



AQAR

2016-17

PART - I

- Chairperson : Vandana Agnihotri
Principal
- Co-ordinator : H.K. Garg
Professor of Zoology
- Members : Dr. G.P. Yadav
Dr. Kusum Mathur
Dr. Gitanjali Pagare
Dr. Chandana Basu
Dr. Seema Dixit
Dr. Rita Bannela



INTERNAL QUALITY ASSURANCE CELL
SAROJINI NAIDU GOVERNMENT GIRLS POST GRADUATE AUTONOMOUS COLLEGE
SHIVAJI NAGAR BHOPAL



Internal Quality Assurance Cell

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part - A

1. Details of the Institution

1.	Name of the Institution	Sarojini Naidu Govt. Girls Post Graduate (Autonomous) College
2.	Address Line	Shivaji Nagar
3.	City/Town	Bhopal
4.	State	Madhya Pradesh
5.	Pin Code	462016
6.	Institution email	hegsngpgcbho@mp.gov.in
7.	Contact Nos.	0755 – 2552560
8.	Name of the Head of the Institution	Dr. Vandana Agnihotri
9.	Tel. No. with STD Code:	0755 – 2469466
10.	Mobile	+91 – 9893280908
11.	Name of the IQAC Coordinator	Dr. H.K. GARG
12.	Mobile	09424417792
13.	IQAC e-mail address	iqacsngpgcbpl@gmail.com

14. **NAAC Track ID**
(For ex. MHCOGN 18879) MPCOGN - 10173
15. **NAAC Executive Committee No. & Date:** (For Example EC/32/A&A/ 143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate) EC/PCRAR/49/01
Dated June 15th, 2009
16. Website address www.snpgcollege.in
17. Web-link of the AQAR <http://www.snpgcollege.in/IQAC>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

Accreditation Details

S.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1.	1 st Cycle	B	75%	15.05.2002	5 years
2.	2 nd Cycle	B	2.88	15.06.2009	5 years
3.	3 rd Cycle	Due			
4.	4 th Cycle				

19. Date of Establishment of IQAC DD/MM/YYYY 10/01/2003
20. AQAR for the year (for example 2010-11) 2016 - 2017
21. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC
(for example AQAR 2010-11 submitted to NAAC on 12-10-2011)
22. AQAR 2012-13 submitted to NAAC 22-09-2013
23. AQAR 2013-14 submitted to NAAC 30-06-2014
24. AQAR 2014 - 15 (DD/MM/YYYY) 01-09-2015
AQAR 2015 - 16 (DD/MM/YYYY) 08-08-2016
25. **Institutional Status**
- | | | | | |
|--|-------|---|----|---|
| University | State | - | - | - |
| Affiliated College | Yes | √ | No | - |
| Constituent College | Yes | - | No | √ |
| Autonomous college of UGC | Yes | √ | No | - |
| Regulatory Agency approved Institution | Yes | - | No | - |
| (eg. AICTE, BCI, MCI, | - | - | - | - |

	PCI, NCI)					
26.	Type of Institution	Co-education	Men	-	Women	√
		Urban	√	Rural	Tribal	-
27.	Financial Status	Grant-in-aid	UGC 2(f)	√	UGC 12B	√
28.	Grant-in-aid + Self Financing	-	Totally Self-financing		-	
29.	Type of Faculty/Programme					
	Arts			√		
	Science			√		
	Home Science			√		
	Commerce			√		
	Law			-		
	Computer Science			√		
	P.Ed. (Physical Edu)			-		
	Tech (Edu)			-		
	Engineering			-		
	Health Science			-		
	Management			-		
	Others (Specify)					
	Degree					
	Diploma Courses					
	Certificate Courses					
30.	Name of the Affiliating University (for the Colleges)					Barkatullah University Bhopal, Madhya Pradesh
31.	Special status conferred by Central/ State Government					-
32.	Autonomy by State/Central Govt. / University	State Govt.	√	Central Govt	University	
33.	University with Potential for Excellence	UGC-CPE				√
34.	DST Star Scheme					-
35.	UGC-Special Assistance Programme	DST-FIST				
36.	UGC-Innovative PG programmes					-
1.	UGC-COP Programmes					-

2. IQAC Composition and Activities

2.1	No. of Teachers	07			
2.2	No. of Administrative/ Technical Staff	01			
2.3	No. of Students	01			
2.4	No. of Management Representatives	02			
2.5	No. of Alumni	01			
2.6	No. of any other stake-holder and community representatives	-			
2.7	No. of Employers/ Industrialists	01			
2.8	No. of other External Experts	01			
2.9	Total No. of members	14			
2.10	No. of IQAC meetings held	06			
2.11	No. of meetings with various stakeholders	Faculty	04	Students	02
	Non-Teaching Staff	Alumni	01	Others	01
2.12	Has IQAC received any funding from UGC during the year? If yes, mention the amount	Yes	√	No	-
		3 Lakhs for XII Plan Period			

2.13 Seminars and Conferences (only quality related)

(i)	No. Of Seminars/ Conferences/ Workshops /Symposia organized by the IQAC				
	Total Nos	-			
	International	-			
	National	-			
	State	-			
	Institution Level	-			
(ii)	Themes				
2.14	Significant Activities and contributions made by IQAC.	<ul style="list-style-type: none"> • IQAC prepared an action plan for 2016-2017 on the basis of feedback received from various stakeholders. • Celebration of Nutrition week World Ozone Day, Science Day, Human Rights Day, Mental Health Awareness Day, Bhopal Gas Tragedy Anniversary. • Codification of official records to maintain parity, objectivity and to ease access of information. • Feedback mechanism has been 			

2.15 Plan of Action by IQAC/Outcome

Plan of Action
Curriculum Enrichment
Teaching Learning Pedagogy
Seminar, workshop and training programme
Eco-friendly environment
Emphasis on ICT
Bio-metric systems

strengthened.

- Plantation by the students.

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Achievements
Updating and enhancement of various course contents were done through Board of Studies. Innovative and learner centric approaches were adopted.
One week training program is to be held in February.
<ul style="list-style-type: none"> • Campus maintained as no-polythene zone. • Conservation of energy by replacing bulbs and tubes by LED and solar lights
Use of smart classes for multimedia activities such as PowerPoint Presentations, internet surfing etc.
Stay hours are recorded through three bio-metric devices

Criterion - I

Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	19	-	-	-
PG	17	-	04	-
UG	04 + 02	-	04	-
PG Diploma	02	-	02	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	03	-	03	-
M. Phil	03	-	03	-
Total	50	-	16	-
Interdisciplinary			03	
Innovative		-		

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective/Open options

- Our institution offers a wide choice of UG courses for students. Students can make choice of subjects among 45 groups in B.A., 7 groups in B.Sc., 3 groups B.H.Sc., 3 groups in B.Com. and 1 in B.C.A.
- Certificate courses with Choice Based Credit System (CBCS) are started in Vermicomposting and Marketing & Processing of Medicinal Plans.

B.A.	47 Group combinations
B.Sc.	07 Group combinations
B.H.Sc	03 Group combinations
B.Com.	03 Group combinations
B.C.A	01 Group combinations

Job Oriented Project Work (JOPW) for UG Semester VI and PG Sem. I, II, III and IV is compulsory.

Certificate courses with Choice Based Credit System (CBCS)

Vermicomposting
Marketing & Processing of Medicinal Plans.

(ii) Pattern of Programmes

Pattern	No. Of Programmes
Semester	01 + 04 UG, 16 PG + 03 M.Phil. + 01 BCA Total = 25
Trimester	Nil
Annual	01 B.Lib.& I.Sc. & 01 M.Lib.& I.Sc. Total = 02

1.3 Feedback from stakeholders**(On all aspects) *Please provide an analysis of the feedback in the Annexure*

Alumni	√	Parents	√	Employer	√	Students	√
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Mode of feedback

Online	-	Manual	√	Co-operating schools (for PEI)	-
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1.4 Whether there is any revision/update of regulation of syllabi, if yes, mention their salient aspects.

Yes, the review and updation of syllabi is done every year through board of studies in all subjects. Reshuffling and 10% of enhancement has been done in English, Botany and Economics etc.

1.5 Any new Department/Centre introduced during the year. If yes, give details

Nil

Criterion - II

Teaching, Learning and Evaluation

2.1 Total No. of Permanent Faculty

Total	Assistant Professors	Associate Professors	Professors	Others
100	85	Nil	15	Nil

2.2 No. of permanent faculty with Ph D

92

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	10	Nil	Nil	Nil	Nil	Nil	Nil	Nil	10

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guests faculty

26

Temporary faculty

08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	25	66	14
Presented papers	11	40	06
Resource Persons	01	10	05

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- More emphasis on student centric learning through group-discussions, brainstorming, enacting plays and role plays.
- Satellite communication (SATCOM) to teach students through YouTube, who at times fail to attend classes,
- Students are provided with open educational resources such as Del Net, Inf. Lib Net and N List.
- Students are taken for field visits, excursions, industrial visits etc. to get first-hand information.
- Use of smart classes for multi-media activities such as PowerPoint Presentations, internet surfing, online excess to e-journals, display of films and documentations.

2.7 Total No. of actual teaching days during this academic year

193

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)	Online multiple questions in CCE
2.9 No. of faculty members involved in curriculum restructuring/revision/ syllabus development as member of Board of Studies/ Faculty/ Curriculum Development Workshop	All faculty members
2.10 Average percentage of attendance of students	76.2%
2.11 Course/Programme wise distribution of pass percentage :	Enclosed Annexure - I
2.12 How does IQAC contribute/ monitor/ evaluate the Teaching & Learning processes	<p>The Institute monitors the teaching quality on the following parameters through feedback from students.</p> <ul style="list-style-type: none"> • Subject knowledge • Rapport with students • Regularity • Discipline • Teaching skills • Language and expression • Use of ICT • Innovation in teaching methods <p>The resulting impact on students' performance is gauged through internal assessment. The teachers are directed to make their self-assessment and finally counteractive measures are taken wherever necessary.</p>
2.13 Initiatives undertaken towards faculty development	

Faculty / Staff Development Programmes	Number of faculty benefitted
HRD programmes	-
Orientation programmes	-
Faculty exchange programmes	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-

Others	-
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2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year
Administrative Staff	22 (03#+08 ^s +11*)	-	-
Technical Staff	28 (14\$++14*)	02	-

Class I,II^s Class III* Class IV

Criterion - III

Research, Consultancy & Extension

3.1 Initiatives of the IQAC in Sensitizing/
Promoting Research Climate in the
institution

- A merit cum financial rant of Rs. 5000/- for outstanding research scholar.
- Continuation of publication of an in house research journal, e-anveshan.
- Motivate teachers to publish papers in reputed peer reviewed journals

3.2 Details regarding Major Projects

	Completed	Ongoing	Sanctioned
Number		02	
Outlay in Rs. Lakh		15,38,000	

3.3 Details regarding Minor Projects

	Completed	Ongoing	Sanctioned	Submitted for funding
Number		04*		
Outlay in Rs. Lakhs		4, 70,000		

Yet to be fetched

3.4 Details on Research Publications

	International	National	Others
Peer Review Journals	15	08	-
Non-Peer Review Journals	10	05	-
e-Journals	01	02	-
Conference proceedings	03	05	-

3.5 Details on Impact factor of publications

Range	Average	h-index	Nos. in SCOPUS	01
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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration in Year	Name of the Funding Agency	Total Grant sanctioned	Total Grant Received
Major projects	2015-17	MPCOST	5,38,000	
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/				

College					
Students research projects (other than compulsory by the University)					
Any other (Specify)					
Total					
3.7	No. of Books Published				
i)	With ISBN No	01		01	
ii)	Chapters in Edited Books				
	Without ISBN No.			01	
3.8	No. of University Departments receiving funds from UGC-SAP				
	DPE	CAS	DST-FIST		
			DBT Scheme/funds		
3.9	For colleges Autonomy CPE DBT Star Scheme				
3.10	Revenue generated through consultancy				
		Nil			
3.11	No. of conferences organized by the Institution				
		01			
	Level	International	National	State	University
	Number			-	-
	Sponsoring agencies				01
3.12	No. of faculty served as experts, chairpersons or resource persons				
			08		
3.13	No. of collaboration				
	International	National	09	Any other	
3.14	No. of linkages created during this year				
				07	
3.15	Total budget for Research for current year in lakhs				
	From Funding agency				
	from Management of University/College				
	Total			-	
3.16	No. of patents received this year				
	Type of Patent				Number

	National	Applied	-						
		Granted	-						
	International	Applied	-						
		Granted	-						
	Commercialised	Applied							
		Granted							
3.17	No. of Research Awards/ Recognitions received by Faculty and Research Fellows of the Institute in the year								
	Total	International	National						
	02	01	01						
3.18	No. of faculty from the Institution who are Ph. D. Guides and students registered under them								
	Ph. D. Guides		39						
	Students registered under them		98						
3.19	No. of Ph.D. awarded by Faculty from the Institution								
			20						
3.20	No. of Research Scholars receiving the Fellowships (Newly enrolled + existing ones)								
	JRF	SRF	Project Fellows						
	02	-	-						
			Any other						
			-						
3.21	No. of students Participated in NSS events								
	University level	01	State level	04	National level	01	International level	-	
3.22	No. of students participated in NCC events								
	University level	-	State level	100	National level	06	International level	-	
3.23	No. of Awards won in NSS								
	University level	01	State level	-	National level	-	International level	-	
3.24	No. of Awards won in NCC								
	University level	-	State level	08	National level		International level	-	
3.25	No. of Extension activities organized								
	University forum	-	College forum		NCC	04	NSS	19	Any other
3.26	Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility			One day Orientation Programme was organized for UG & PG Freshers.					
	Extension activities executed by N.C.C.			<ul style="list-style-type: none"> Mission cleanliness 					

Extension activities executed by N.S.S.

Extension
Activities by Departments

- Plantation
- Public service during Kumbh
- Help and service of aged people
- Collective celebration of International Yoga Day on 21.06.2016 at Lal Parade.
- Freedom walk from Barkatullah University to Subhash School during Yaad Karo Kurban, Azadi Pakhwada 09.08.2016 to 22.08.2016
- Students participant Digital India
- Visit was organized to Digdarshika, Old-Age-Home, Bansal Hospital, and ICDS centre by Home Science department.
- A workshop on legal awareness at ARUSHI (a local N.G.O.) in collaboration with Legal Aids Society was attended by English department.
- A talk show on DIGITAL INDIA with News Nation T.V. Channel was organized.
- Children of Slum areas were taught by the students of Mathematics department.
- Visit was organized to Meteorological department by Geography department.
- Training programmes were organized for making of Rakhi, Ganesh Idols, Posters of freedom fighters by Fine-Arts department. The prepared material was exhibited and sold in exhibition, Haat.
- Campaign and Rally on mental health awareness was organized by department of Psychology.
- Workshops were organized on Peer Mentoring, Healthfulness Meditation and Emotional Intelligence and visit to Anand Dham (Old age home) and SOS village by department Psychology.
- Role play by students of chemistry for awareness of hazardous chemicals and precautions to be taken during handling of gas cylinders were

performed.

- Visit to Red-Cross Hospital Pathological Labs and Blood-Bank by Zoology department

Criterion - IV

Infrastructure and Learning Resources

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	06 Acres	-		06 Acres
Class Rooms				56
Laboratories				38
Seminar Halls				07
No. of important equipments purchased (\geq 1.0 lakh) during the current year				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				
Faculty Rooms	28			28
Common Room	01			01
Toilets	14			14
Technical Staff Room	10			10
NSS	01			01
NCC	01			01
Departmental Libraries*	08			08
Sick Room	01			01
Storing spaces	05			05
UGC Cell	01			01
WSC	01			01
HEPSN	01			01
SC/ST/OBC/Minority Cell	01			01
Dance Deptt.	01			01

*Some of the teaching departments are maintaining the departmental libraries in their Faculty room.

4.2 Computerization of Administration and Library

Administration

Administration and Library are fully computerized.

Total computerization of administration and library has been done for optimum advantage to stakeholders.

Administration

- Online admission of students
- Record sheet of faculty and other staff
- Database of salary of staff
- Database of academic and other responsibilities
- Library
- Automated through software (SOUL 2.0)
- Bar coded membership cards for all the stakeholders

DELNET DATABASES

- Every book is bar coded
- OPAC facility (online Public Access)
- Internet facility (leased line)
- Library campus Wi-Fi enabled
- E-Resources : Through institutional membership of DELNET

An N-LIST user can access the following database:

- ✓ Union Catalogue of Books-CCE
1,28,91,696
- ✓ Union List of current Periodicals
33,944
- ✓ Union Catalogue of Periodicals
20,235
- ✓ Database of Periodical Articles
9,22,042
- ✓ CD-ROM Database
22,234
- ✓ Union List of Video Recordings
6,000
- ✓ Union List of sound recordings
1,025

4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books			97000 + 1613 (Delnet) 97000 (N-List)			
Journals	65	20	85			
e-Journals			20			
Digital Database						
CD & Video		359 CD 60 VCD 12 VC (Video cassette)				
Others (specify)						

4.4 Technology Up gradation (overall)

Total	Comp-	Internet	Brow-	Comp-	Office	Dept.	Other
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	Com- puters	uter Labs	ing Cent.	uter Centres			
Existing	147	01	2 Wi-Fi (4MPBS)	01	01	01	24
Added	-	02		-	-	-	-
Total	147	03	02	01	01	01	24

4.5 Computer, Internet access, training to teachers, students and any other programme for technology up gradation (Networking, e-Governance etc.)

- A three day training cum workshop for Lab Technicians
- A paper Computer awareness is made mandatory for B.A. VI semester students

4.6 Amount spent on maintenance in lakhs

ICT	-
Campus Infrastructure, facilities	-
Equipments	-
Others	
Total	

Criterion - V

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Service

- Information regarding all committees: Tutor guardian. Career guidance and counselling, Anti-ragging, Sexual Harassment, Scholarships, HEPSN and special scheme are available on website
- All Important information is displayed on various notice boards.
- Feedback is taken from students twice a year
- Students are familiarized with the college through orientation programme
- Redressed issues are conveyed to the students through 'Samvad Setu' during tutor guardian meeting

5.2 Efforts made by the institution for tracking the progression

- The department collect the data on students learning outcomes
- The subject teacher analyses it and takes curative measures
- Remedial classes for slow learners are arranged
- Extra coaching and study material is provided to economically students.

(b) No. of students from the state

UG- Nil, PG- Nil, Ph. D.- Nil, Others -Nil

(c) No. of international students

-

Men

-

Women

-

Demand ratio

-

Dropout %

Number 3879, Percentage 100%

Last Year 2015-16

General	SC	ST	OBC	Physically Challenged	Total
1663	744	294	1157	21	3879

Last Year 2016-17

General	SC	ST	OBC	Physically Challenged	Total
					4023

5.4 Details of student support mechanism for coaching of competitive examinations (if any)

- Identification of students
- Classified students according their needs
- Syllabus in divided into number of classes
- Lectures are arrange

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	SET/SLET	GATE	CAT	IAS/IPS etc	State PSC	Others
2	-	-	-	-	-	-

5.6 Details of student counselling and career guidance

- Career guidance and counseling cell provided information on career opportunities and vacancies available in prospective sectors and organized the following programs
- Under Swami Vivekanand Career Guidance Scheme, the Training and Placement, Career Guidance and Entrepreneurship Cell of this college provides guidance and assistance to the students by committee members and faculty.

Objective:

- To assist students in obtaining placement in reputed companies.
- To identify the needs and expectations of the companies to assist them in recruiting suitable candidates.
- To mold students to meet the corporate expectation and place them in reputed companies based on the expected job profiles.
- To offer training to make them better suited for employment
- To provide skills to meet technical difficulties.
- To encourage personal skill development and self-employment.

Activities:

- Personality Development
- Career Counselling
- Mock interviews
- Seminars
- Final Placement

Duration	Title and contents	Number of benefited students
01.07.2016	Lectures on the importance and dimensions of planning career	1785
28.07.2016	Seminar on why and how to opt career of company secretary	55
22.08.2016 to 12.09.2016	Job oriented short term Training Course Fireless Cooking, Baking, Cultivation and Processing of Medicine Plan, Tally and Basic	250

Computer Training			
Date	Companies	Package	No of Students
26.08.2016	Megnum Group		178
30.09.2016	TCS		23
14.01.2017	I.B.M Concentrix	1.8 - 2.6 per annum	21
17.12.2016	AON Hewitt	2.60 per annum	06
19.01.2017	ICICI		04
Total no of Students placed			232
No. of students benefitted			

5.7 Details of campus placement

On campus		Off campus	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03		207	-

5.8 Details of gender sensitization programmes

Project on Eve – Teasing.
Project on Domestic violence
Internet addiction

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	32	National level	31	International level	04
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No. of students participated in cultural events

State/ University level	4 Event 11 Students	National level	2 Event 2 Students	International level	
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5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports:

State/ University level	07	National level	07	International level	01
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Cultural :

State/ University level	2 Events 2 Students	National level	-	International level	-
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5.10 Scholarships and Financial Support

	Number of Students		Amount		
Financial support from institution	-		-		
Financial support from government	-		-		
Financial support from other sources	-		-		
Number of students who received International/National recognitions	-		-		
5.11 Student organised / initiatives – College level –Fashion- Textile					
Fairs :					
State/University level	-	National level	-	International level	-
Exhibition:					
State/University level	-	National level	-	International level	-
5.12 No. of social initiatives undertaken by the students	Visit to old age home Visit to Arushi (NGO)				
5.13 Major grievances of students(if any) redressed: in 14-15					

Criterion – VI

6 Governance, Leadership and Management

6.1 State the Vision and Mission of the institution	<p>Vision - Creating new paradigms of progressive, inclusive and ethical education.</p> <p>Mission - To empower young women with multi skill education and prepare them for responsible and dynamic role in society.</p>
6.2 Does the Institution have a management Information System	Yes, the College has management information system through department of Higher Education Govt. of Madhya Pradesh.
6.3 Quality improvement strategies adopted by the institution for each of the following:	
6.3.1 Curriculum Development	<ul style="list-style-type: none"> The Board of Studies, in each subject reviewed the curriculum for its efficacy and development suitability by enhancing and reshuffling the course content.
6.3.2 Teaching and Learning	<ul style="list-style-type: none"> The teachers have focused more on participative learning through project, script writing, book reviews, group discussions and surveys Students are given experience of work situations through field visits excursions, Job Oriented training and industrial visits More emphasis on ICT was laid on Non –traditional CCE I was made entirely based on presentation through ICT To maintain transparency in evaluation system, the students are given a privilege to view their answer books of the semester examination on demand.
6.3.3 Examination and Evaluation	
6.3.4 Research and Development	<ul style="list-style-type: none"> Del Net, inf. Lib Net and N. list facilities were made available Knowledge sharing club – The forum was developed to deliberate over prospects in inter disciplinary research. The faculty was motivated to publish their research papers in peer reviewed journals with high global impact factor. For quality improvement incentives in form of merit scholarship for outstanding research scholar.
6.3.5 Library, ICT and physical	<ul style="list-style-type: none"> Library is made fully automated e-library.

infrastructure / instrumentation	<ul style="list-style-type: none"> • Facilities of Del Net Inf. Lib Net, N-list etc made available to students as well as teachers • Latest books were purchased to develop competence and to keep students update with recent developments. • To encourage students to use ICT, high speed lease line has been procured from Bharat Sanchar Nigam Limited (BSNL). All programs were give specific time slot to make optimal use of smart classes. • Physical infrastructure – • A covered parking place for 50 cars for staff has been added to infrastructure. • Extension of auditorium is in progress. The funds are made available from Jan Bhagidari Samiti and university Grants Commission. • Instrumentation : Many departments have purchased instruments and permanent articles to strengthen their laboratories
6.3.6 Human Resource Management	<ul style="list-style-type: none"> • Faculty positions were filled through guest faculty in self-financing courses. • Human Resource Development was ensured through training cum workshop for teaching and administrative staff. • Due care was taken to assign the administrative job and responsibilities to commensurate with the calibre of individual.
6.3.7 Faculty and Staff recruitment	<ul style="list-style-type: none"> • Permanent recruitment of faculty as well as staff is done by the Government of Madhya Pradesh. • Guest recruitment faculty and contractual appointment is cone by the approved committee as per requirement.
6.3.8 Industry Interaction / Collaboration	<ul style="list-style-type: none"> • Students were sent to industries, NGOs, commercial units and scientific laboratories for their Job Oriented Project Work and in situ training. • The college has developed tie up with companies to provide ample job opportunities.
6.3.9 Admission of Students	<ul style="list-style-type: none"> • Online admission through website of MP Higher Education NIC and follow the state reservation policy.
6.4 Welfare schemes for	<p>There are number of welfare schemes available for teaching and non-teaching staff. These include:</p> <ul style="list-style-type: none"> • General Provident Fund (GPF)

- Departmental Provident Fund (DPF)
- Family Benefit Fund (FBF)
- Group Insurance Scheme (GIS)
- Medical Reimbursement
- Free medical check-up & treatment in govt. hospitals
- Pension/Family pension
- Death cum retirement gratuity
- Housing Loan at a discounted rate of interest
- Festival Advance
- Grain Advance
- All types of leaves and vacations including maternity, paternity and study leave, duty leave etc.
- Commutation of Pension
- Leave encashment
- Ex-gratia

During the last 4 years, all the staff members (teaching and non-teaching) have contributed to and availed of the benefits of such schemes.
Nil

Students

6.5	Total corpus fund generated	Income from Autonomous	64,35,010.00
		Janbhagidari	72,93,457.00
		ATM Rent	72,000.00

6.6	Whether annual financial audit has been done	Yes	✓	No	
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6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal		Authority
	Yes/No	Agency	Yes/No	Authority	
Academic	✓	UGC / Commissioner, H.E.	✓	IQAC(Feedback Process Deans of faculties	
Administrative	✓	UGC Review Team			
Financial		A.G.M.P Gwalior / Treasury / C.A.			

