/or other support services? What is its contribution during the last 5 years?**<br><br>◉ Yes - Involvement ○ Yes - Contribution ○ Yes - Just Existing ○ No<br><br>**Documents to be uploaded as evidence**<br>**2. Name, duration, number of participants, trainer, topic etc.** | **10** |
| 3. | **HEI has a full-fledged placement cell in last 5 years**<br><br>◉ Yes - Placement Drive Conducted ○ Yes - Just the Cell is Existing ○ No<br><br>**Documents to be uploaded as evidence**<br>**3. Name, duration, number of participants, trainer, topic etc.** | **10** |
| 4. | **Give the number of students placed in Government jobs / Qualified any State level / National level exam like NET/SLET/UPSC/State PSC etc.) in last 5 years**<br>**96**<br><br>**Documents to be uploaded as evidence**<br>**4. New clippings / certificate of selection** | **5** |
| 5. | **What was the pass percentage of students during last 5 years at your HEI**<br>**84**<br><br>**Documents to be uploaded as evidence**<br>**5. Give detail of students appeared and passed the examination** | **15** |
| 6. | **What are the initiatives undertaken by the HEI for Divyang Students? Does the HEI have an enablement center?**<br><br>☑ Dedicated Enablement Centre ☐ HEI has live MoUs with NGOs and other Organisations for Supporting Divyang ☑ Centre Provides Books/Tools /Equipment to Divyang Students ☐ Activities are Conducted by HEIs on Adhoc Basis ☑ HEI Provides Skill Training to Divyang<br><br>**Documents to be uploaded as evidence**<br>**6. Details of number of differently abled students, activities done for these students, organisations as partners Details of enablement center** | **6** |
| 7. | **Give details of e-content and e-library resources available on the HEIs campus**<br><br>◉ Yes - The library is automated and has subscription to e-books/journals ○ Yes - Only e-books and e-journals ○ Yes - Only automation ○ No<br><br>**Documents to be uploaded as evidence**<br>**7. List of e-journals and e-content resource subscription available with the HEI** | **5** |
| 8. | **Give details of Wifi facility on the HEI campus and computer lab/language lab**<br>☑ Computer Lab ☑ Language Lab ☑ Wifi Facility ☐ Licensed Leas Line in HEI's Name | **3** |

| क्रमांक | विवरण | प्राप्तांक |
|---|---|---|
|  | **Documents to be uploaded as evidence**<br>**8. Geotagged hyperlinked Photos and videos of computer labs and license of wifi** |  |

## Section 5: Governance, Leadership and Management    (प्राप्तांक : 51/60)

| क्रमांक | विवरण | प्राप्तांक |
|---|---|---|
| **1.** | **Does the HEI have Vision, Mission statements and core values formulated?**<br><br>◉ Yes　　○ No<br><br>**Documents to be uploaded as evidence**<br>**1. Where has it been displayed? Photo of display** | **10** |
| **2.** | **Is the management of HEI participative and decentralised?**<br><br>◉ Yes - Active decentralisation　　○ No<br><br>**Documents to be uploaded as evidence**<br>**2. Evidences for delegation of work , committees and other task teams** | **10** |
| **3.** | **Is there Implementation of e-governance in areas of governance like use of emails for official communication, updated HEI website etc.**<br><br>☑ Administration　　☑ Communication　　☑ Managing Accounts and Finance　　☑ Updated College Website　　☐ E-mail for communication between the faculty members and students for official purpose<br><br>**Documents to be uploaded as evidence**<br>**3. Give details of the above selected activity** | **10** |
| **4.** | **Provide details of the training activities for non-teaching staff( Supporting staff) in last 5years**<br><br><table><tr><th>SNo</th><th>Training</th><th>Participant</th></tr><tr><td>1</td><td>FDP on Soft skill Development in IT in the 21 -26 June 2019</td><td>10</td></tr><tr><td>2</td><td>Three days computer training program was organized for support staff.</td><td>50</td></tr></table><br>**Documents to be uploaded as evidence**<br>**4. Name, duration, number of participants, trainer, topic etc.** | **1** |
| **5.** | **What has been the Institutional strategy for mobilisation of funds and resources during the last 5 years?**<br><br>◉ Yes - Strong efforts to generate funds through revenue other than fees or philanthropy　　○ No<br><br>**Documents to be uploaded as evidence**<br>**5. Give details of the funds received and sources** | **10** |