6.8 Do the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes	✓	No	-
For PG Programmes	Yes	✓	No	-

6.9	What efforts are made by the University/ Autonomous College for Examination Reforms?	<ul style="list-style-type: none"> • Pattern of question paper are designed to make the assessment of knowledge, skill,
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		<p>application and power of expression.</p> <ul style="list-style-type: none"> • Display of answer book to students on demand.
6.10	What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?	The university provider all the necessary support to college.
6.11	Activities and support from the Alumni Association	One day cultural (programme) was organized
6.12	Activities and support from the Parent – Teacher Association	
6.13	Development programmes for support staff	<ul style="list-style-type: none"> • A 3 days computer training program was organized for support staff.
6.14	Initiatives taken by the institution to make the campus eco-friendly	<ul style="list-style-type: none"> • Paperless CCE I based on ICT • Replacement of bulbs and tubes by LED and solar lights. • Ban on polythene in the campus • One hour in a week dedicated to mission cleanlier • Extension activities such as propagation of environmental awareness and hygiene among villages in general and women folk in particular during field visits

Criterion - VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Students centric approaches in teaching-learning more and more use and access to internet and computer technology has been promoted in teaching learning
- Assessment on class room teaching and self-acquired learning through differential mode of evaluation have been adopted.
- Vocation experience to the final year students of graduation and post-graduation is provided to have a knowhow of essential qualifications, desirable skills and knowledge, practical training and experience of gainful employment in the related area.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Paperless CCE I based on ICT
- Campus declared as no-polythene zone
- Plantation
- A merit cum financial grant of Rs.5000.00 for meritorious research scholar of the college.
- Use of smart classes for multimedia activities such as PowerPoint Presentations, internet surfing etc.
- Three bio-metric systems have been installed to ensure the punctuality of the staff

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.3 Give two best practices of the institution (Pl. See the format in the NAAC Self-Study Manuals)

BEST PRATICE - 1

Title of the Practice

New Approaches in Teaching, Learning & Evaluation

Objectives of the Practice:

- Integration of ICT and modern practices in daily classroom teaching.
- Alternative teaching methodologies to make the classroom interactions more participative.
- Dissemination of traditional knowledge and scholastic supplements to advanced learners.
- Holistic development by inculcating

interpersonal skills and making the students financially independent.

The Context

- Our institution has an amalgamation of students from different socio-economic backgrounds endowed with different levels of cognitive abilities.
- It is difficult to impart knowledge to all in the same manner. Therefore, it was necessary to search alternative methodologies of teaching learning & evaluation.

The Practice

- Using diverse methods of teaching and learning facilitates classroom interaction and make it more stimulating. It increases acceptance of knowledge and enhances an intrinsic urge for better performance on the part of the student.
- The better performance in turn boosts the of self-confidence level in the student.
- This initiates motivation/ quest for higher & higher benchmarks.

Evidence of Success

- Students are much more sincere and regular in classrooms as compared to the past few years.
- A consistently high pass percentage has been observed during past few years.
- There is a visible change in self-confidence levels of our students with an urge for advanced learning and they have been able to translate their knowledge into grateful employment.

Problems Encountered and Resources Required

- It is challenging to make parity between the subject and the teaching learning approaches as all modes of are not equally applicable for each subject.
- Owing to time-constraints, at times, it becomes infeasible to provide additional aliquot of knowledge in the classroom.

The resources required are :

- Better ICT facilities

A rich library with e-books, teaching aids, like LCD, OHP, Visualizers, and smart classroom are required for applying different methods of teaching-learning.

BEST PRACTICE – 2

Title of the Practice

Vocational Experience

Objectives of the Practice

- To acquaint the learners with prospects and avenues related to the subject/program of the study, available in the market.
- To have a know-how of the essential qualifications, desirable skills and knowledge, practical training and experience, if any, of gainful employment in the related area.
- To provide an opportunity to experience the work culture, challenges and threats prevailing in the prospective vocation.

To enable the students to adapt themselves as per the vocational needs or to design an enterprise of their own choice.

The Context

- They hardly got a chance to prepare job-oriented report or present the same amidst peers, guide and experts.

The College was not having any ready resources for the student to acclimatize her to obtain exposure, to interact with institutional workers and to get a holistic view of the job in question.

The Practice

- Student has to select a job-related project work in any one of her opted subjects.
- A teacher in the department guides the students about various job related areas.
- The students has to indicate her choice in any two vocations one for 1st semester and another for the second semester. Then they compare between the two vocations and finally resort on one vocation after detailed survey.
- The student has to report to the particular Office/ Institute and has to work there for at least 50 hours.

- Student has to submit the report before commencement of semester examination. Then a viva-voce is conducted in which external experts are invited.
- Every student has to earn at least 40% marks as an eligibility to pass in the final examination.

The College has detailed guidelines for vocational experience.

Evidence of Success

- They get many opportunities to identify their strength and weakness and get a chance to conquer the challenges and to tap the opportunities.
- This scheme provides a chance to the student to compare two options, one in first semester and another in second semester. It gives an opportunity to assess and finally decide one as career.
- The vocational experience scheme has helped the students to make up their mindsets and armour themselves for their prospective careers. This scheme has evaded their doubts and resulted in designing a specific road map for a promising career.

As a result, there has been a marked escalation in the number of students getting placements or entering into an enterprise.

Problems Encountered and Resources Required:

- The students are offered exposure in some broadly categorized fields only; like teaching, establishing pathology laboratory, banking, advertising, sales & marketing, counselling, insurance etc.
- Many of the organizations have their own activities and exigencies rendering it difficult to accommodate our students in the predetermined time-slot.
- In some circumstances, maintenance of efficacy of work becomes challenging to the student and the teacher as well.

The required resources are:

To make a tie-up with those laboratories/institutions which have rich facilities, which

		provide hands-on-training, demonstration & practicum, exposure to routine functioning.
7.4	Contribution to environmental awareness / protection	<ul style="list-style-type: none"> • Environmental awareness program by students during field visits. • Distribution of alum and fine cloth to filter water among villages. • Nukked Natak and rally by students of Eco-club.
7.5	Whether environmental audit was conducted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
7.6	Any other relevant information the institution wishes to add. (For example SWOT Analysis) Plans of institution for next year	<ul style="list-style-type: none"> • During zero classes students are oriented and asked for SWOC analysis. ✓ Planning and preparation to start Certificate courses by the Department of Botany on Medicinal plant cultivation and processing. ✓ Certificate course on Vermicomposting in collaboration of Botany & Zoology department. ✓ Certificate course on PCB fabrication and ✓ Circuit-designing. ✓ Library science department has proposed M.Phil. And PGDLN programme for next session. ✓ As per the suggestion of U.G.C. Review Committee for Extension of Autonomy, Centre for Research & Development will be established.





AQAR

2016-17

PART – II

- Chairperson : Vandana Agnihotri
Principal
- Co-ordinator : H.K. Garg
Professor of Zoology
- Member : Dr. G.P. Yadav
Dr. Kusum Mathur
Dr. Gitanjali Pagare
Dr. Chandana Basu
Dr. Seema Dixit
Dr. Rita Bamnela



INTERNAL QUALITY ASSURANCE CELL
SAROJINI NAIDU GOVERNMENT GIRLS POST GRADUATE AUTONOMOUS COLLEGE
SHIVAJI NAGAR BHOPAL



2016-17

Annual Quality Assurance Report

Sarojini Naidu Govt. Girls PG College, with a marvellous record of 46 years has left an indelible mark in the terms of creativity quality education and its sustenance with its incredible achievements in curricular, co-curricular and extra-curricular activities, the College has left no stone unturned to achieve the paragon of perfection.

The college is considered one among the prestigious educational institute in the state. During the year 1995-1996, the college was granted autonomy by the university Grants Commission and the Govt. of Madhya Pradesh; the college has made a phenomenal progress and achieved commendable success in all academic, athletic and allied pursuits.

Objectives of IQAC

The milestones laid by the Internal Quality Assurance Cell, as decided during one week training programme on 'Quality Sustenance and faculty Development are:

- Inculcation of value system
- Technological Orientation of faculty
- Strengthening neighbourhood networking.
- Adoption of interactive, participatory and enriching, teaching-learning methods.
- Standardization through conscious, catalytic and consistent efforts.
- Creation of symposiums for proliferation of learner centric environment
- Encouragement of ideas, innovations and entrepreneurial approaches
- Induction of exposure centric programmes for enhancement of faculty knowledge.
- Enriching and intellectual collaboration and partnerships.
- Transparency in methods of evaluation, and
- Persuades adequate use of library resources and regular footfall in the central reading room.

Composition of IQAC

IQAC Composition and Activities

No. of Teachers	-	07
No. of Administrative/ Technical Staff	-	01
No. of Students	-	01
No. of Management Representatives	-	02
No. of Alumni	-	01
No. of any other stake-holder and community representatives:		

No. of Employers/ Industrialists	-	01
No. of other External Experts	-	01
Total No. of members	-	14

1.	Dr. Vandana Agnihotri	Chairperson
2.	Dr. H.K. Garg	Coordinator
3.	Dr. G.P. Yadav	Member
4.	Dr. Kusum Mathur	Member
5.	Dr. Gitanjali Pagare	Member
6.	Dr. Chandana Basu	Member
7.	Dr. Seema Dixit	Member
8.	Dr. Rita Bamnela	Member

Policy and Role of IQAC

The IQAC serves as a yardstick for all the concerned departments office and working, committees to achieve the institutional goals and objectives, the cell strongly emphasizes not only upon the standardization of all the quality work, but also encourages simplification of work for more flexibility towards the achievement of the predetermined institutional goals.

- Regular redesigning and replacing of the curriculum (to adopt with the incipient global, National Local requirements)

Meetings organized by IQAC Team

During the session 2016-17, meetings were held once in every two months. Records are maintained and action plan decided accordingly.

Date	Time	Venue	Itinerary	Number of Participant
July 01, 2016	03:00 pm	Room No. 14	<ul style="list-style-type: none"> • An overview of Quality initiatives taken by the IQAC in the preceding session 2015-16. • Recent updates of the groundwork done to expedite the Institutional Assessment & Accreditation • Review of Institutional. Assessment & Accreditation process. • Measures to be taken by the department while conducting their Board of Studies. 	06
Aug.11, 2016	03:00 pm	Conference Room	<ul style="list-style-type: none"> • Confirmation of the minutes recorded in the earlier meeting dated Jul 01, 2016 Guidelines to academic department for the maintenance of: • Course of Action for Activity Committee. • Check list of the tasks to be carried out by all the Academic Department as well as Activity Committees. • Requisition and Budgetary Provisions for Repair and Maintenance for each unit. • Codification of Departmental Records of the College. 	06

Sep. 15, 2016	03:00 pm	Conference Room	<ul style="list-style-type: none"> Progress analysis of the documentation work being carried out at departmental and committee level. Distribution of work among the members of IQAC for continuous monitoring and follow up. Preparation of formats for keeping official records to bring uniformity at institutional level. Any other issue, with the permission of the Chair. 	06
Dec 16, 2016	03:00 pm	Principal Chamber	<ul style="list-style-type: none"> Planning and delegation of task in view of the prospective visit of NAAC Peer Team. Arrangements of Travel, Stay and Local Hospitality for the members of the NAAC Peer Team. Review of the documentation work carried out at the college, department and committee level. Periodic maintenance and restoration of infrastructure to preserve ambience and aesthetics of the College. Compliance of Code of Conduct and Ethical Standards set by National Assessment and Accreditation Council. Measures for continuous quality enhancement. Any other issue, with the permission of Chair. 	07

PROCEEDINGS OF THE MEETING

First meeting

Room No.14: Friday, 01st the July, 2016 (03:00 PM).

- An overview of all the Major Quality Initiatives taken by the IQAC in the preceding session 2015-16 were presented by the Coordinator.
 - ✓ The Coordinator also apprised all faculty members of the College that:
 - ✓ The Institution's LOI has been accepted as such by NAAC Bangalore on June 07, 2016;
 - ✓ The Institution Self-Study Report has been uploaded on the website of the Department of Higher Education on May 03, 2016 and a web-link has been added at the collegiate website for an easy access by all stakeholders;
 - ✓ Multiple hard copies of Self-Study Report and one copy of 'All India Survey in Higher Education' duly uploaded on the website of MHRD have been posted to National Assessment & Accreditation Council, Bangalore on June 08, 2016.
- The NAAC has now demanded the following archives:
 - ✓ AQAR of the preceding five years (2010-11 to 2014-15) in doc format;
 - ✓ Letter of affiliation for all permanent and temporary courses, being conducted by the college till date, in the prescribed format.
- The Coordinator apprised the staff that :
 - ✓ The Soft copies of AQAR of the preceding five years are being prepared on the basis of hard copies available with IQAC;
 - ✓ AQAR for the year 2015-16 is near completion; and

- ✓ The IQAC and Examination Cell are in correspondence with Vice Chancellor/Registrar, Barkatullah University Bhopal to procure a letter of affiliation for all permanent and temporary courses, being conducted by the college till date, as per the format proposed by NAAC.
- The Coordinator categorically pointed out that a host of departments while organizing their Board of Studies, go for substantial amendment in their curriculum, but do not record those reconsiderations in a lucid and justified manner. He advised to maintain objectivity while recording the revisions.
- He also remarked that the Annals of Academic Committees should be concise and goal oriented. They should not appear as mere plethora of oft-repeated events; rather they ought to have objective, policies, outcome and imminent plans to accomplish the vision and mission of the College.

Second meeting

Conference Room: Monday, the 11th Aug 2016 (03:00 PM).

- The AQARs of the preceding five years have been reproduced into soft copies and their PDF files have been duly uploaded in the official link, given by the NAAC.
- The AQAR for the year 2015-16 has been prepared and the same has been mailed to the NAAC on the given link.
- The hard copies of the AQARs pertaining to 2010-11, 2011-12 2012-13, 2013-14 and 2015-16 together with affiliation of the university have been sent through speed post.
- Two separate certificates of affiliation- a permanent affiliation for regular courses and a temporary certificate for self-financing courses have been procured from Barkatullah University and mailed to the NAAC on their official magazine.
- The departments have conducted their Board of Studies and a new set of instructions has been disseminated to conduct CCE I, (non-traditional evaluation) on the basis of group discussion, quiz, role plays and report on presentation

Third meeting Internal Quality Assurance

Conference Room: Thursday, the 15th Sep 2016 (03:00 PM).

- All the decision taken in the second meeting on 11th August, 2016 were read by the Coordinator and approved by the Committee.
- The Chair proposed to make periodic assessment of academic departments and activity cell in such a way that at least one department/ committee is audited every week.
- A few Head of the departments and Conveners of the activity committees have sought formats for documentation of their day-to-day academic and co-curricular pursuits. In order to streamline the records and maintain parity among all the constituent cells of the college, the IQAC would endeavour to develop formats for each aspect:
 - ✓ Dr. H. K. Garg will prepare formats, e-presentation and make correspondence with NAAC, HQ, Bangalore.

- ✓ Dr. Veena Dani will coordinate with Planning & Monitoring Board and different activity committees to develop a plan for infrastructural makeover and will ensure its effective implementation.
- ✓ Dr. Kusum Mathur will monitor the tasks to be carried out at departmental level and will procure documents from each department, to arrange them in the box files, duly ear-marked, to present the same before the NAAC Peer Team.
- ✓ Dr. Kiran Sharma will ensure the maintenance and optimal utilization of ICT, Computer and Laboratory equipments together with Photocopiers, Printers, Internet and Website. She would also procure and arrange the records and evidences from all activity committees to present the same before the NAAC Peer Team.
- ✓ Dr. G. P. Yadav will ensure timely updation of office records like, Service File, Service Book, MIS, Scholarships, Cash Book, Stock Register, GPF, DFC and Audited Accounts of UGC, AF, PD, Autonomy and Jan Bhagidari.

Fourth meeting Internal Quality Assurance

Principal Chamber: Friday, the 19th Dec 2016 (03:00 PM).

- All the resolution made in the third Meeting of IQAC held on 15th September 2016 were read by the Coordinator and approved by the Chair.
- The Coordinator uttered his resentment on the overall progress of the departments, activity cells and sought prompt action to expedite the documentation in view of the imminent PTV.
- The Chairperson suggested organizing a 3-day Workshop-cum-Training program for faculty as well as administrative staff to acquaint them with the accreditation process. This would enable all the constituents of the college to make lucid presentation and adhere to the Code of Conduct & Ethical Standards set by National Assessment & Accreditation Council.
- The Coordinator apprised that planning is under process and all important tasks have been delegated to competent faculty members for their timely execution.
- The Chair instructed all the members of IQAC to comply with the office order No. SNGGPG/3157/16 dated 13 Dec 2016 and keep her updated with the work progress on day-to-day basis.
- As an upshot of demonetization, the students have been finding difficulty in depositing their Examination and Semester fee in cash. The College has decided to go for e-transactions and cash-less payments. Adequate preparations shall be made in next two to three months from now to ensure non-cash transaction at all levels.

Quality Initiatives taken by IQAC

- Enforcement of Uniform to inculcate the sense of belongingness, homogeneity and equality.
- E-working at office and Department level.
- Codification of Official Records to maintain parity, objectivity and to ease access of information; this has facilitated inter-departmental flow of information enhanced accountability and quick evaluation of department progress on academic as well as administrative front.

- In lieu of Remedial classes, arrangement of extra-classes for slow learners and special for advanced learners.
- Feedback mechanism has been strengthened over the last two years. Feedback from different stakeholders- students, hostellers, alumni, parents and teachers are analyzed and incorporated, wherever necessary, for improvement in curriculum, teaching-learning, evaluation, infrastructure, faculty and management of the Institution.
- An honest feedback of teachers & students on Principal and College has been instrumental in taking significant decisions on ICT facilities, dress code student support and overall quality enhancement.
- ICT has been made an integral component of teaching-learning. All the academic department have been allotted time-slots to organize lectures in smart classes; the internet facility has been strengthened and fortified with Wireless fidelity; teachers have been motivated to make use of satellite communication for teaching-learning.
- The Career Guidance & Placement Cell has extended its functional dominion. As a result an unprecedented number of students were selected for jobs, during the year. Feedback from students on teachers has been restructured and from teachers on principal has been introduced for the first time.
- Schooling through 22 modes of teaching-learning to ensure novelty, high order thinking and to create a learner-centric environment.(These methods have been influential in catering differential needs of students coming from diversified background).
- Adoption of Interactive and Participative Learning to inculcate innovative (construction of knowledge) and entrepreneurial skills.
- Focus on ICT enabled Teaching Learning & Evaluation.
- Use of smart classes for multimedia activities such as Power-Point Presentations, internet surfing etc. (at least once in a week by each department).
- Employment of 10 different methods of assessment enables to:
 - ✓ Identify where learning has happened and the skills have been acquired;
 - ✓ Improve the Competence of student;
 - ✓ Determine the areas where students have done fairly well and where they need improvement; and
 - ✓ Assure whether the learning outcomes have really met.
- These techniques not only make a thorough evaluation of students' learning but also serves as a reflection of teaching-learning pedagogy.
- Regular audit of Academic Performance of Teachers on Curriculum Designing, Teaching, Learning, Evaluation, Administrative and Research, as per indicators determined by UGC.
- Availability of Staff for 40 hours a week: 16 hours for active teaching, 06 hours for Research; and 18 hours for administrative pursuits and student support activities.
- Stay hours are recorded through 03 biometric devices.

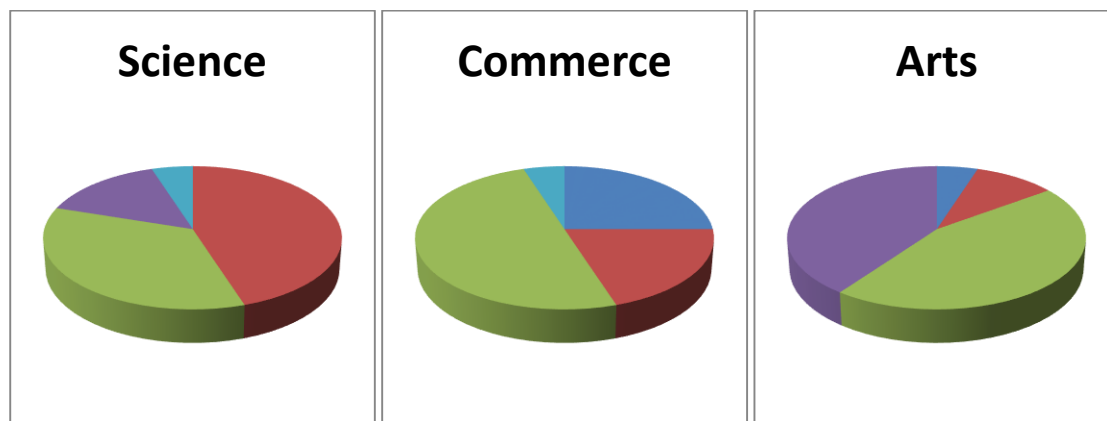
- Online publication of results and online availability of Multiple Choice Questions by some departments.
- As evident from Formats 03 and 18, the College keeps an observation on students profile and her progression on semester basis. The strategies are decided jointly as well as severally to cater the specific needs of learners.
- Flow of day-to-day information between the College and top administration (Government of MP) is also carried out through department portal and website.
- Transparency and probity in Public Funds. Any Staff members can have a copy of audited accounts directly; however, other stakeholders need to apply as per norms laid down by Government of the state.
- Construction of benchmarks for the future Team IQAC.

ANALYSIS ON THE BASIS OF FEEDBACK

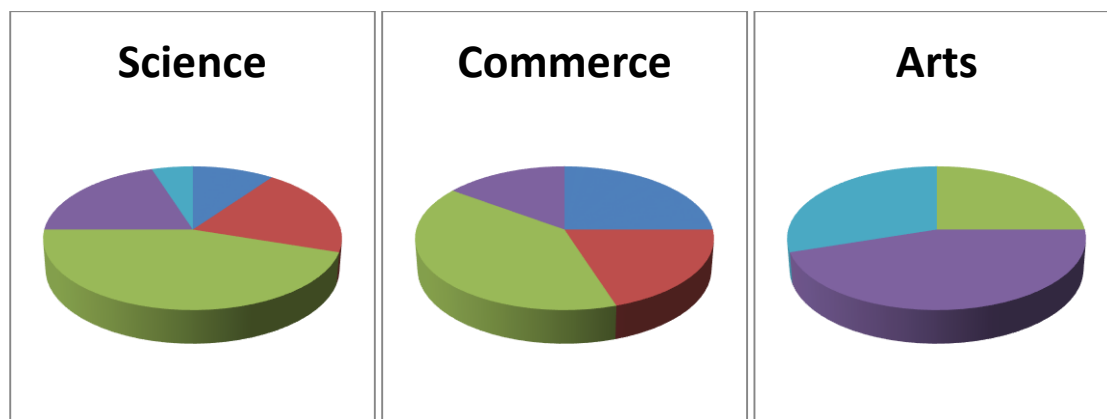
Assessment of Principal as Leader of the Institution

Students Feedback on College

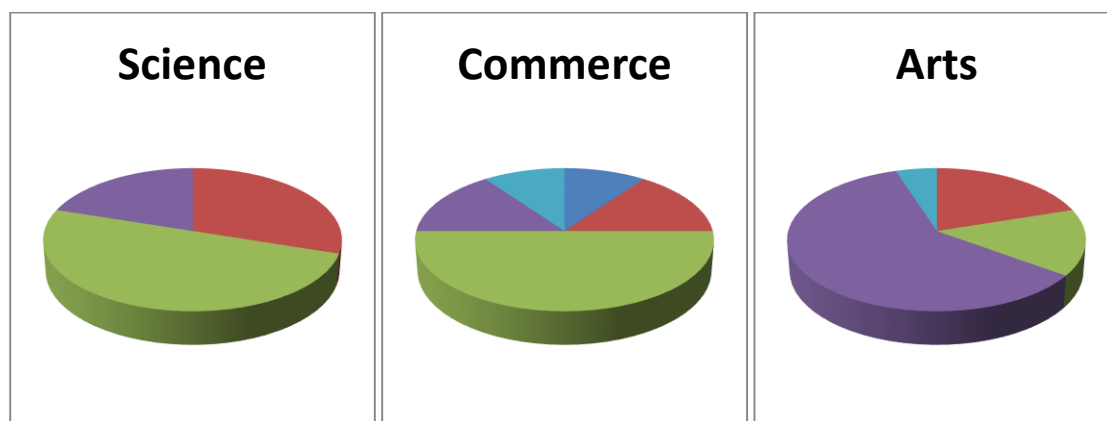
1.1 Satisfaction with the choice of courses available



1.2 Applicability of the course content in real life situations



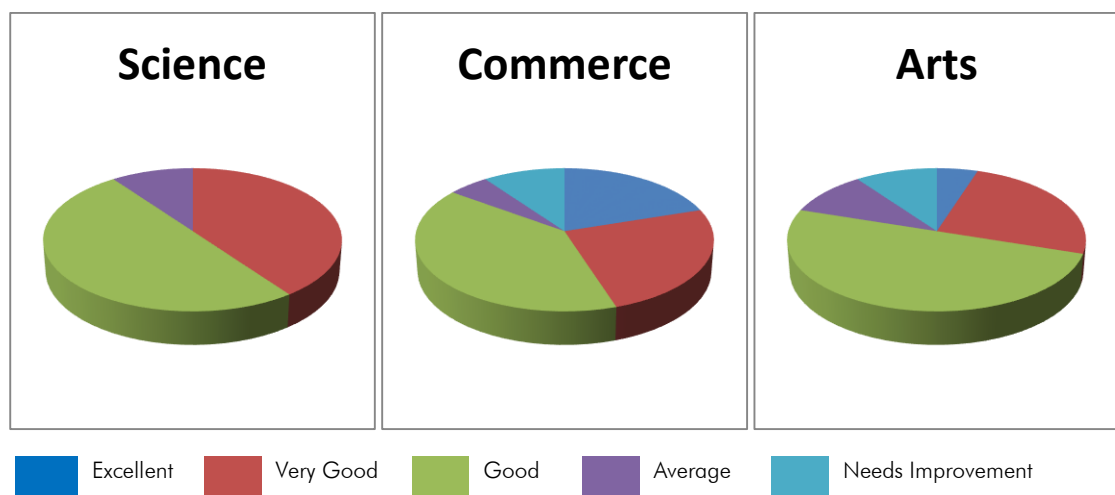
1.3 Your opinion regarding incorporation of varied activities in academic calendar



1.4 Sufficient Use of Information Technology



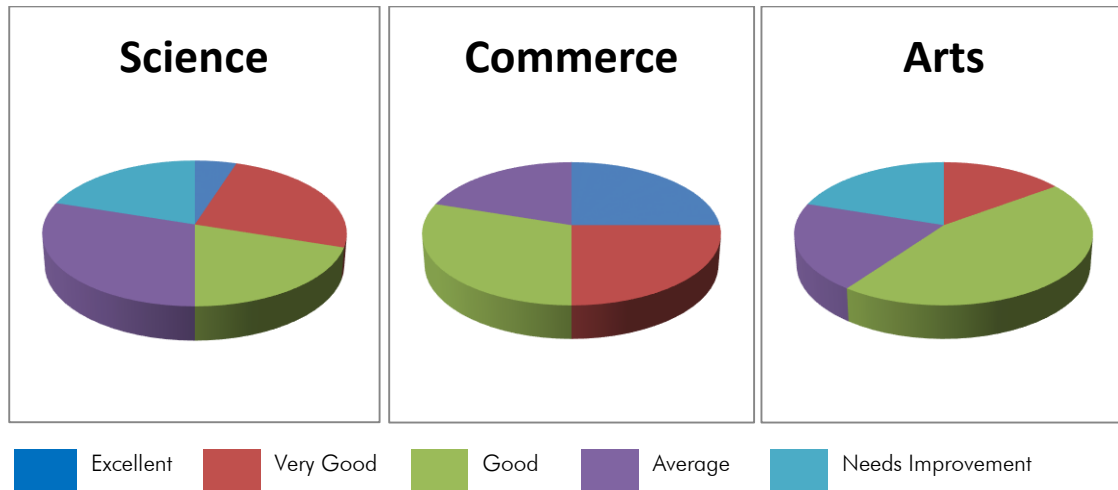
1.5 Offering challenging tasks to advance learners



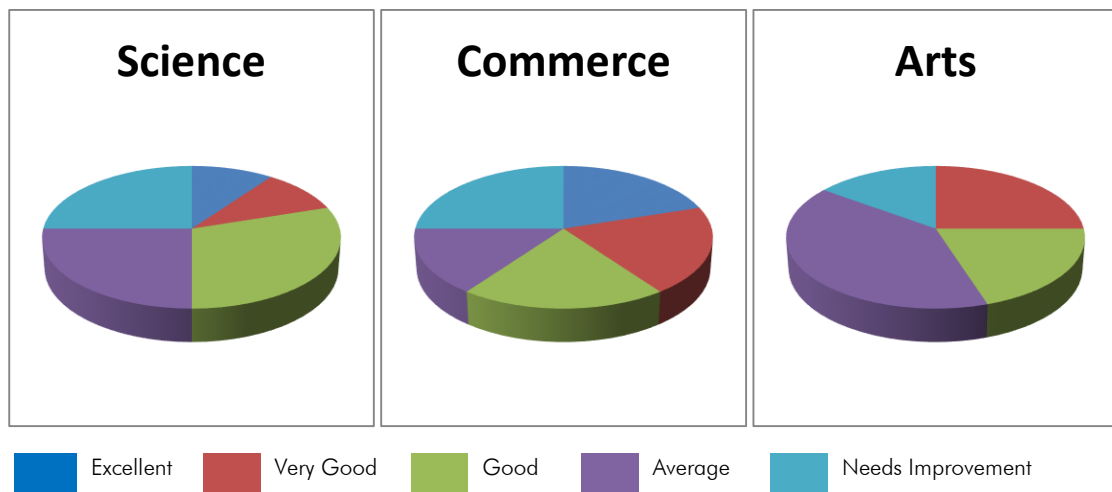
1.6 Paying extra attention to weaker students



2.1 Light & ventilation



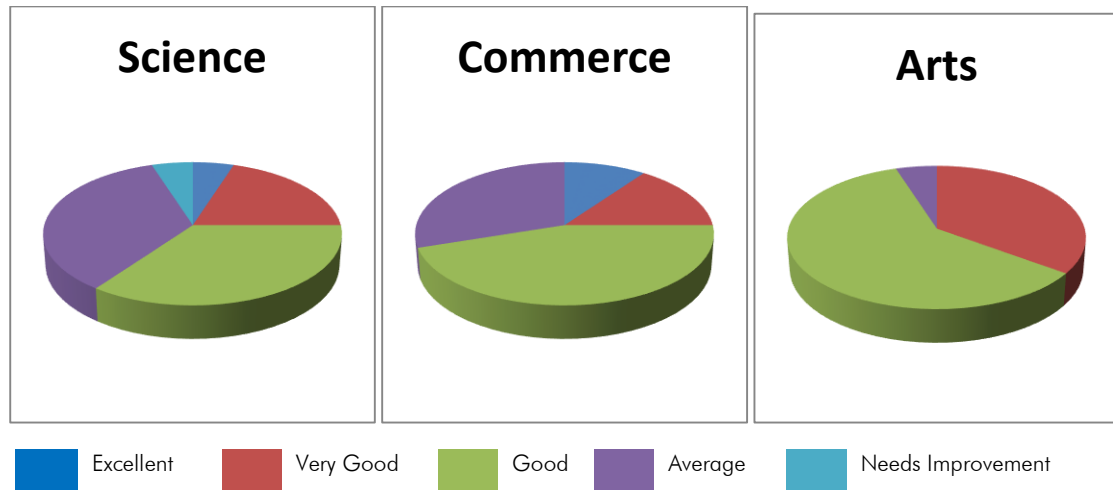
2.2 Cleanliness of the classroom



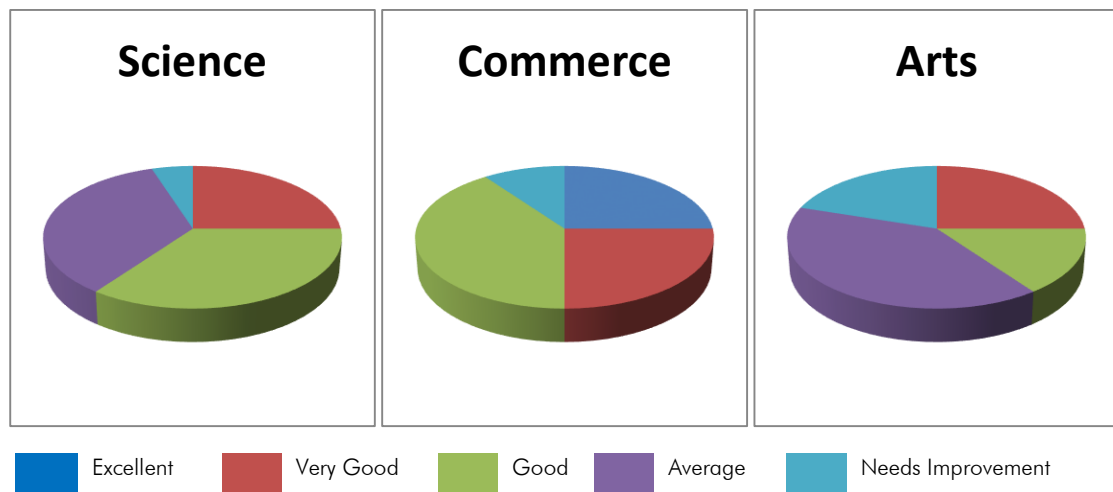
2.3 Adequate sitting facility



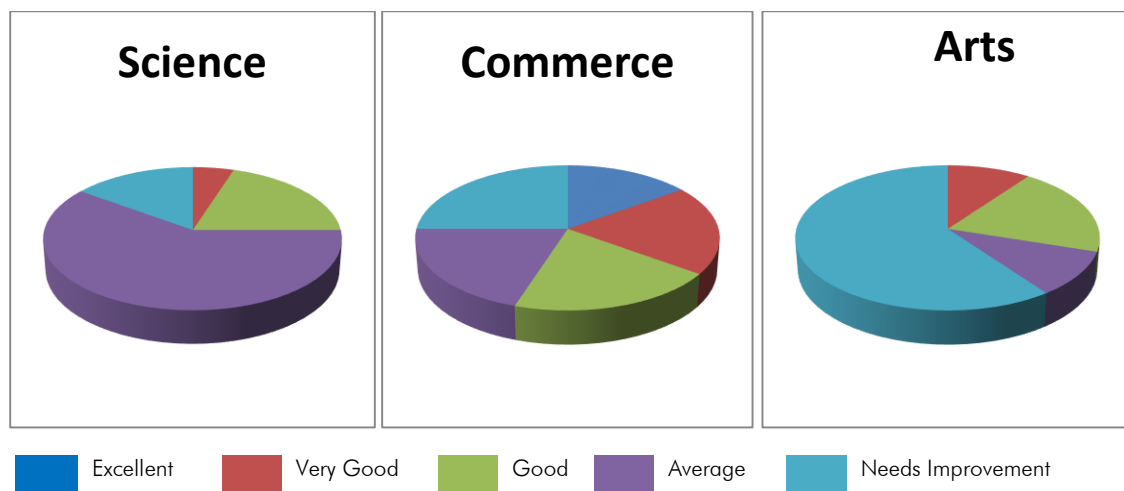
2.4 Availability of tools and tests in laboratories



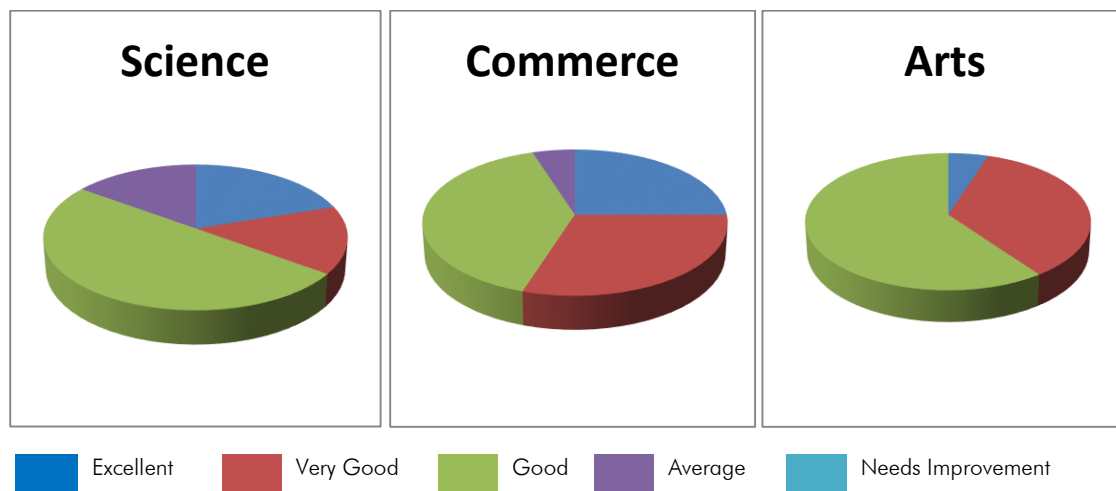
3.1 Communication of notices in college



3.2 Time duration normally taken by the office in solving your fees related, scholarship etc. & other problems



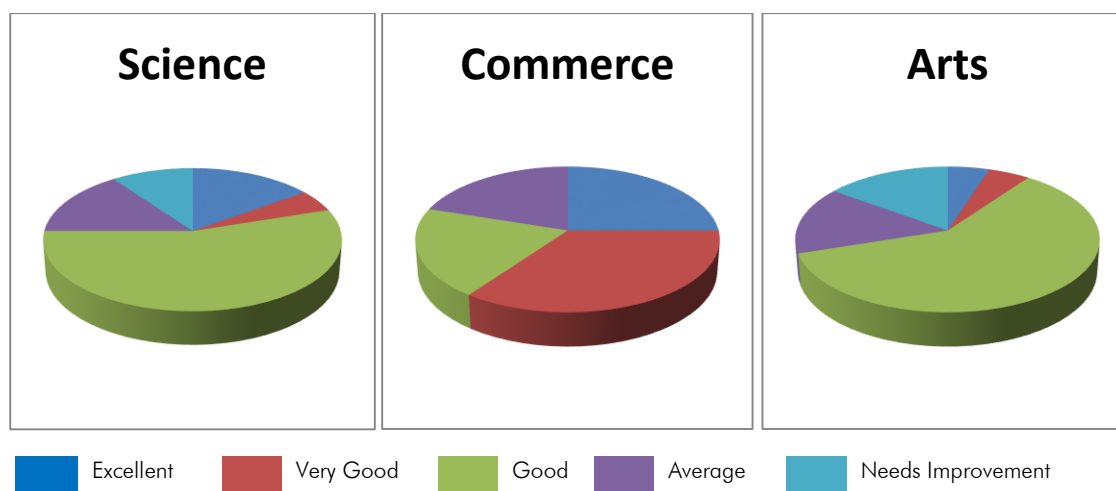
4.1 Pattern of question papers



4.2 Fairness & Transparency in evaluation



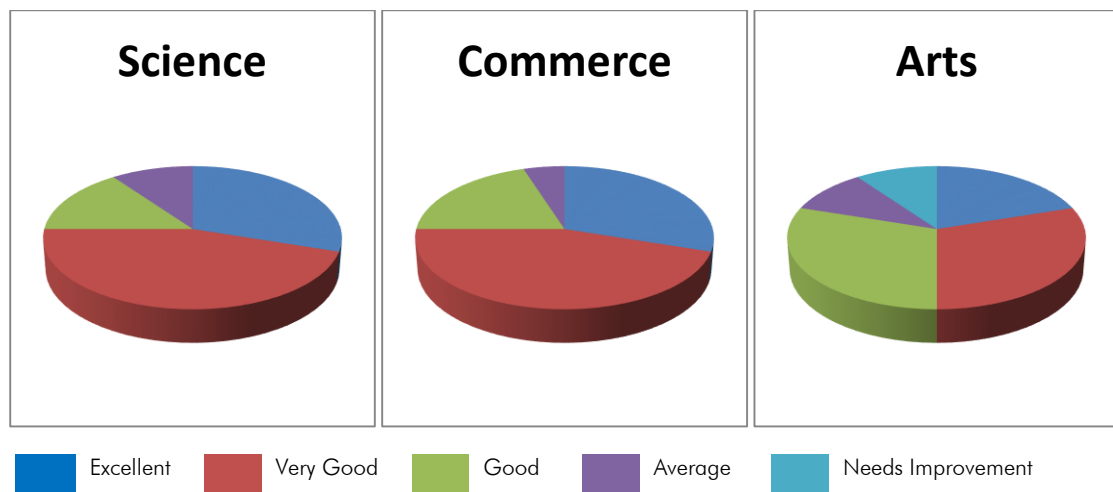
4.3 Grading system instead of traditional marking pattern



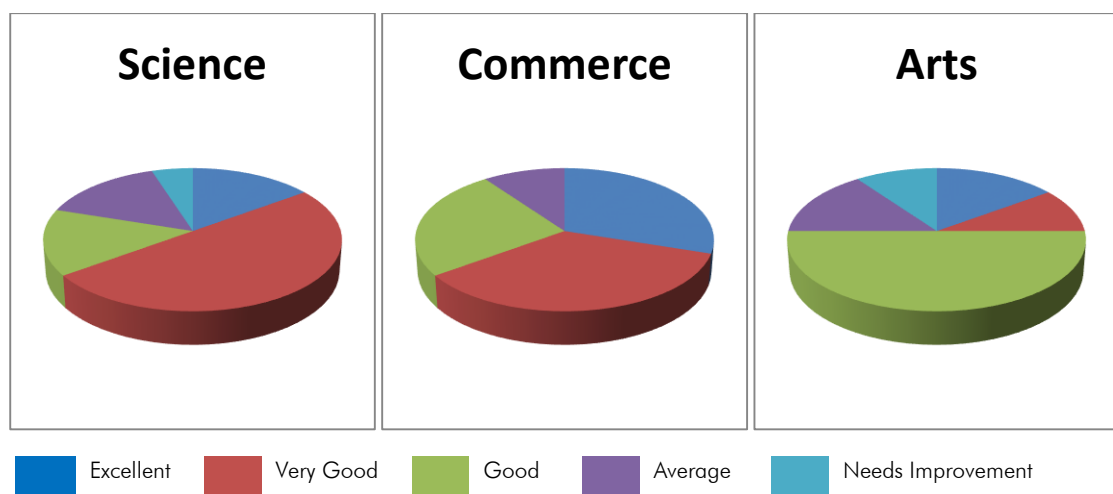
4.4 Use of non-traditional methods in Continuous Comprehensive Evaluation (CCE)



4.5 Timely execution of examination



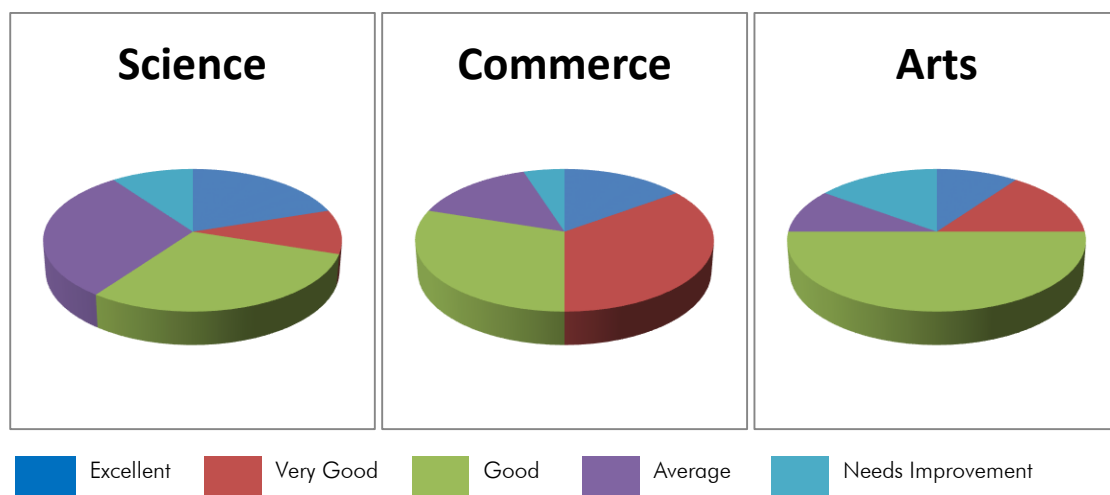
4.6 Timely declaration of results



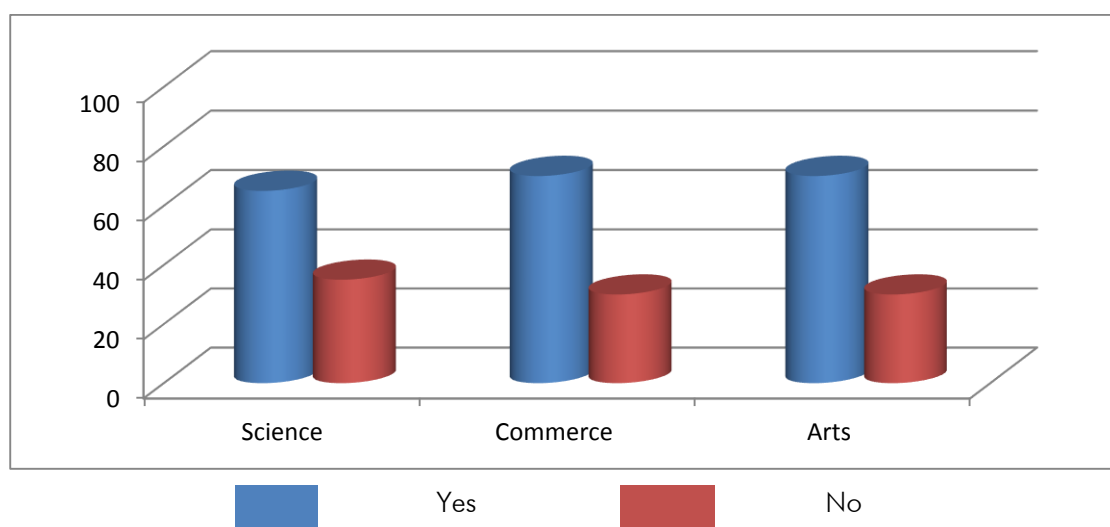
4.7 Utility of Job Oriented Project Work (for final year students only)



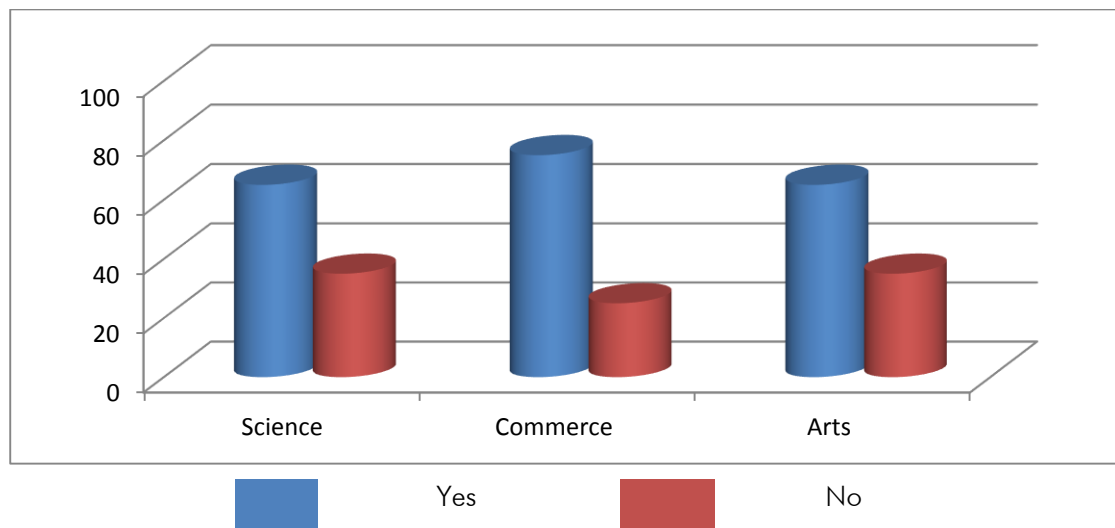
5.1 Rating of reading room facility



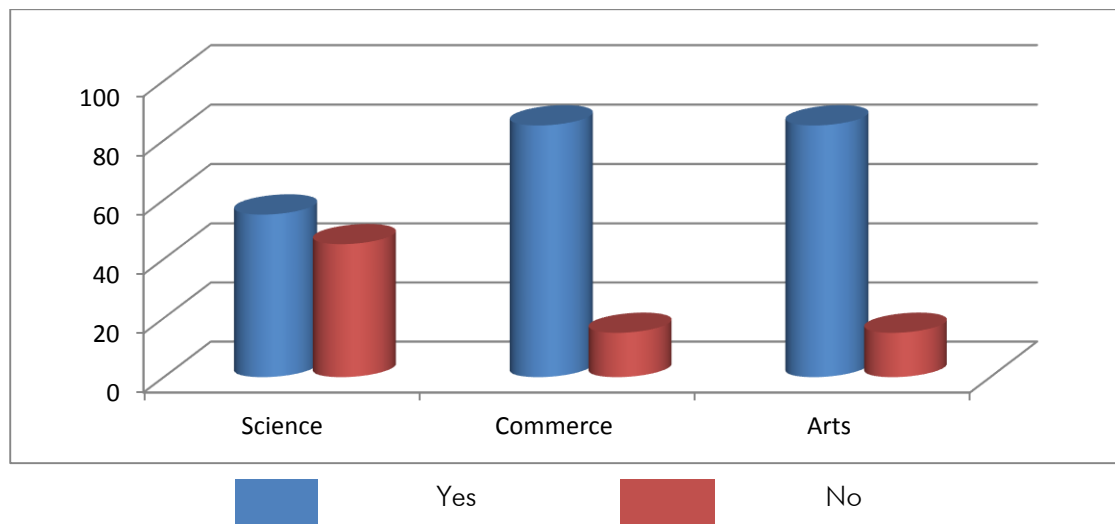
5.2 Whether the allotted days and time period for issuing books are sufficient?