| क्रमांक | विवरण | प्राप्तांक |
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| 6. | **Has IQAC been set-up and its contribution during last 5 years?**<br>◉ Yes-Active in quality improvement　　○ Yes-Only constituted with no contribution in implementation of quality initiatives　　○ No<br><br>**Documents to be uploaded as evidence**<br>**6. Details of IQAC team and its activities /contribution in implementation of quality initiatives in the HEIs** | **10** |

## Section 6: Best Practices and Institutional Values

| क्रमांक | विवरण | प्राप्तांक |
|---|---|---|
| 1. | **Best Practices and Institutional Values List the best practices at your HEI Some of the distinctive best practices that have been vogue in the institution for past five years are given as following 1. Tutor Guardian Scheme has been in practice since many years to address the issues related to Student Support and their progression. This scheme is working efficiently in a planned way along with various committees that also deal with students issues and needs such as Grievance redressal cell, Student Advisory Committee, Anti ragging Committee and Sexual Harassment Redressal cell. 2. As another best practice various Innovative ICT based teaching methods are being used in addition to the traditional methods and Continuous and Comprehensive Evaluation system has helped in transforming teaching and Learning into a student centric Activity. 3. College being Autonomous, 20 percent teaching content enrichment done in the syllabus with the approval of Board of Studies. 4. Job Oriented Project Work is assigned to students to make them employable and skilled. 5. Research Monitoring Committee of the College for coordinating all research activities. 6. HEPSN cell catering to special needs for students with disabilities. 7. Dress Code with a specified uniform to bring uniformity and parity among students. 8.Value based education is inculcated among students to build strong moral character with honesty, strength and humility. 9. Solar panels introduced as an initiative for propagating green energy and energy conservation among students and as a measure to cut down the electricity cost. 10. Three plantations to mark special occasions. 11. Sanitary napkins vending machine installed in Girl students washroom under MP Quality Improvement Project of the world Bank.**<br><br>**Values projected thus the Best Practices sss**<br>**Strong Social empathetic values are inculcated by setting up of HEPSN cell catering to special needs for students with disabilities. To propagate the value of equality and non-discrimination Dress Code with a specified uniform has been introduced. Value based education is inculcated among students throughout each and every subjects curriculum to build strong moral character. In order to sensitize students and make them environmentally conscious towards green energy through real practices, Solar panels were set up in the college also to conserve energy and plantation drives carried out on special occasions. So as to inculcate hygienic values Sanitary napkins vending machine has been installed in Girl students washroom.**<br><br>**Social Impact**<br>**Swachhta rally and Nukkad Natak buy NSC on the theme swachhata Ki Seva** | - |

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| | at CRP bang Rasiya, Bhopal Was played to make the the local citizens aware about clean cleanliness and to achieve the goal of making Bhopal the cleanest city of India. Students visits to city hospitals Prerna Seva Trust old age homes are organised to sensitize students towards society and through various types of charities and donations cloths etc. to increase socio cultural harmony between students of MP and Manipur a visit to Indira Gandhi National Museum of Man, an Awareness rally and Poster making and slogan competition on HIV AIDS was organised by the Red Ribbon club.<br><br>**Institutional distinctiveness**<br>Autonomy status of the Institution as compared with other government higher education Institutions makes it distinct from the rest. Nutan Nandini has been an initiative of the College where the selected students on the basis of their personality and high IQ have been Brand ambassadors of the institution and achieved great milestones in their lives and been role models for other students to inspire them for their personalty development. Setting up of HEPSN cell, Solar panels and Sanitary napkins vending machine installed by the college has been a distinctive feature of the institution.<br><br>**Documents to be uploaded as evidence**<br>1. Clippings, Brochures, Photographs etc. | |

## Uploaded Document Link

Documents URL
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