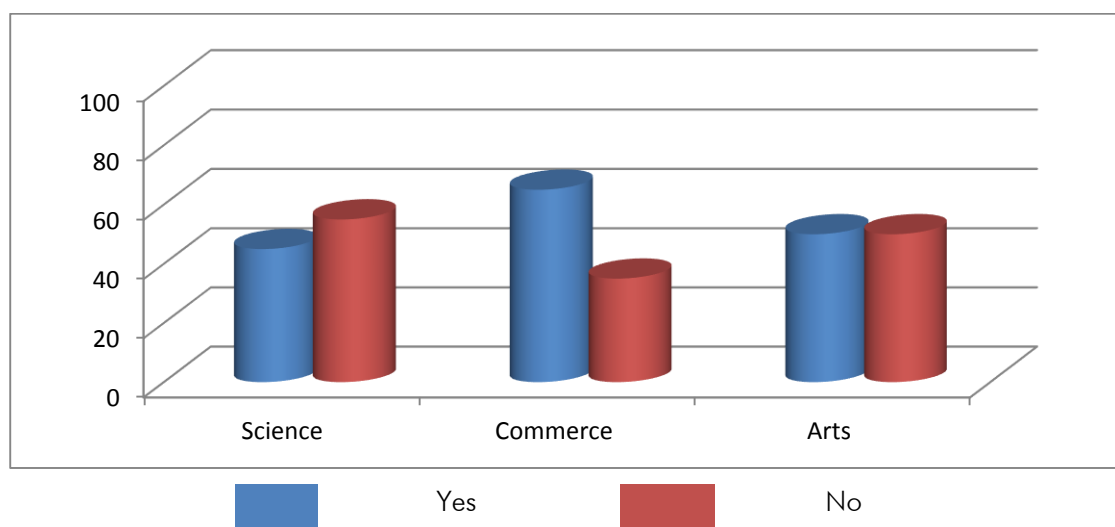
5.3 Do you get the books (to take home) for sufficient time period?



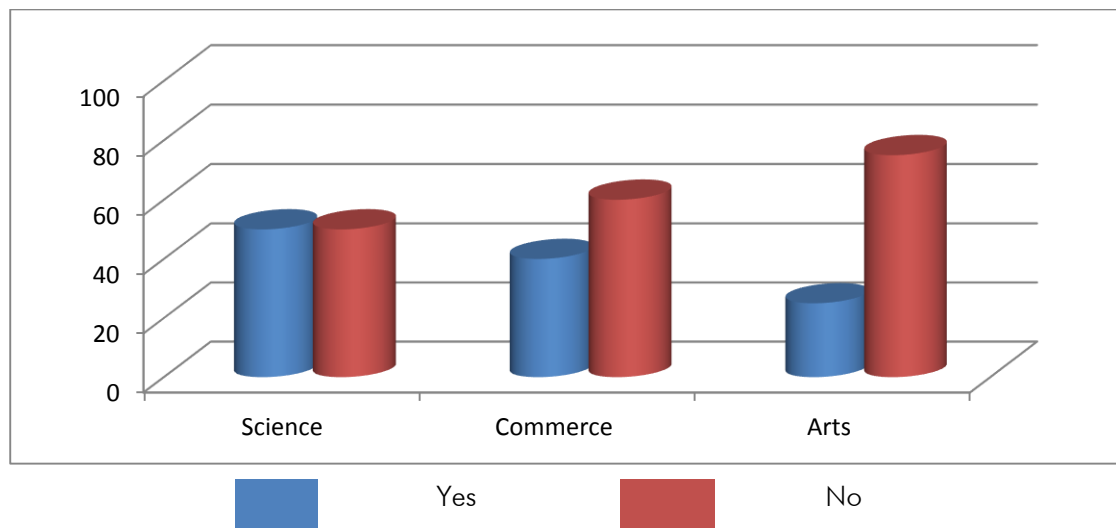
5.4 Do you study the reference book/magazines & journals in the library?



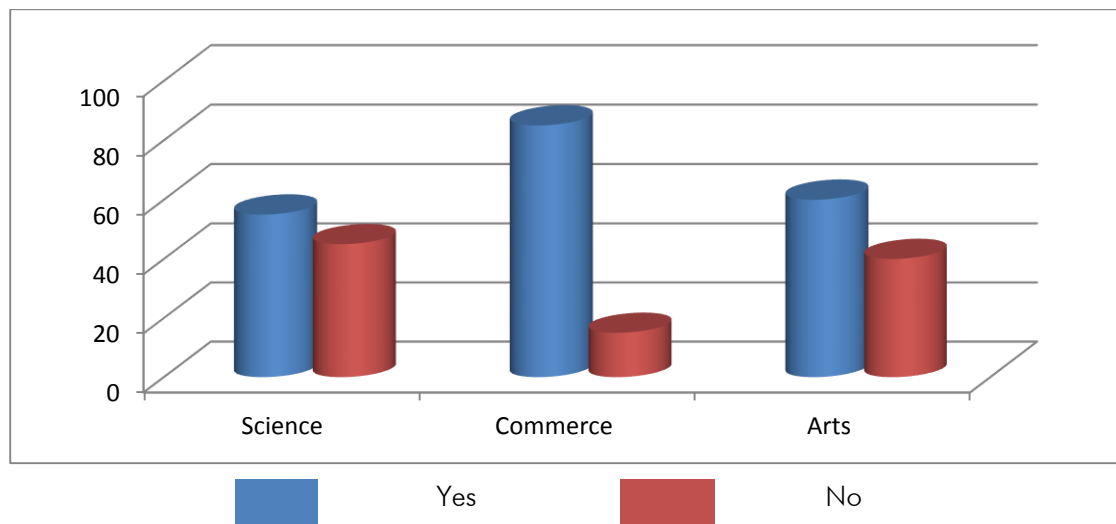
5.5 Do you get the photocopy facility in library?



5.6 Do you use the internet & e-library resources regularly?



5.7 Is the behaviour of the library staff cordial?



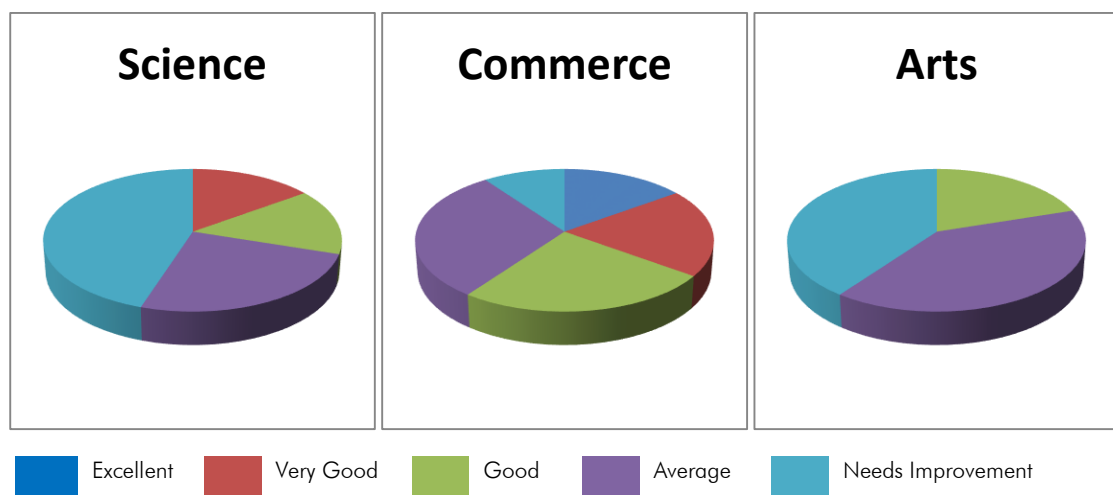
6.1 Indoor games



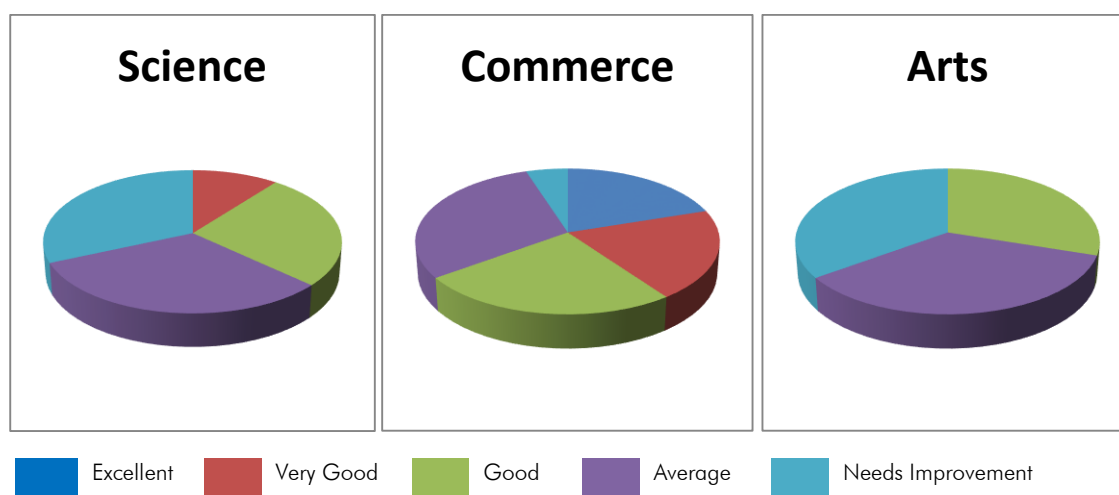
6.2 Play ground games



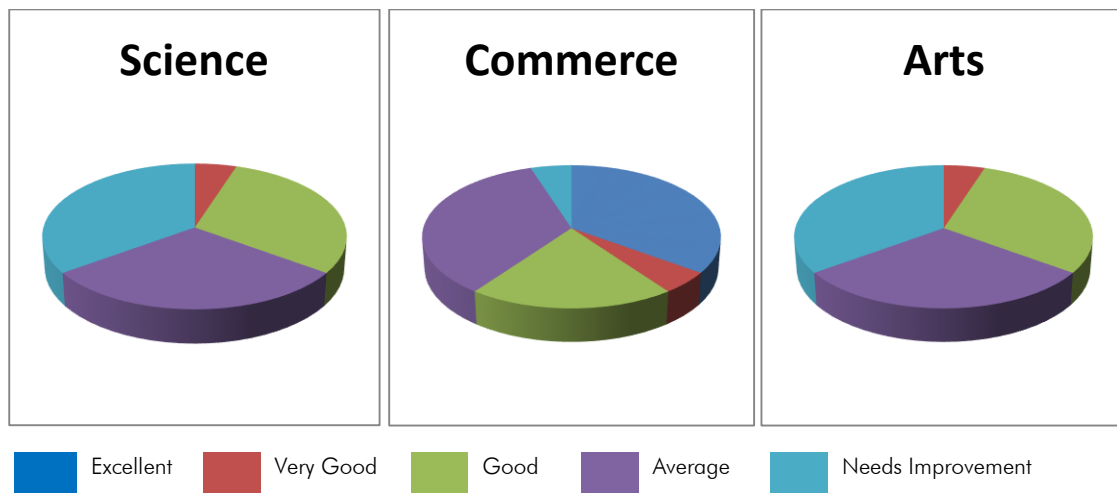
6.3 Practice sessions for various sports



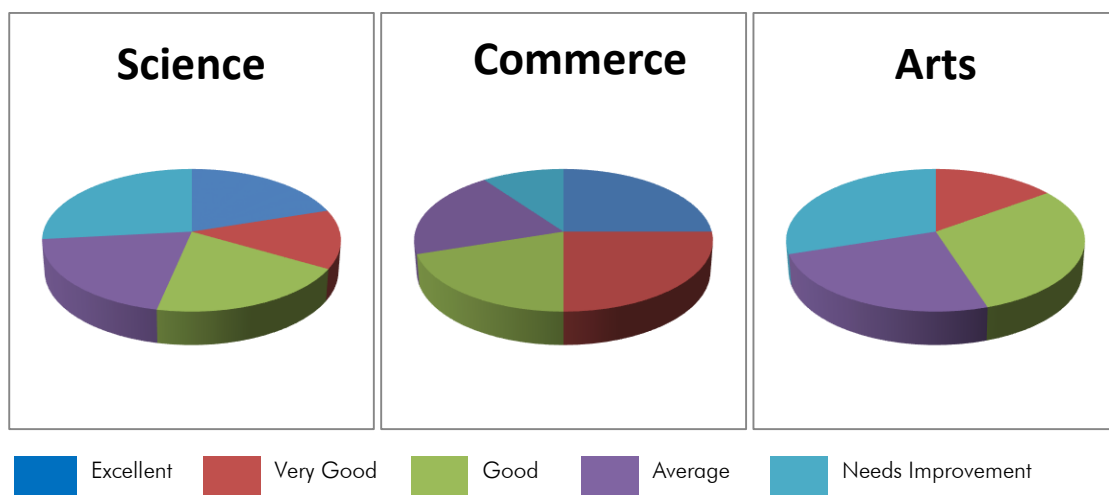
6.4 Game equipments



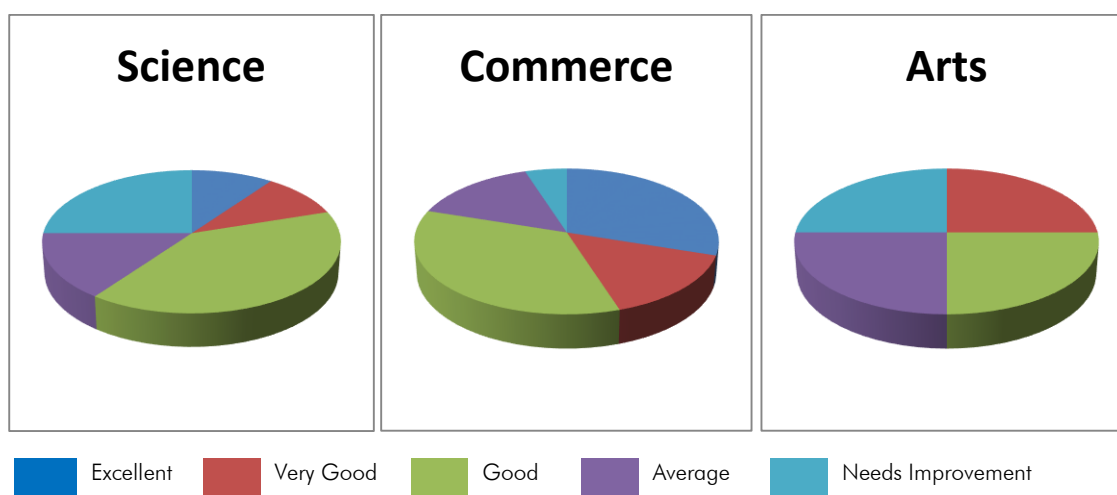
6.5 Sports kit & Refreshment



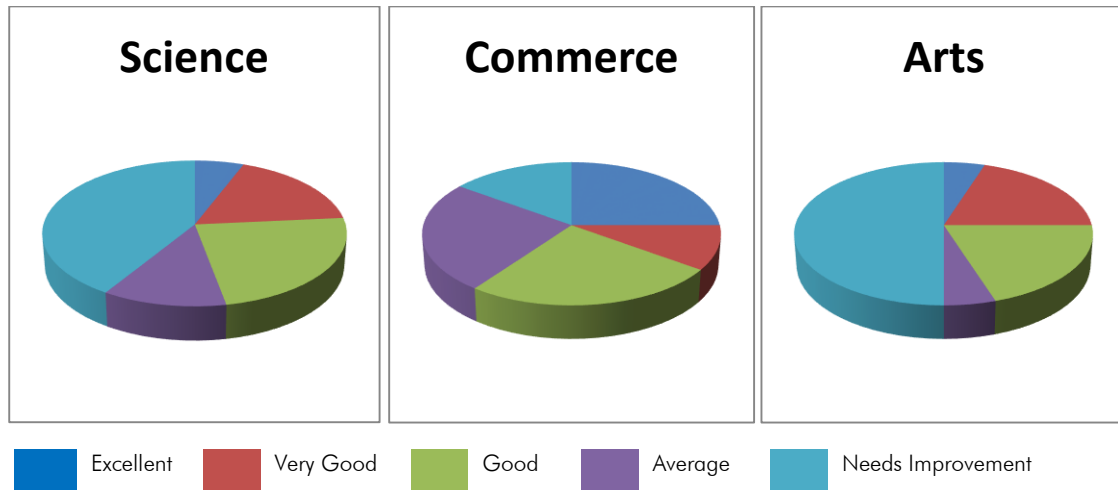
7.1 Seating arrangement



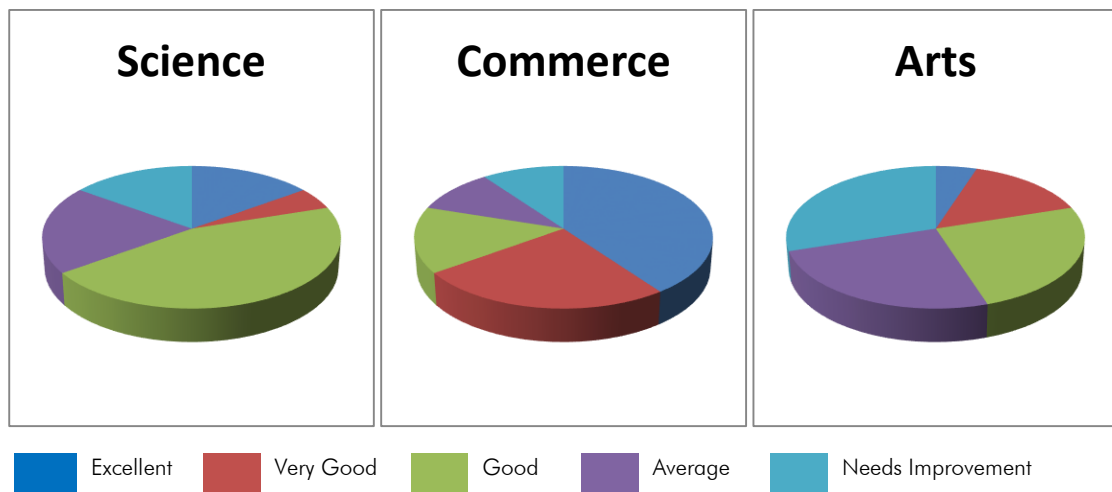
7.2 Adequate facility for ventilation and light



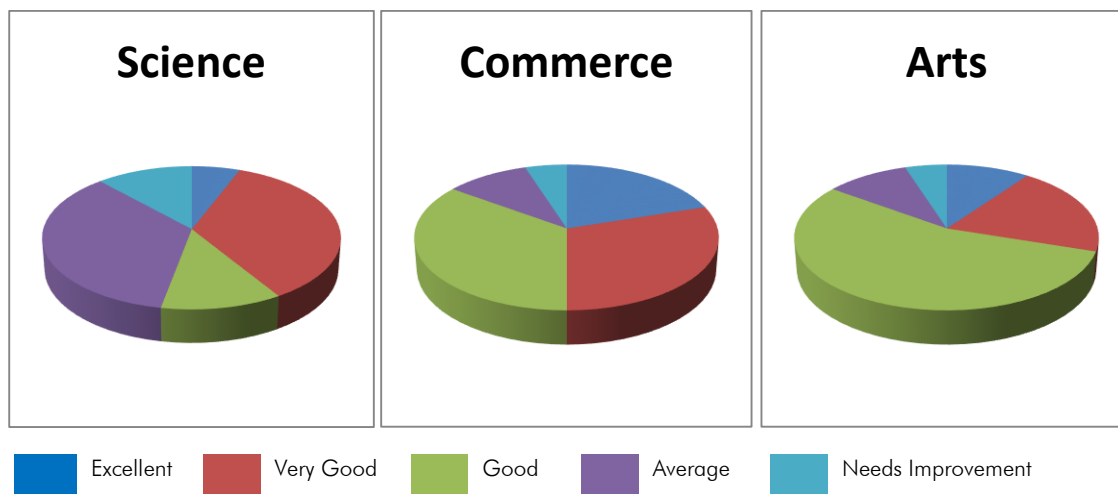
7.3 Mobile charging facility



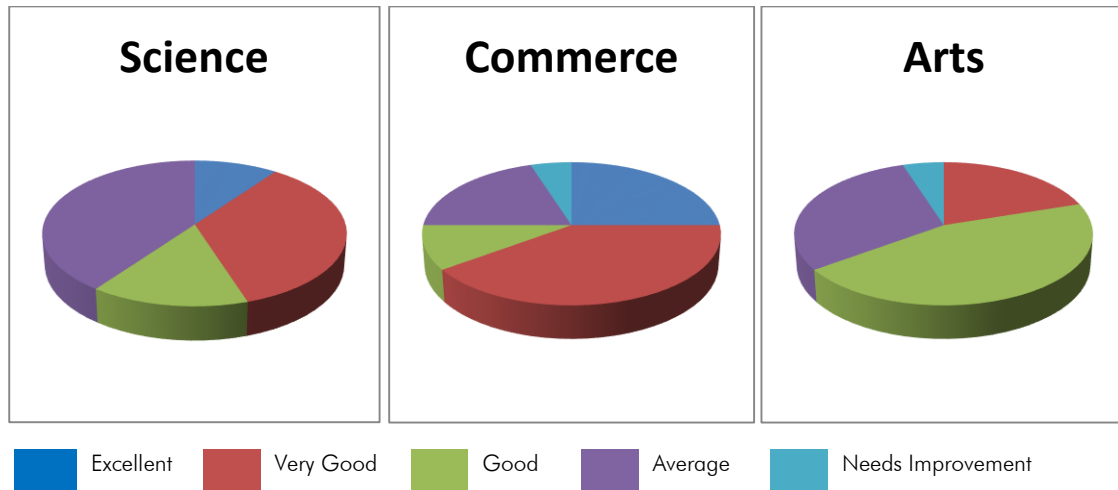
7.4 Display of important notices



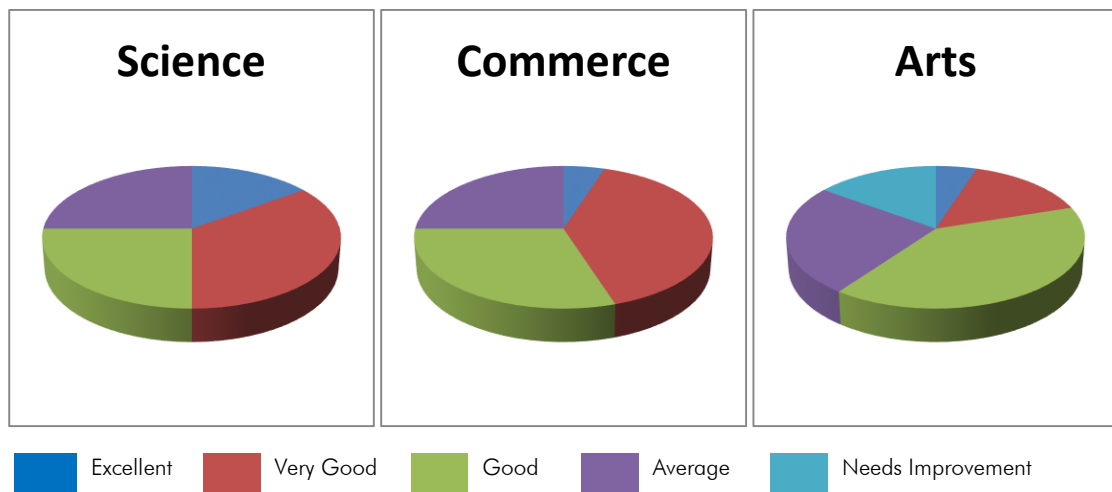
8.1 Taste of food



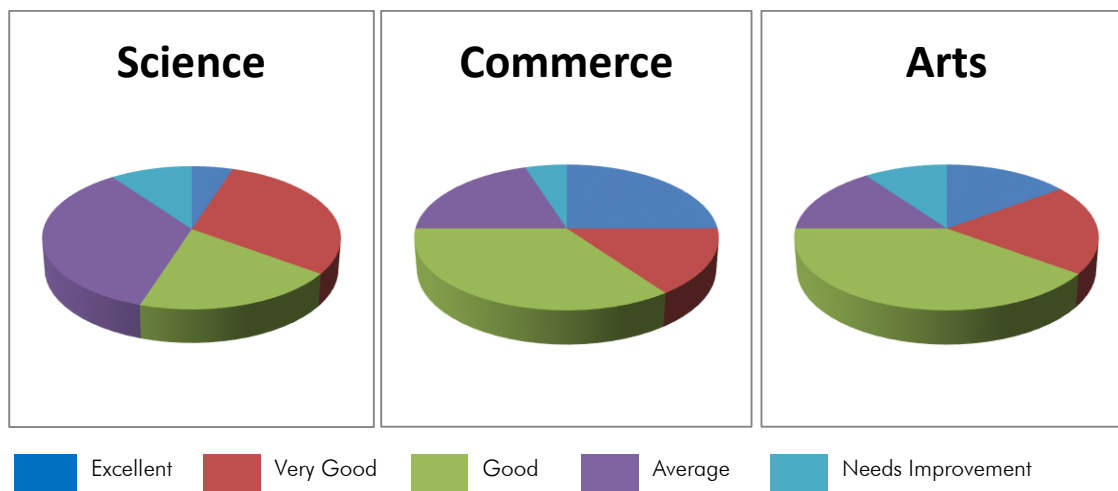
8.2 Cleanliness



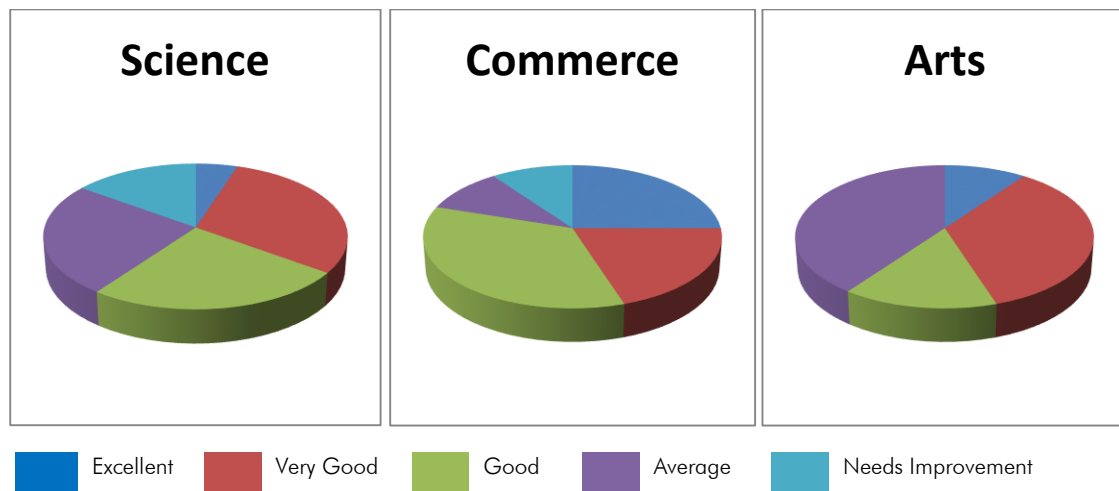
8.3 Seating Arrangement



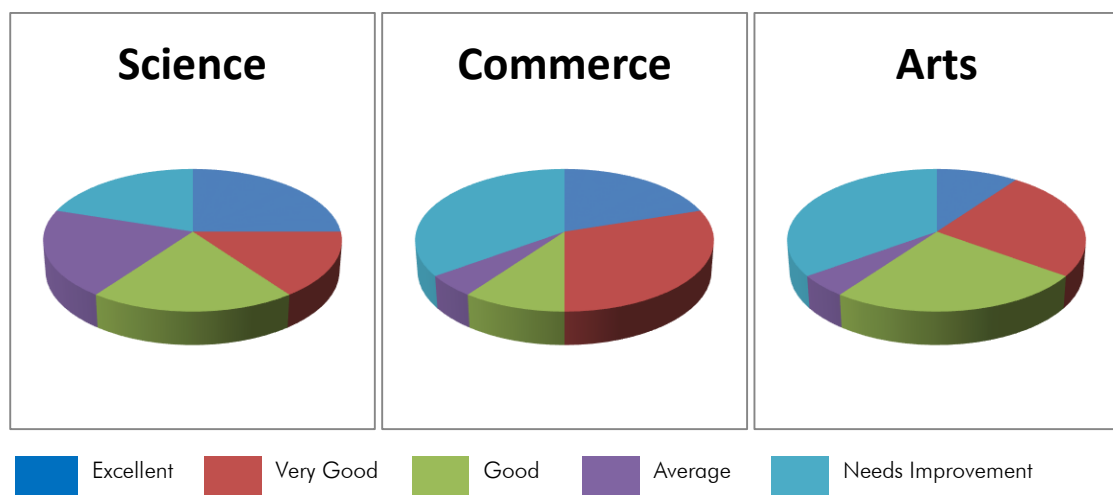
8.4 Availability of snacks



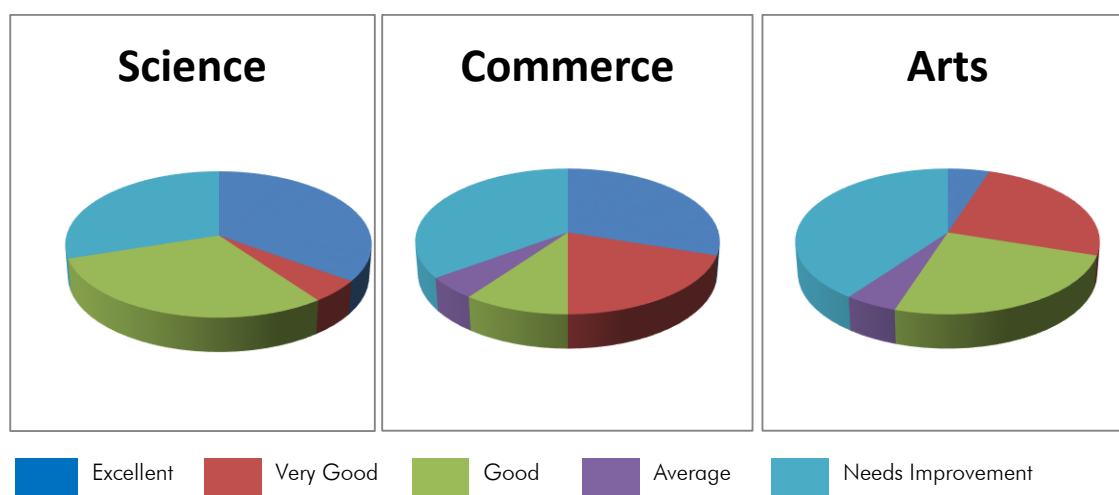
8.5 Quality of Service



9.1 Do you feel need of more photocopier unit?



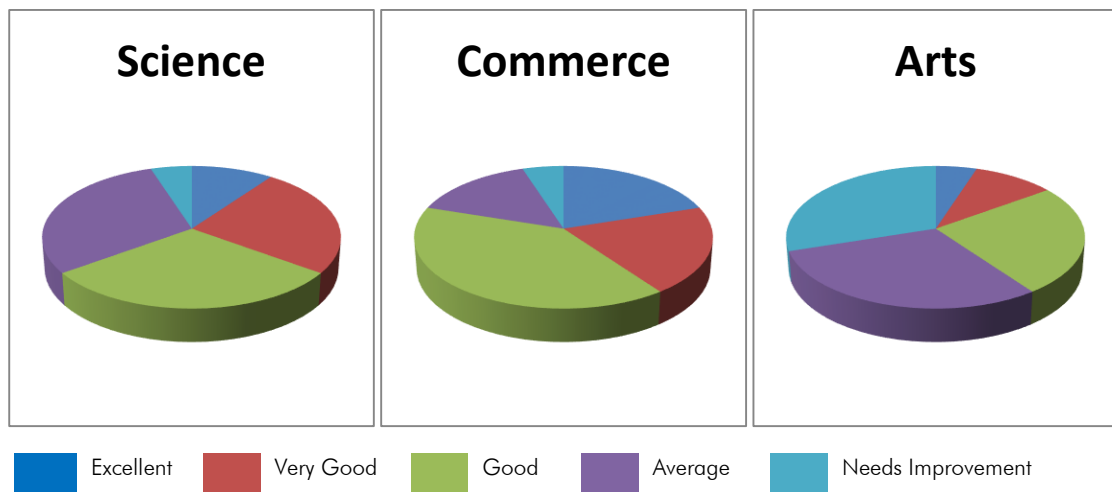
9.2 Do you think establishment of a stationery shop needed in the campus?



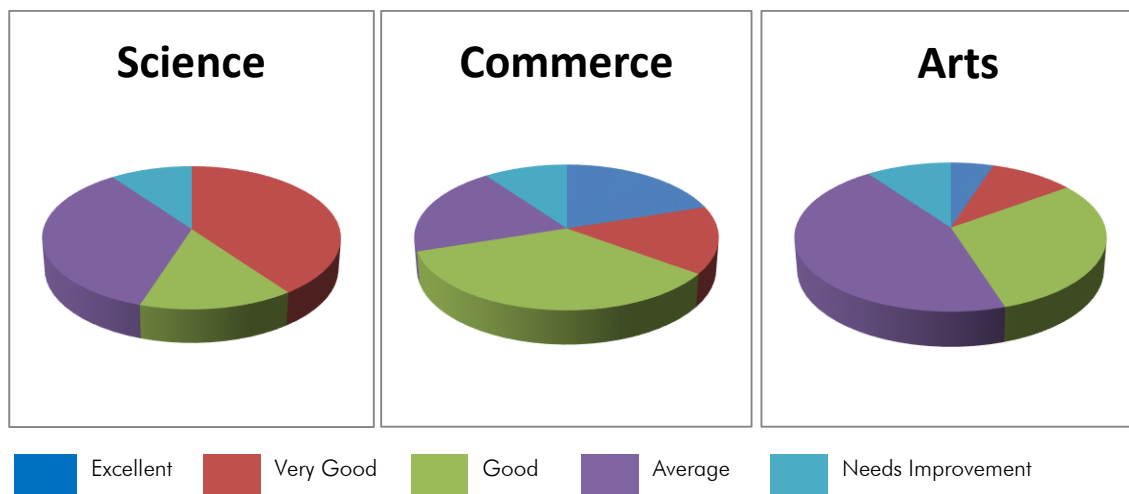
9.3 Health check-up?



10.1 Campus cleanliness



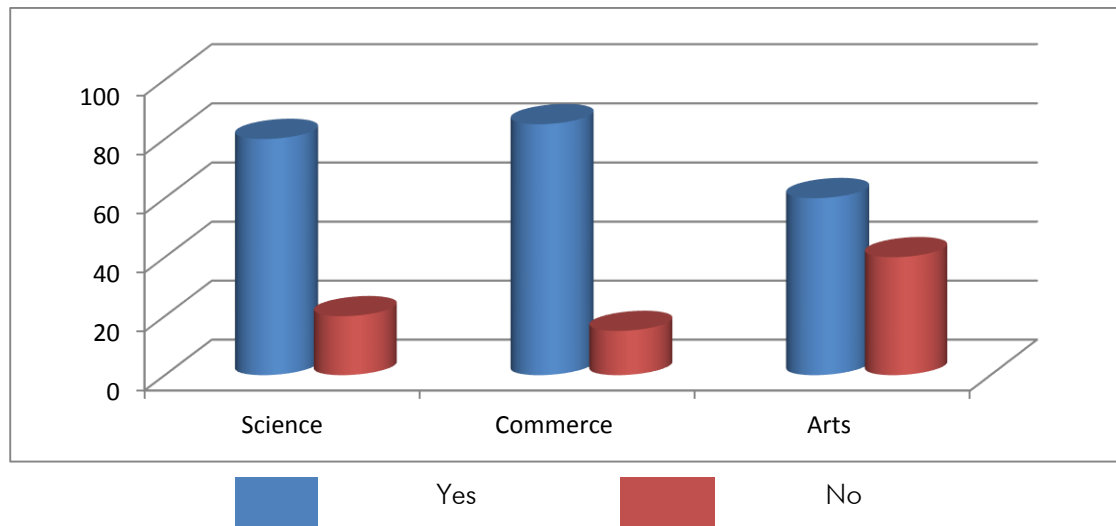
10.2 Availability and cleanliness of drinking water



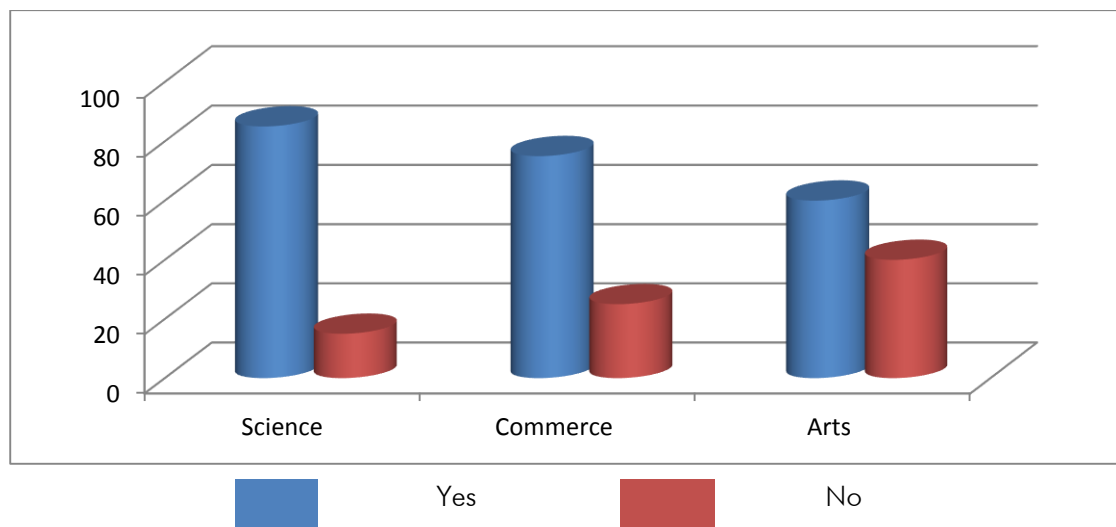
10.3 Cleanliness of toilets



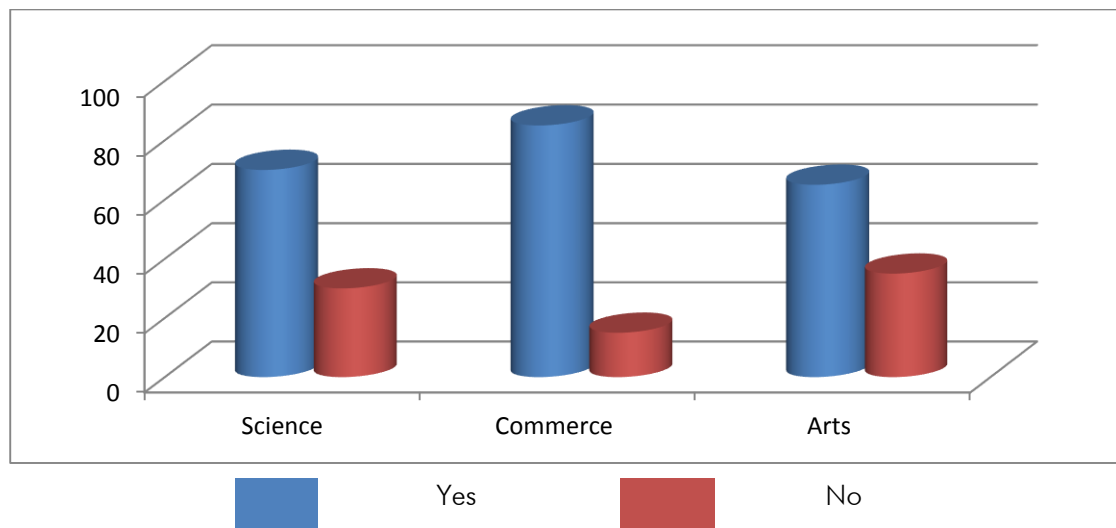
11.1 Do you find the college helpful in your personality development?



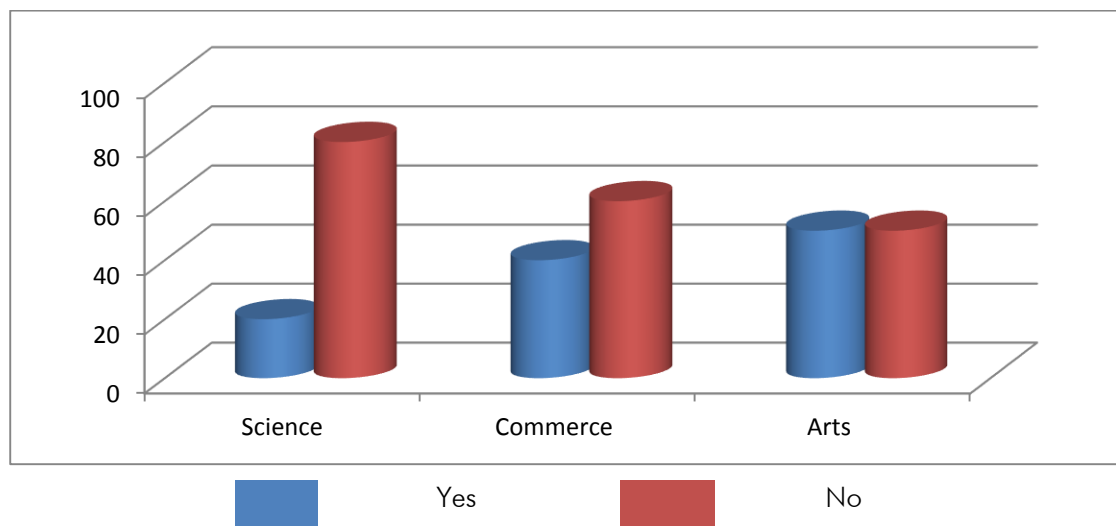
11.2 Does the college develop life skills?



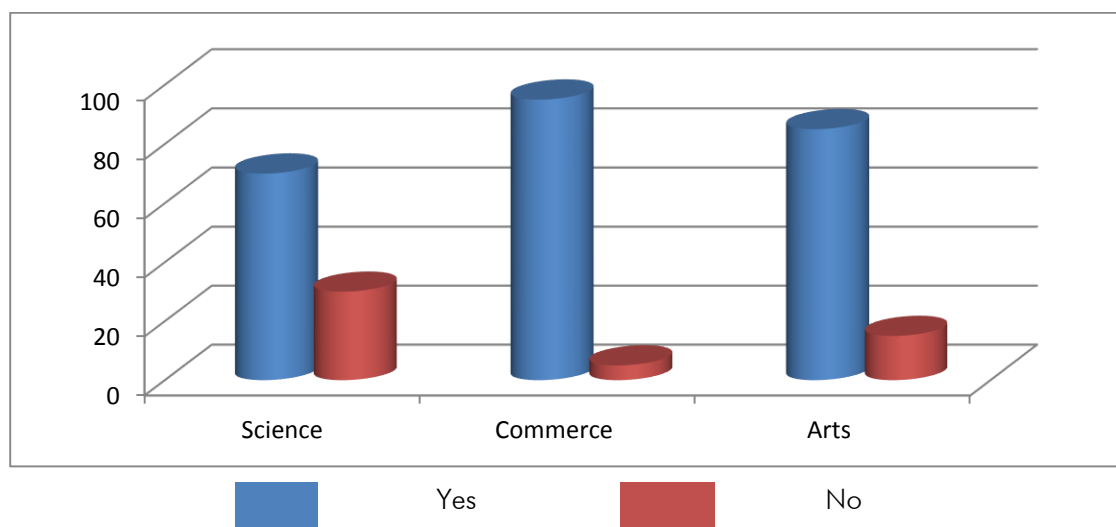
11.3 Does the college reinforce extra-curricular talents?



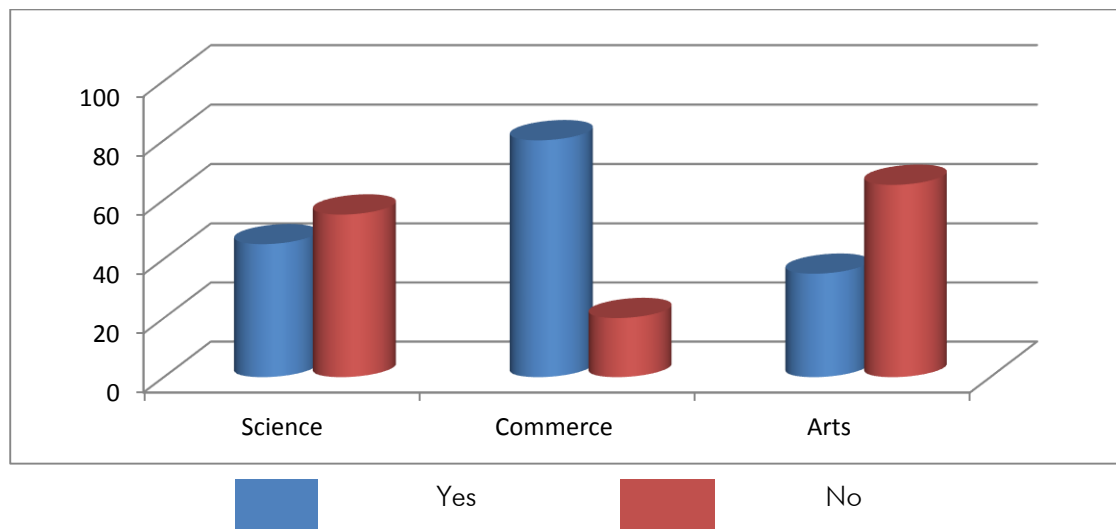
11.4 Do you participate in NCC/NSS?



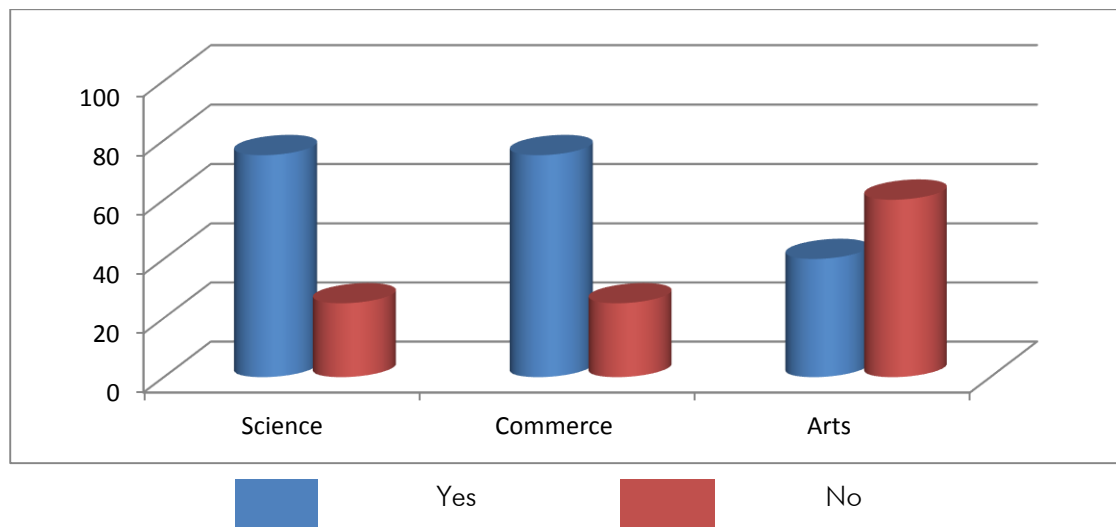
11.5 Do you participate in NCC/NSS?



11.6 Do you take benefit of scholarship?

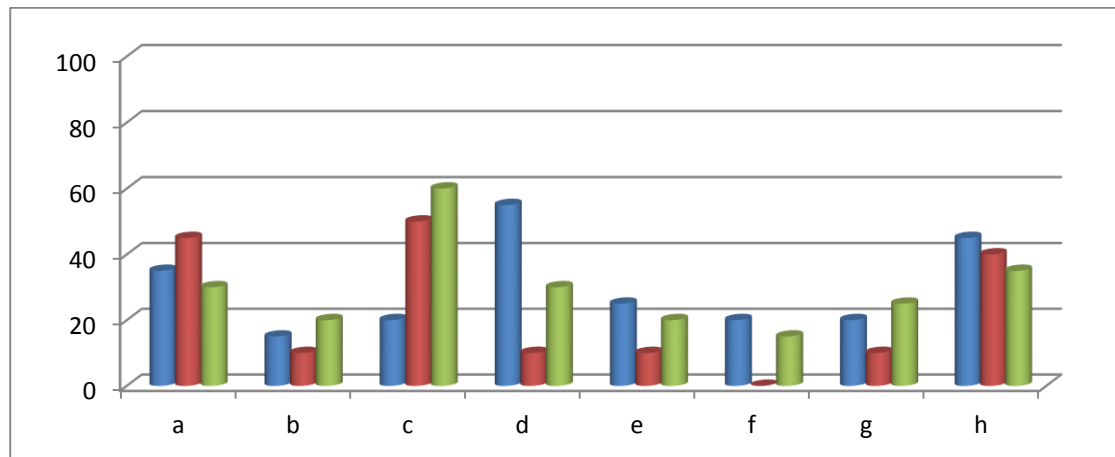


11.7 Do you find the cultural activities of the college at par with your expectations?



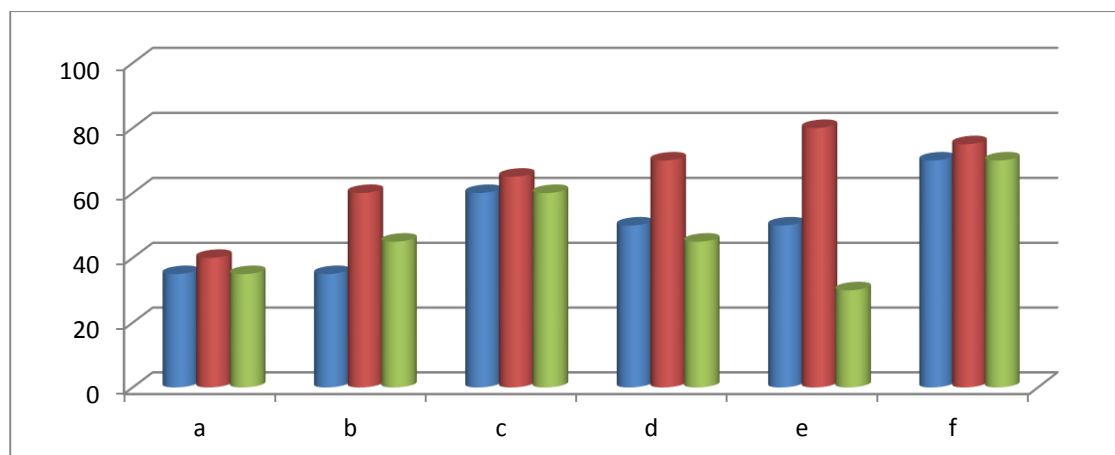
12. What are the reasons of being absent in the class room?

- Health problem
- Not getting anything new in c
- Transportation problem
- Lack of time
- Time of class: too early/too late
- Availability of short answers in question bank
- Lack of interest
- Preparation of competitive examinations



13. What contributions can you offer to the college on the following points?

- Instillation of ethics
- Donating Books for poor students
- Making campus clean & green
- Fulfilling social responsibilities
- Willingness to volunteer for college work
- To help the weaker students in learning?



Being the most important stakeholder, student's feedback on courses, infrastructure and facilities is a germane indicator of quality realization.

The responses of the students on various parameters have been analyzed as follows: Evaluation of course and Teacher

- 1.1 **Choice of courses available:** Maximum students from all the faculties rated as good followed by very good.
- 1.2 **Practicability of course content:** The highest numbers of responses from the students of all the faculties were good followed by Very good and Excellent.
- 1.3 **Incorporation of varied activities in academic calendar** The analysis suggests that students seek more varied activities in academic calendar as about 40% of the students adjudged good followed by average.
- 1.4 **Use of information technology:** The highest number of students considered it as average and needs improvement
- 1.5 **Challenging tasks to advance learners:** The analysis indicates that students are not much satisfied as they rated good in highest numbers followed by very good.
- 1.6 **Paying extra attention to weaker students:** 20% students of Arts and Commerce considered it as excellent while 25% college students found it good and average.

II Class room and infrastructure

By and Large, **Light and ventilation, Cleanliness of the classroom seating facilities and tools and test in laboratories** were rated as good and very good by most of the students

III **Administration and Management:** Communication of notices in college, time taken by the office in solving the problems are considered very good and good

IV **Examination system:** Questions were asked about pattern of question paper, transparency in evaluation, use of non traditional methods in continues comprehensive evaluation grading system, timely execution and declaration of result utility of JOPW. The most of the students seemed content.

V Students support system:

Library – The institute has a well maintained completely automated library with plenty of books e-books and e-journals the data obtained by the students reveal that students are quite satisfied with institution library. Though reading room facility needs some improvement.

- 5.1 **Rating of reading room facility:** 15% students rated excellent, 20% very good and 38% good.
- 5.2 Whether the allotted days and time period for insuring books are sufficient?
68% Yes, 32% No
- 5.3 Do you get the books (to take home) for sufficient time period?
68% Yes, 32% No
- 5.4 Do you study the reference book/Magazines & journals in the library?

75% Yes, 25% No

5.5 Do you get the photocopy facility in library?

53% Yes, 43% No

5.6 Do you use the internet & e-library resources regularly?

38% Yes, 62% No

5.7 Is the behaviour of the library staff cordial?

66% Yes, 34% No

VI **Sports** – The institute provides a better sports facility the sports faculty helps students at its best in each every sport. Many students are benefited and achieve great goals in their sport. It is evident from the data that students are looking for more improvement in sports. The following analysis

6.1 Indoor Games

23% average, 25% very good, 28% needs improvement

6.2 Play ground games

33% needs improvement, 25% good, and 18% very good

6.3 Practice sessions for various sports

30% good, 30% needs improvement, 20% very good

6.4 Game equipments

24% needs improvement, 32% average, 26% good

6.5 Sports kit & refreshment

25% needs improvement, 32% average, 26% good

VII **Common room -**

7.1 Seating arrangement

20% average, 20% needs improvement, 21% good.

7.2 Adequate facility for ventilation and higher

20% needs improvement, 18% average, 28% good

7.3 Mobile charging facility

33% needs improvement, 22% good, 15% very good

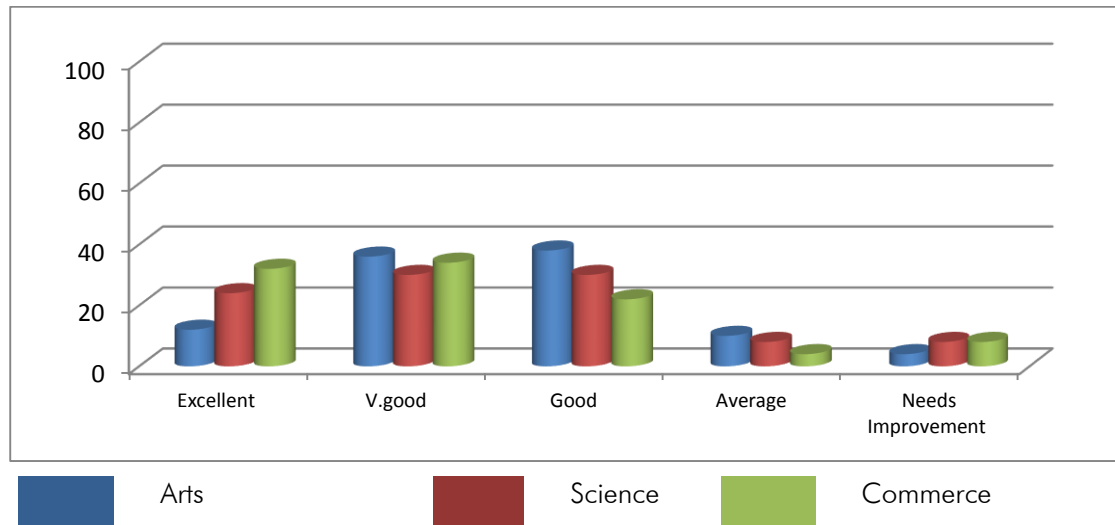
7.4 Display of important notices

18% needs improvement, 18% average, 28% good 20% excellent

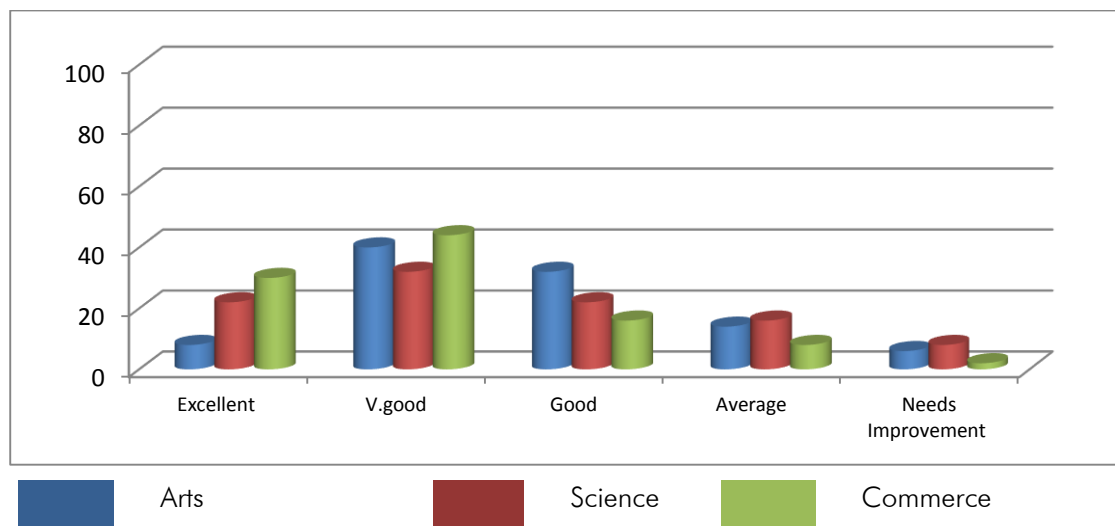
Canteen – for healthy mind and body, good food is necessary. Our institute has a well maintained and hygienic which provides healthy as well as delicious food items which are available at affordable price.

Students Feedback on Faculty

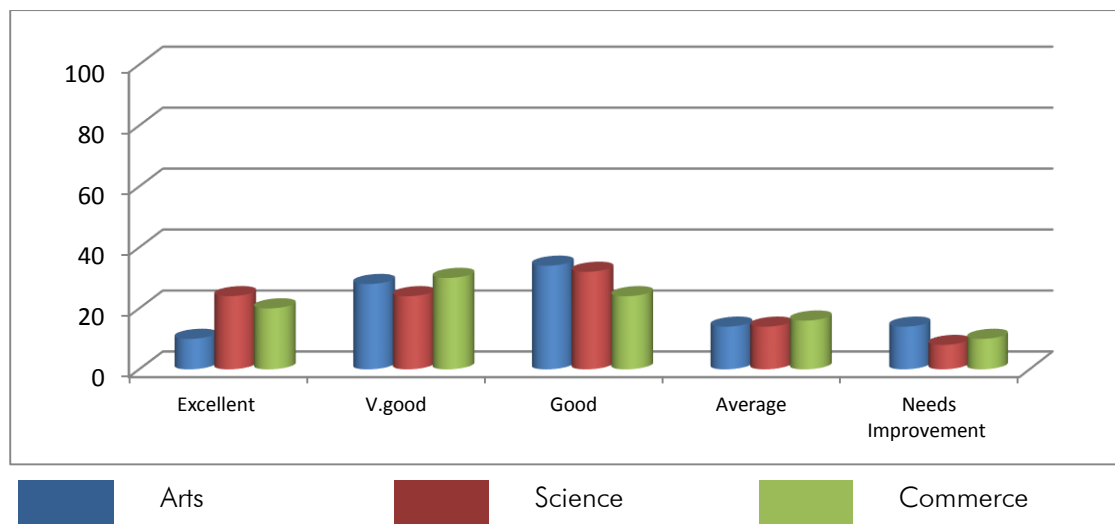
1. Create interest in the Subject



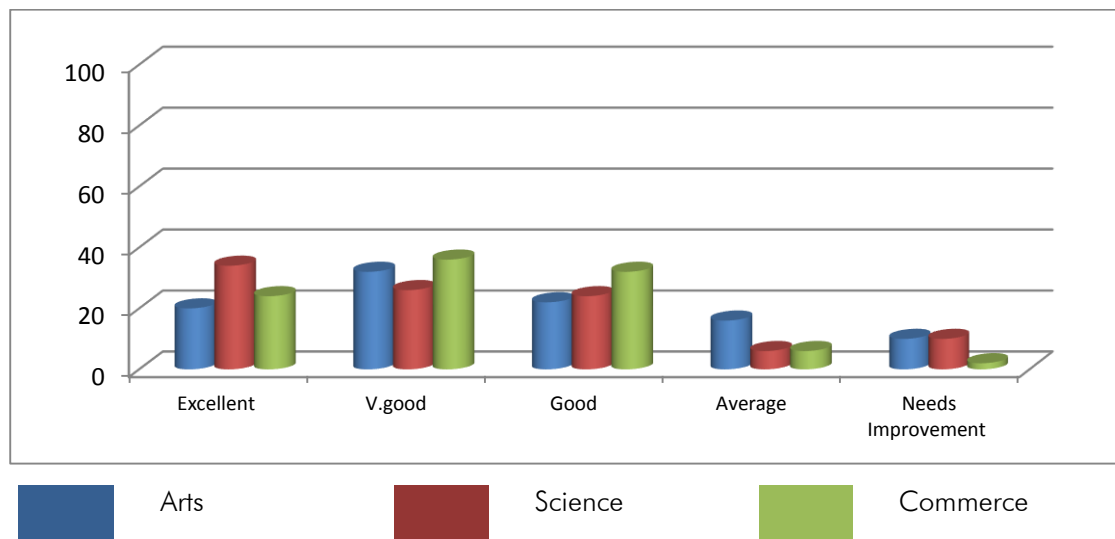
2. Update Subject knowledge



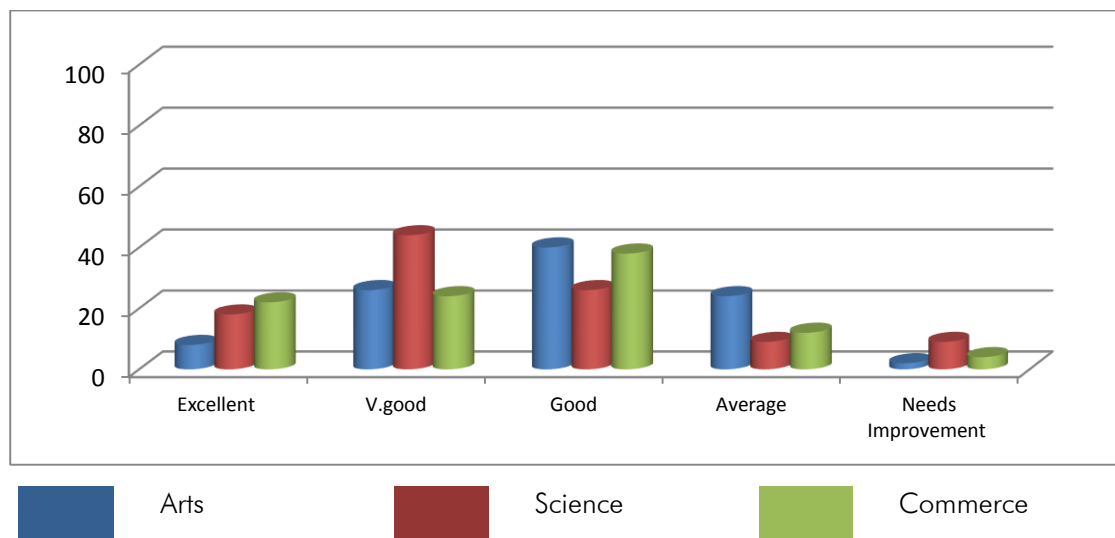
3. Make the Presentation of the Subject Interesting



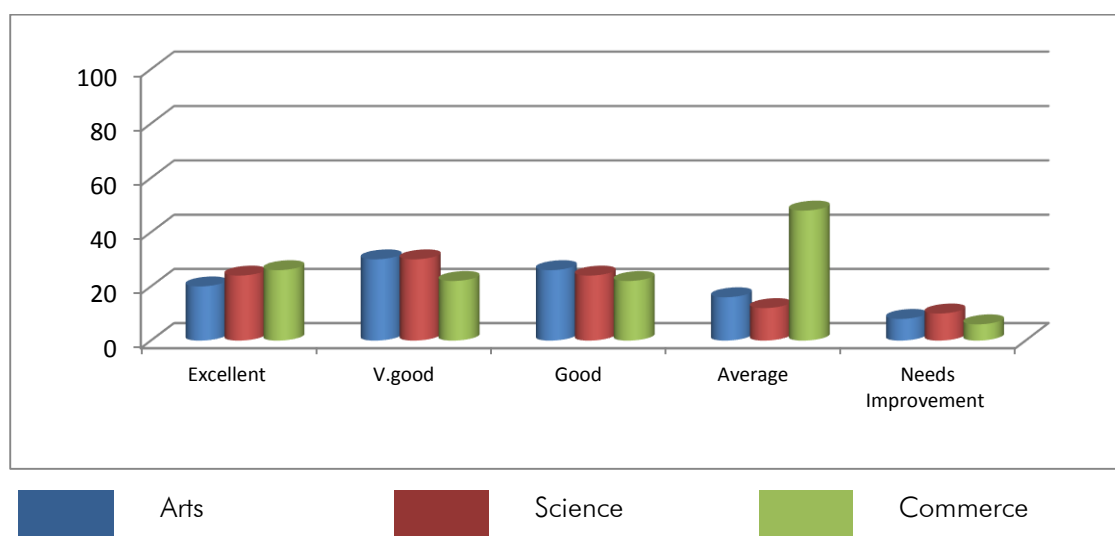
4. Motivate Students for Co-curricular Activities



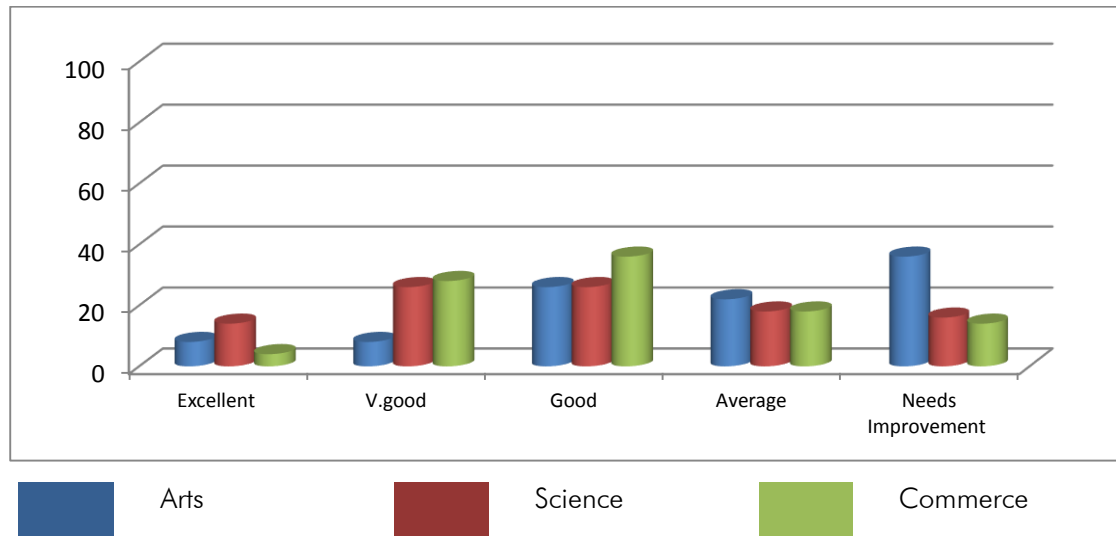
5. Objectivity in Students' Evaluation



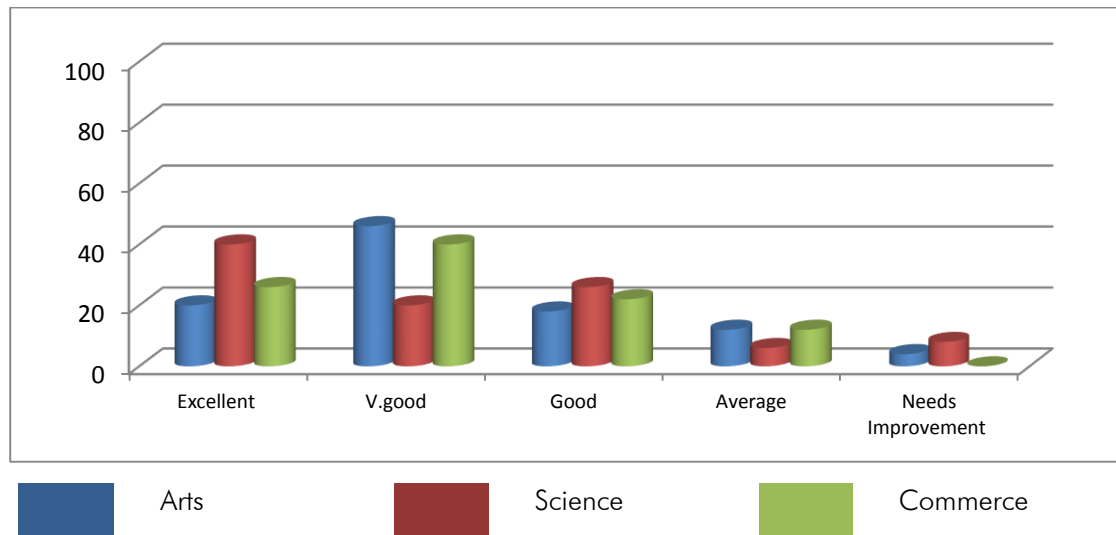
6. Act as a Role Model



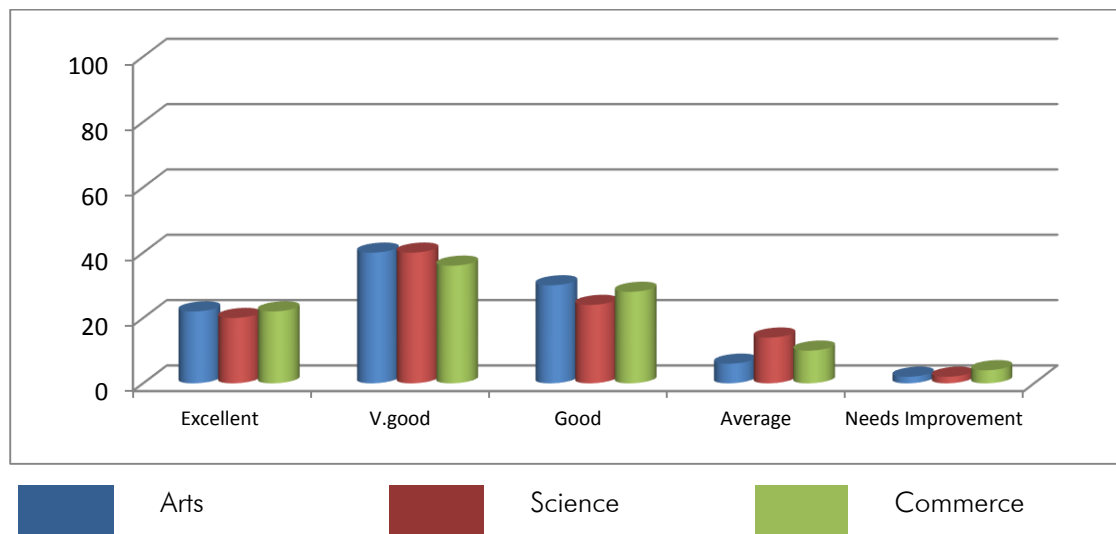
7. Use of IT in Teaching



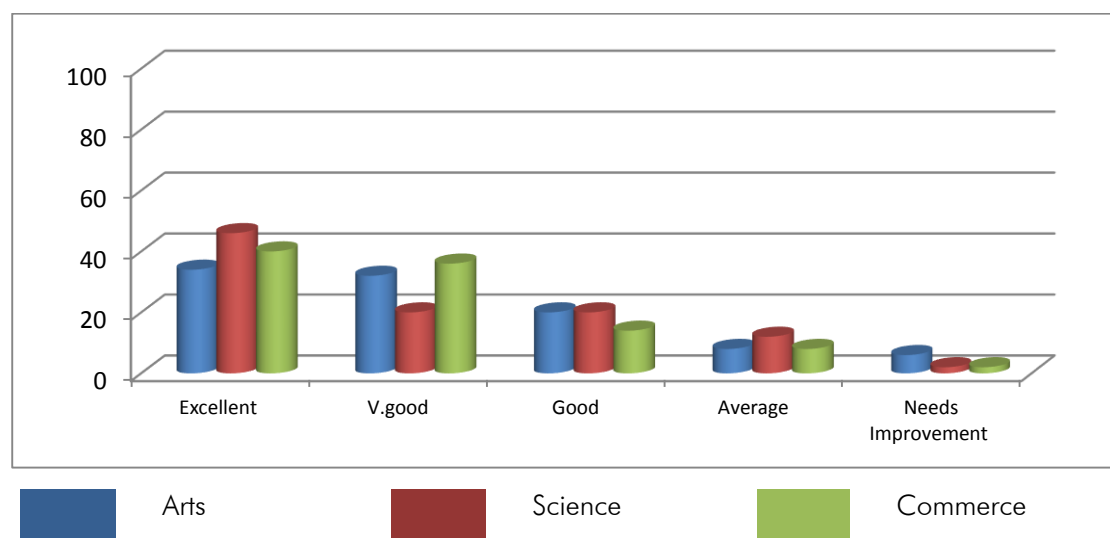
8. Develop a Sense of Social Responsibility



9. Propagate Values



10. Develop a Positive Attitude



Students are the reflection of teacher's sincere dedicated efforts. To gauge the teacher's performance, sincere feedback was obtained from the students of the college on the following parameters:

Creating interest in the subject:

- **Commerce faculty was adjudged to be excellent with highest Percentage age (32%) followed by:** Science with 24% and Arts with 12%. 36% Arts students rated their faculty as good. 30%, Science students reviewed their faculty as very good along with 30% students who have rated them as good. 34% Commerce students found their teachers 'very good' while 22% rated as 'good'

Presentation of the subject: 24% Science students considered their teachers excellent followed by Commerce and Arts with 20 and 10% respectively. 34% Arts students rated their teachers 'good' and 28% 'very good' while 24% Commerce and 32% Science students rated 'good' and 30% and 24% as 'very good' respectively.

Motivate students for co-curricular activities: Faculty of Science is rated excellent by 34% students while 24% Commerce and 20% Arts students considered their faculty 'excellent'. 36% Commerce students rated the faculty 'very good' and 32% as 'good'.

Objectivity in students Evaluation: 22% Commerce students and 18% Science students rated evaluation excellent followed by (8%) Arts students 40% Arts, 38% Science and 26% Commerce students considered evaluation as good whereas 44% science, 26% Arts and 24% Commerce students rated is very good.

Act as a Role Model: Fairly good number of students considered their faculty as excellent and very good in all the three streams. 26% Commerce, 24% Science and 20% Arts students rated them excellent while 30% Art 30% Science and 22% Commerce respondents viewed as 'very good'

Use of IT in teaching: In spite of making continuous efforts on ICT based teaching a very high percentage of students particularly in Arts (36%) feel that it needs improvement followed by Science (16%) and Commerce (14%) 28% Commerce, 26% Science and 8% Arts students rated it very good while only 14% Science, 8% Arts and 4% Commerce students believed it excellent.

Developing a sense of social responsibility: To inculcate a sense of responsibility towards the society among students the efforts of faculty for this noble cause was adjudged as follows: 40% Science, 26% Commerce, and 20%Arts rated excellent 46% Arts, 40% Commerce, 20% Science very good.

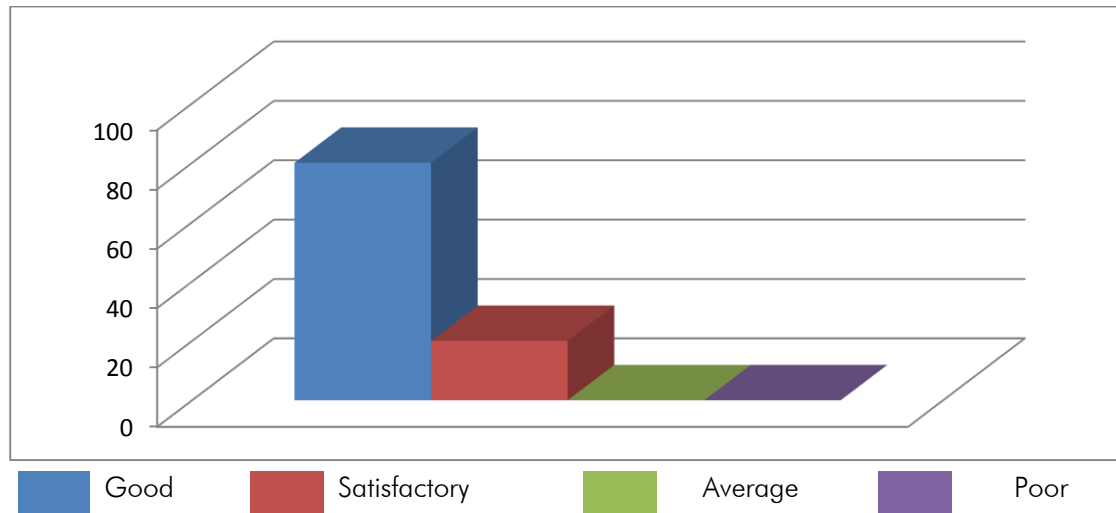
Propagate values: Efforts of faculty in propagation of values among students are rated highest in 'very good' category. 40%, Arts, 40% Science and 22% Commerce students found it excellent.

Developing a positive Attitude: Maximum number of students considered teachers endeavors to develop positive attitude is excellent followed by very good.

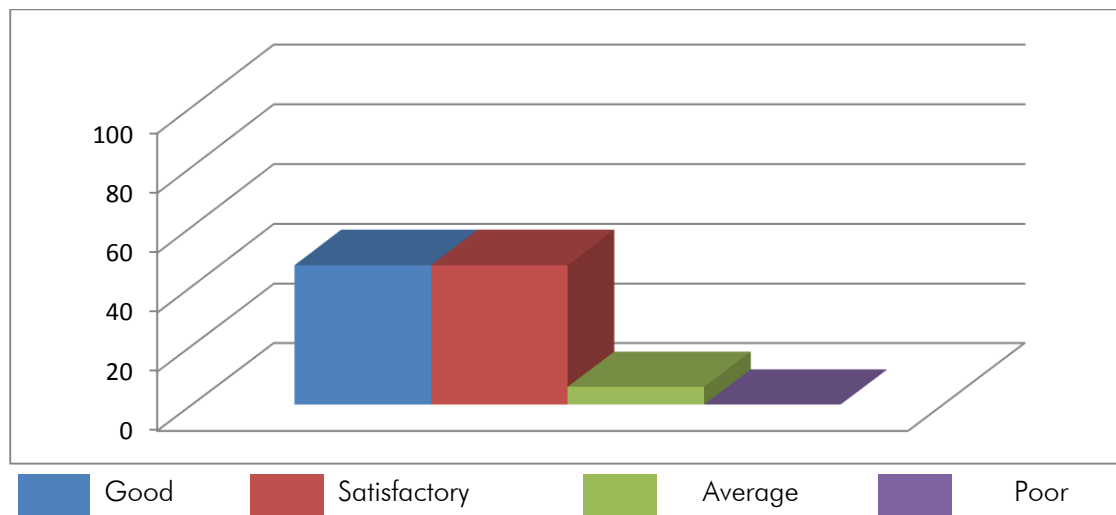
Feedback on Hostel

1. Cleanliness of the following

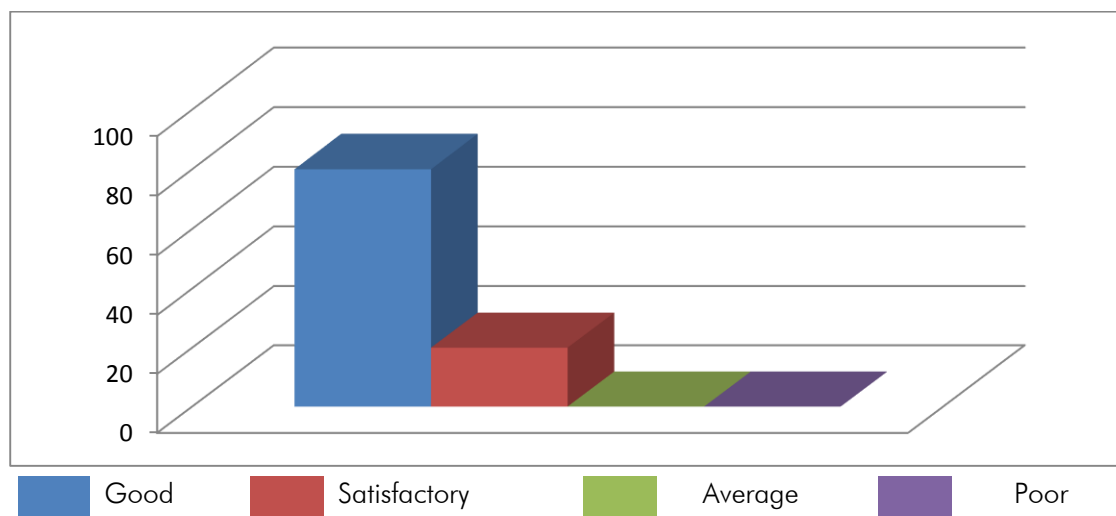
1.1 Your room



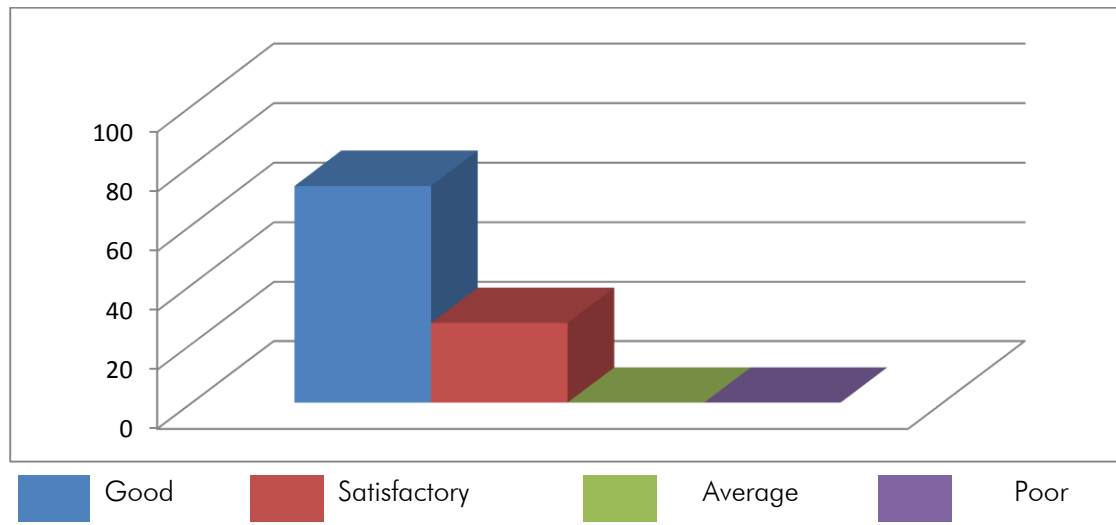
1.2 Toilets



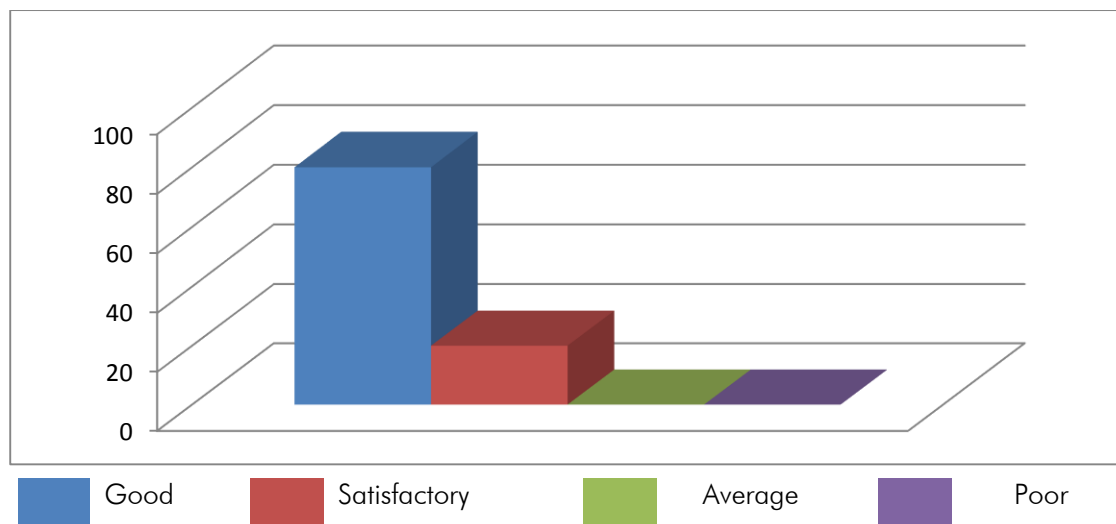
1.3 Kitchen



1.4 Hostel Campus

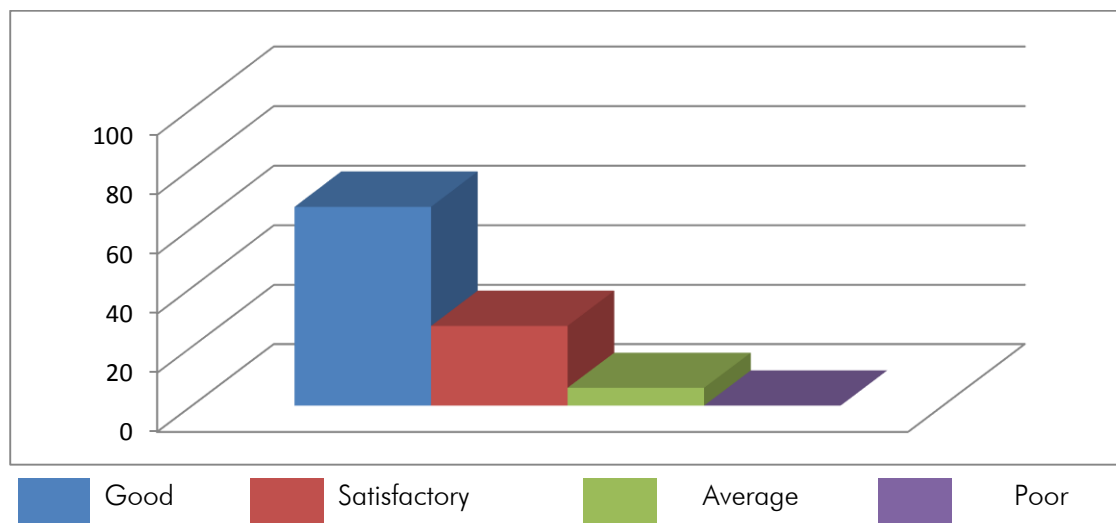


1.5 Water Provision (drinking water)

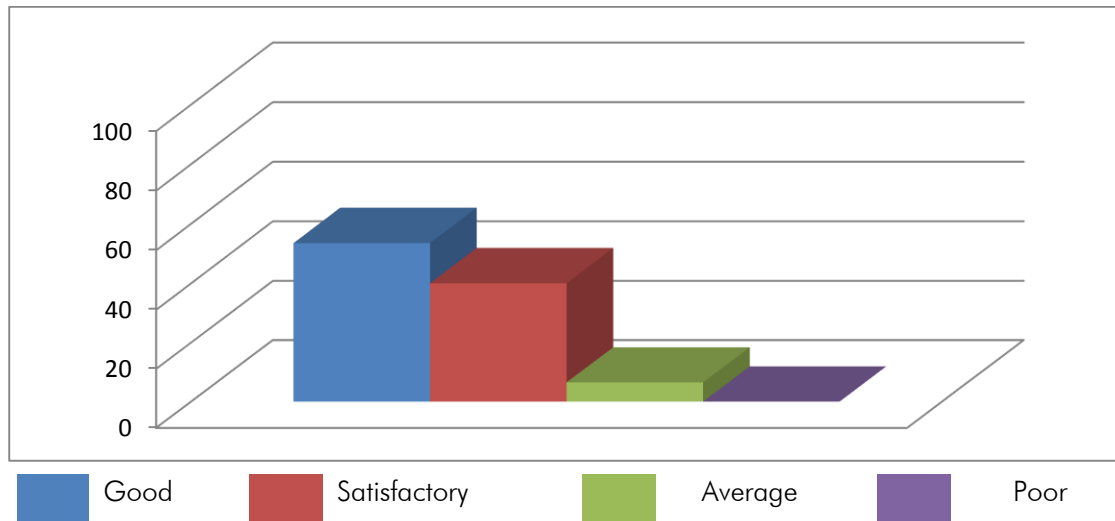


2. Food:

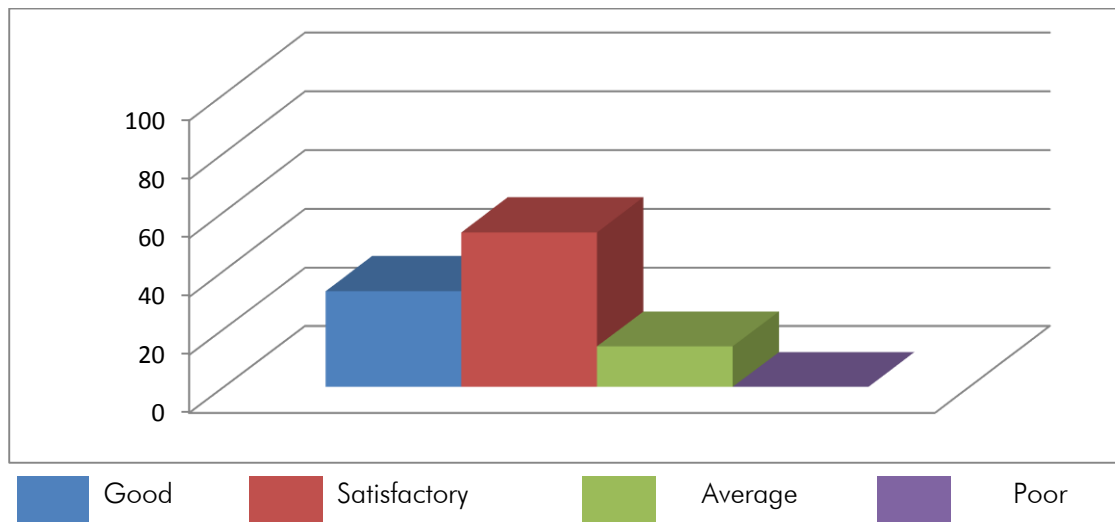
2.1 Quality



2.2 Nutrition

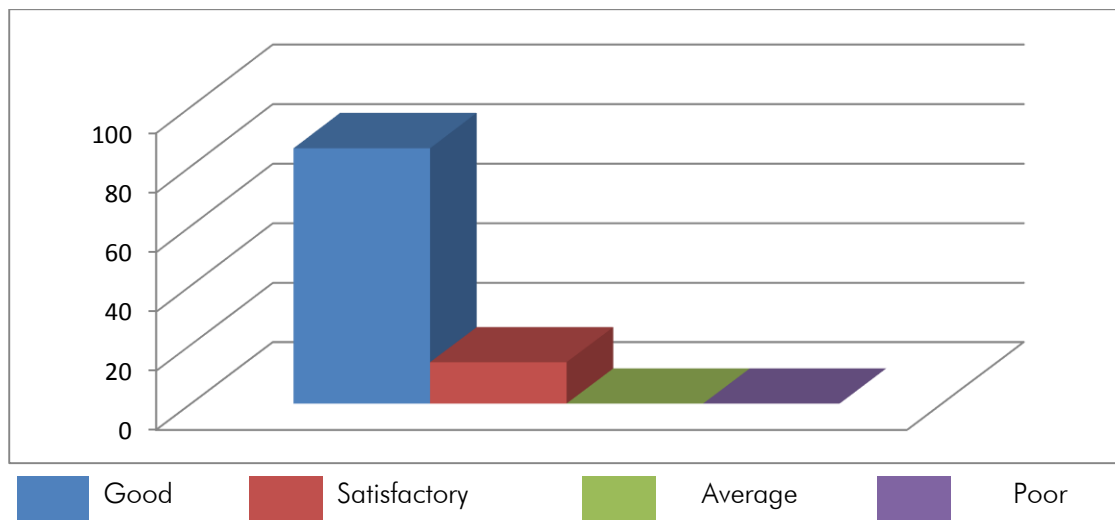


2.3 Variety

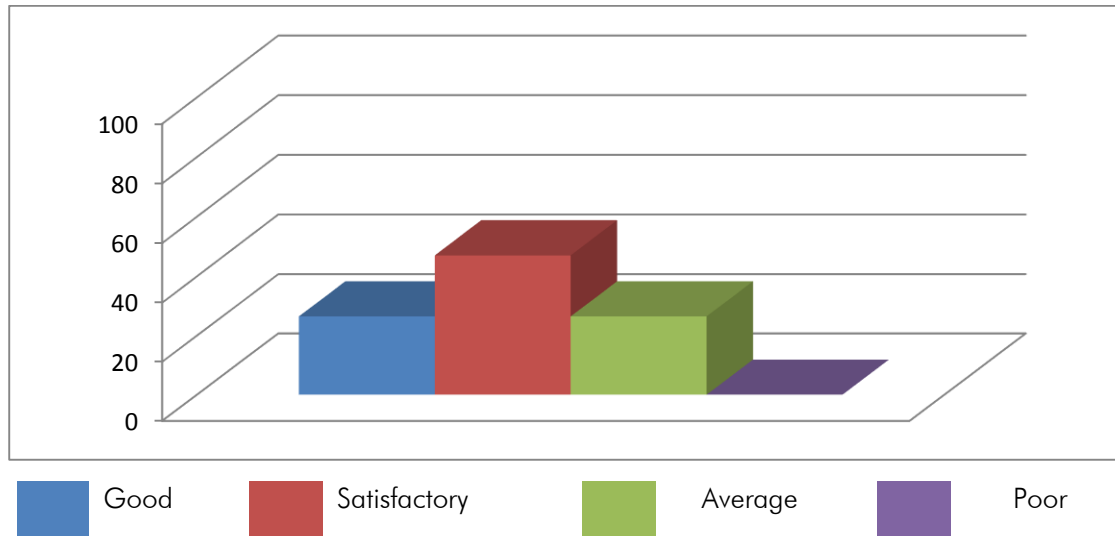


3. Entertainment

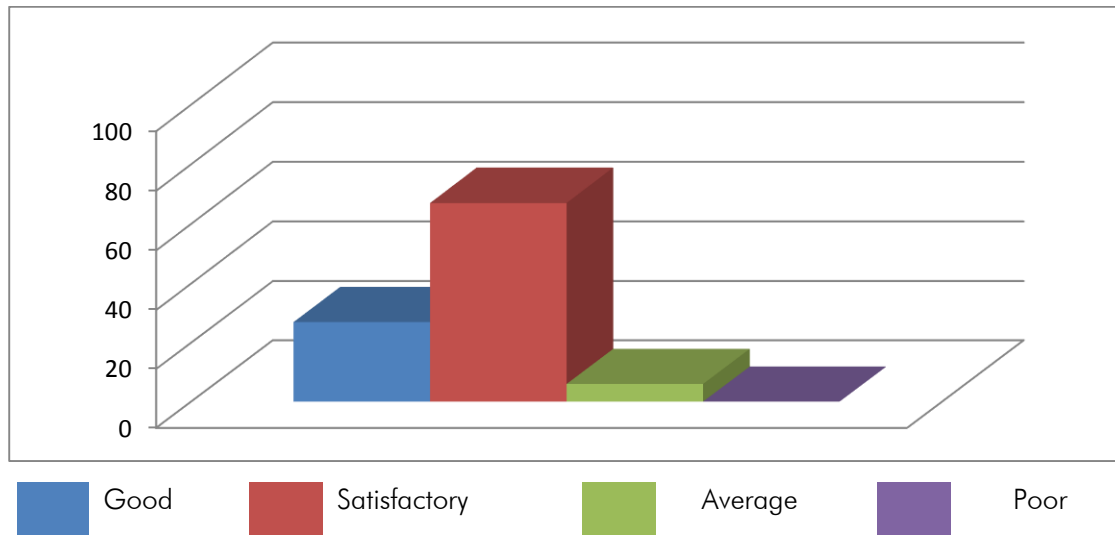
3.1 T.V.



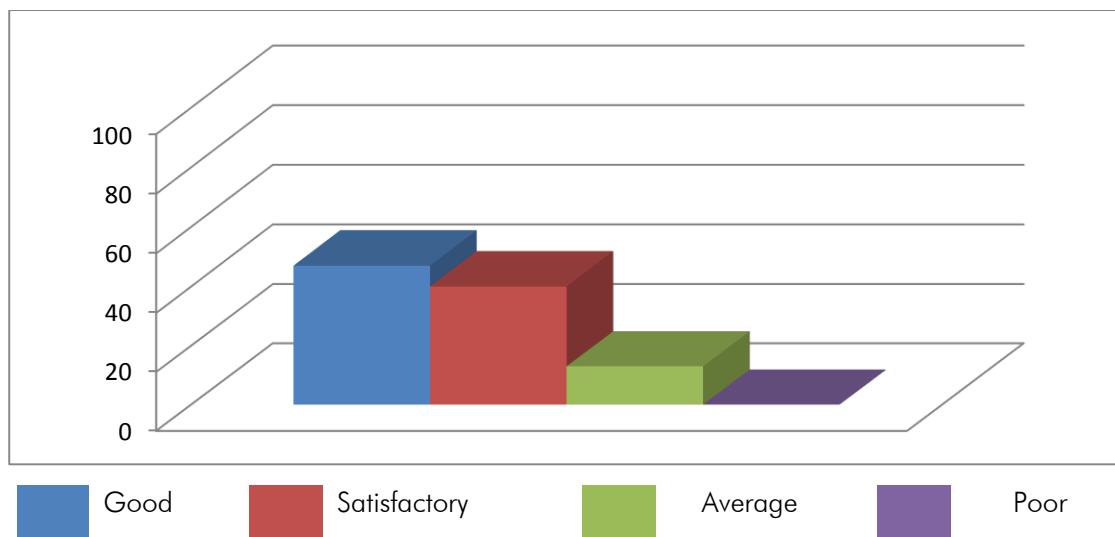
3.2 Library /Reading Room



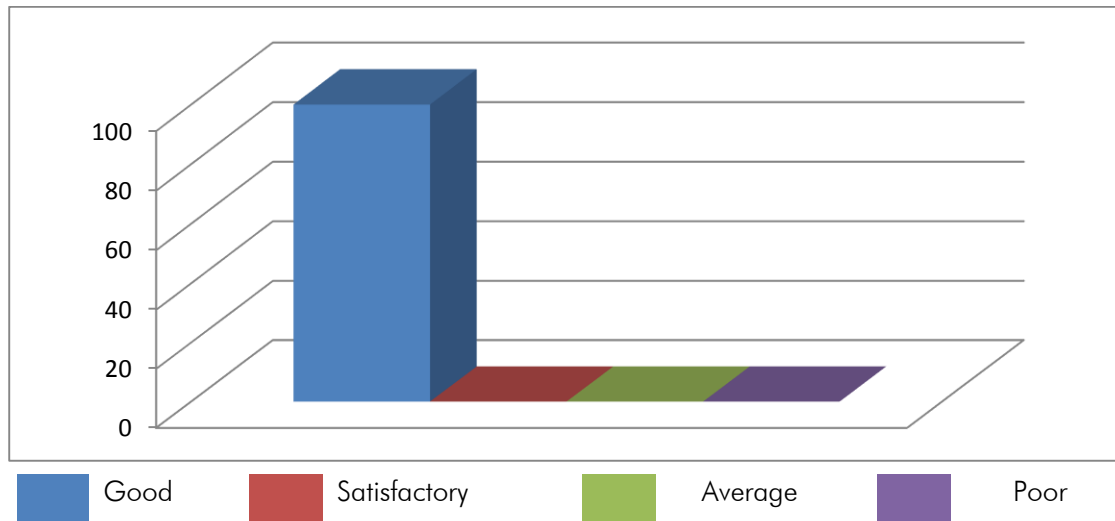
3.3 Indoor games & Outdoor games



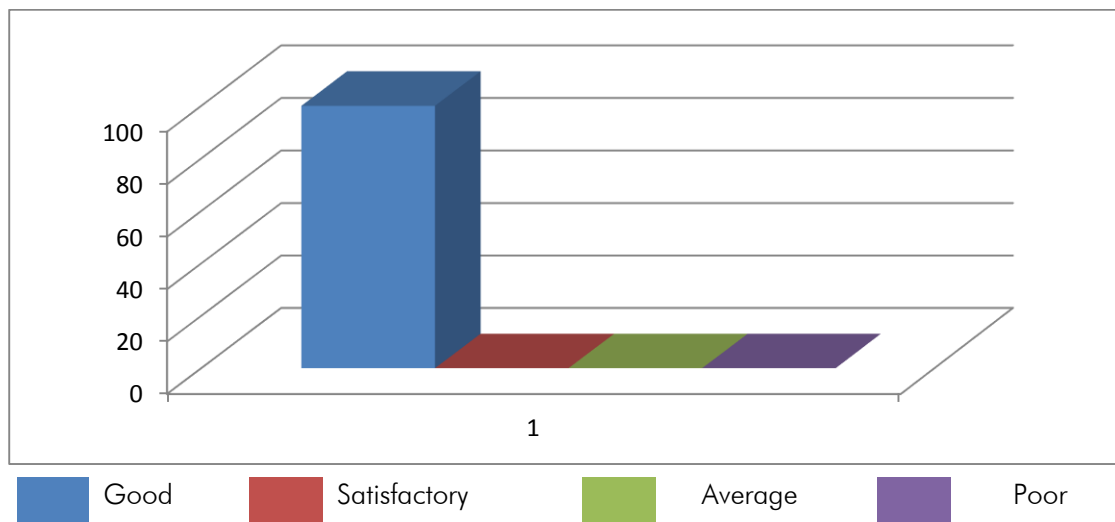
4. Visiting hours



5. Safety Provisions

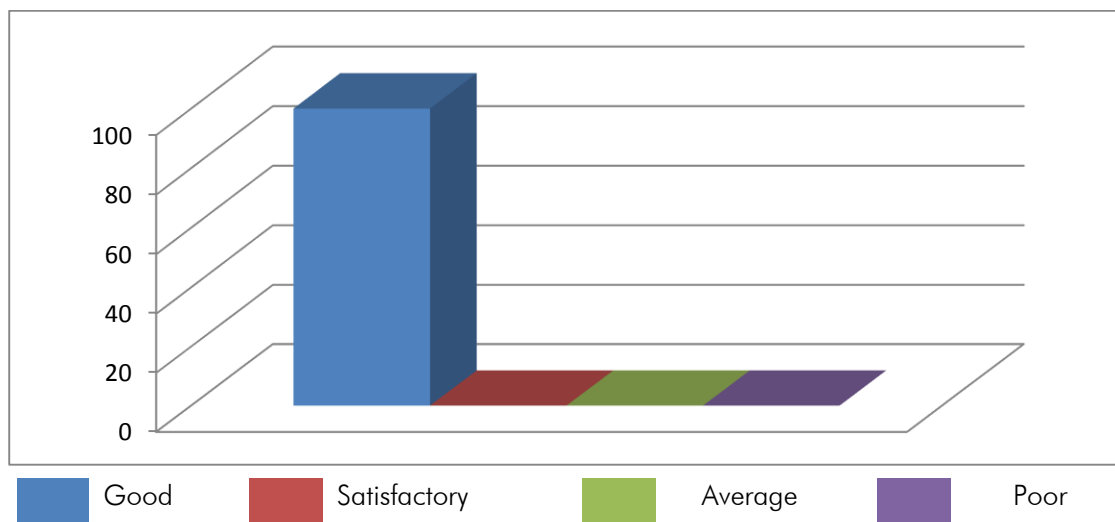


6. Medical facility

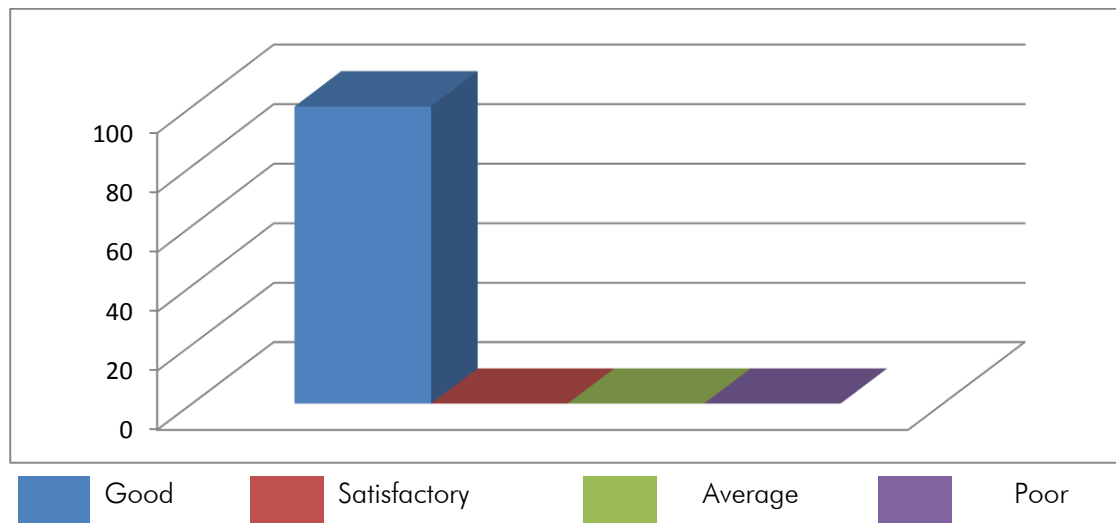


7. Behaviour of the following personnel

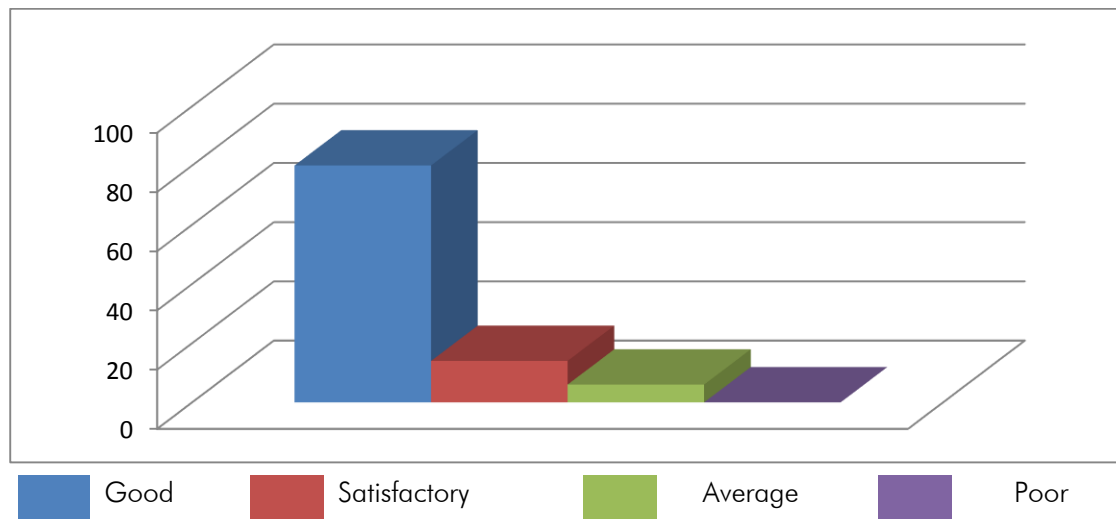
7.1 Warden



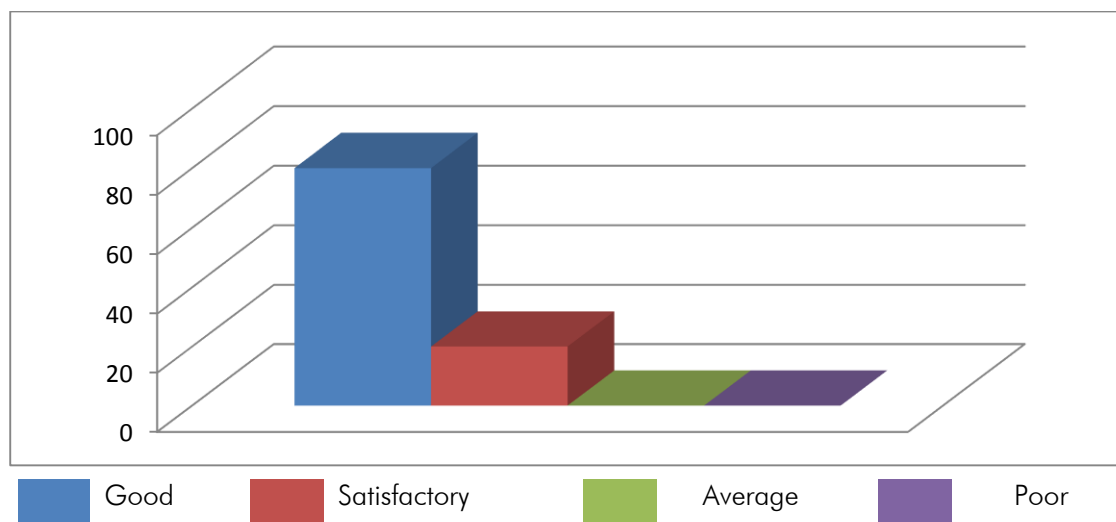
7.2 Matron



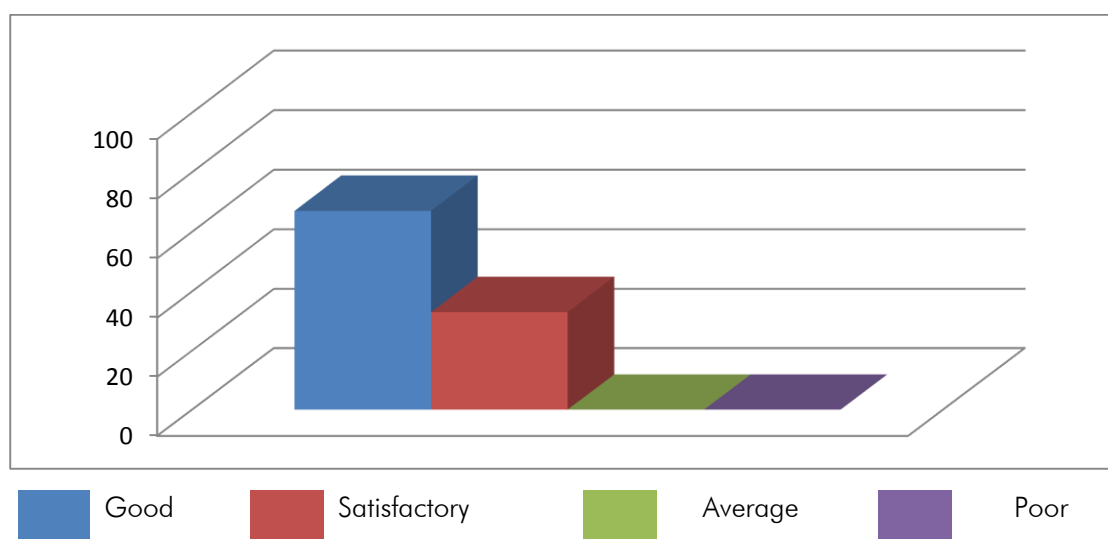
7.3 Catering in-charge



7.4 Guard



7.5 Sweeper



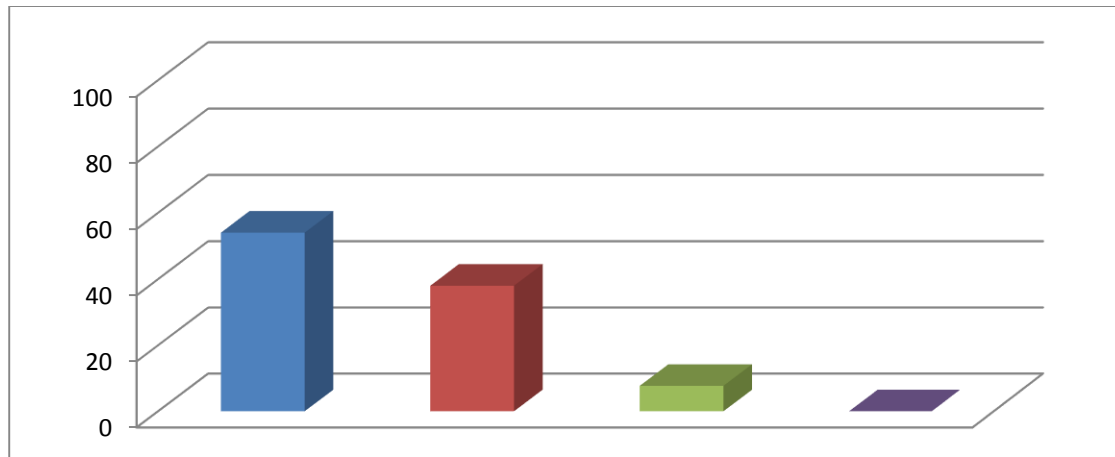
Hostel Should be a place which gives feeling of home away from the home to its dwellers and honest effort was made to gauge/judge how far Nutan Girls Hostel succeeded in it Hostellers feedback was obtained on the following parameters which indicates the high level satisfaction of its occupants

- **Cleanliness of rooms, kitchen campus and drinking water facilities** were rated as good by 80% students. Rest of the students found these satisfactory.
- **Quality of food and nutrition** was considered as good by 60% hostellers while variety of food was rated satisfactory by 53% students.
- **Leisure time and recreational activity**– 86% students were satisfied with Television facility whereas most of the students considered reading room and indoor and outdoor games facility as satisfactory.
- All the hostellers rated **safety provision and medical facility** as good.
- **Behavioural of warden and Matron** was graded good by all students while Catering in charge and guard's behaviour was rated as good by 80%
- **Suggestions for future improvement:**
 - a) White washing needed
 - b) Wi-Fi must be provided
 - c) Computers needed
 - d) C.C.T.V. to be implemented
 - e) Library needed
 - f) Water cooler/Aqua Guard to be changed
 - g) Sweeper for room and bathroom should be separate
 - h) C.C.T.V. at entry gate
 - i) Washing Machine

- j) Study room
 - k) Leakage problem in wash room
 - l) Garden
 - m) Coaching to be allowed
 - n) Gym needed
 - o) Clearing needed
 - p) Geezers needed repairs
 - q) Quest room
 - r) Games material to be provided
 - s) Mothers to be permitted inside the wards' room
 - t) Doctor's visit every Sunday
- Hobby classes

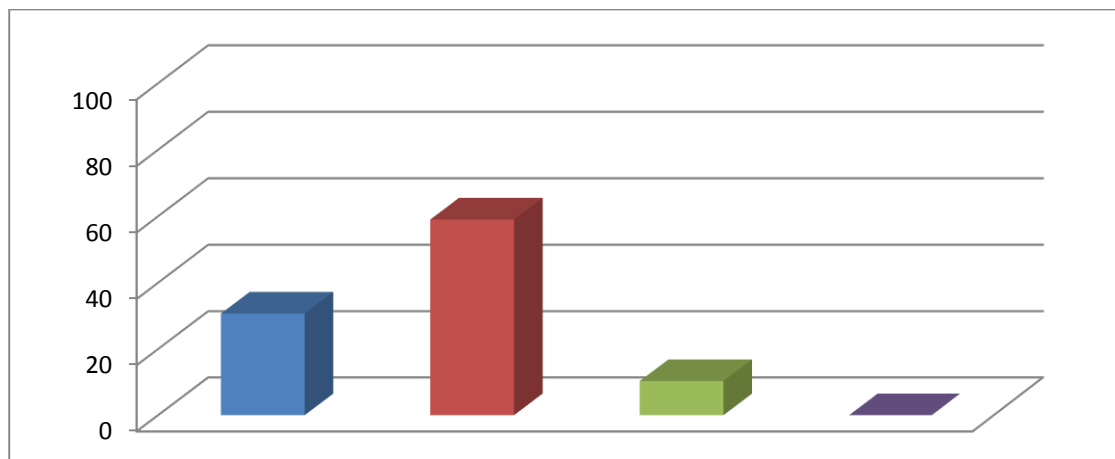
Alumni Feedback on College

1. What was your experience as a student of this college?



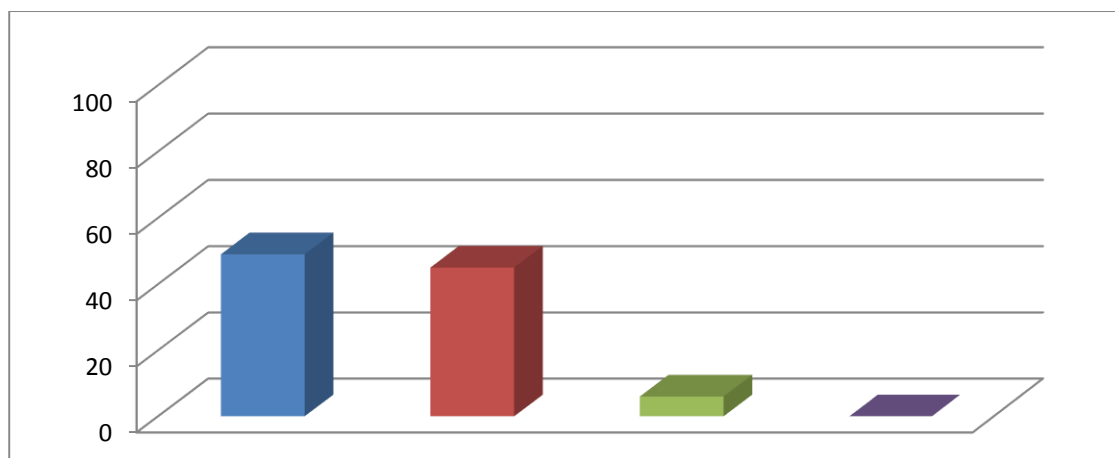
Excellent Very Good Good Average

2. What is your assessment of the level of knowledge & skill you obtained in this college?



Excellent Very Good Good Average

3. How far the collegiate experience and education were helpful to enhance your life skills?

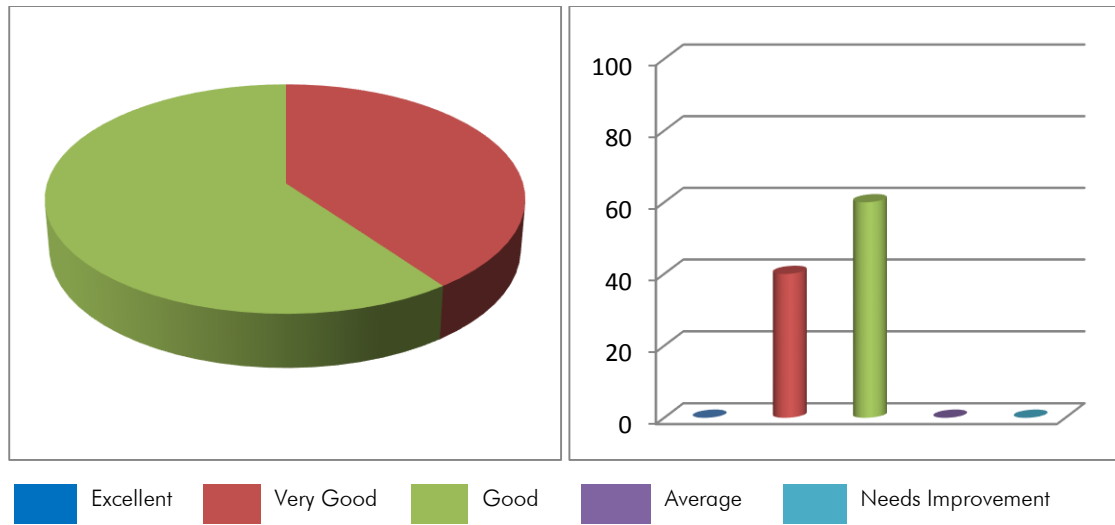


Excellent Very Good Good Average

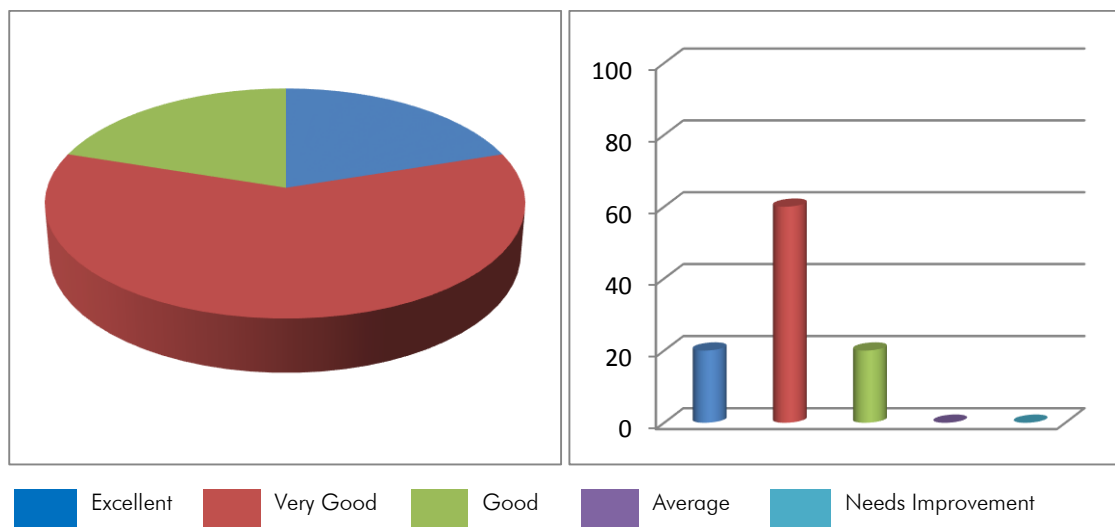
When asked about changes you perceive in this College most of the alumni found a positive change and improvement in College Campus, Canteen, Students support, College Building, Library, IT and Sports.

Parents Feedback on College

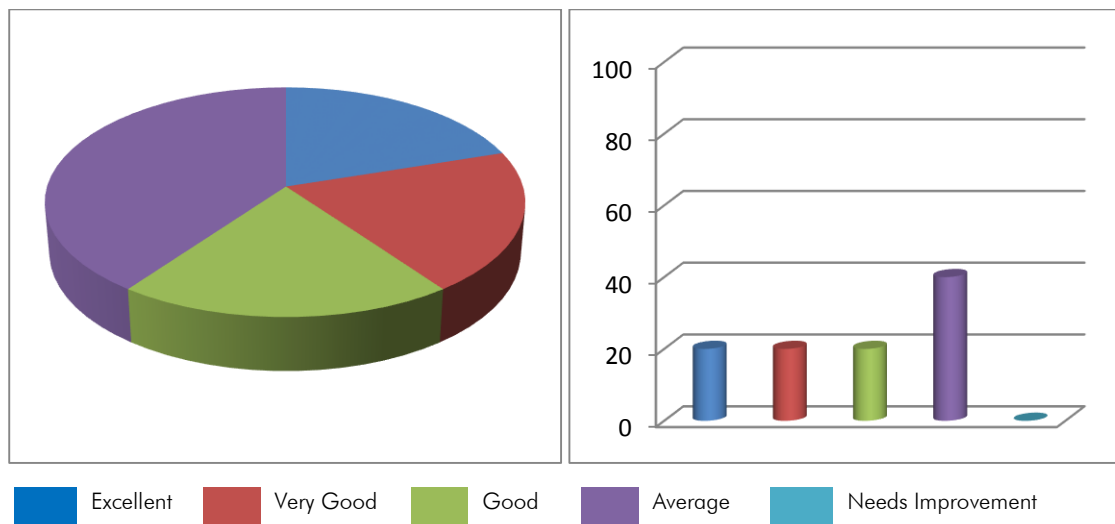
1. Fairness & transparency in admission procedure



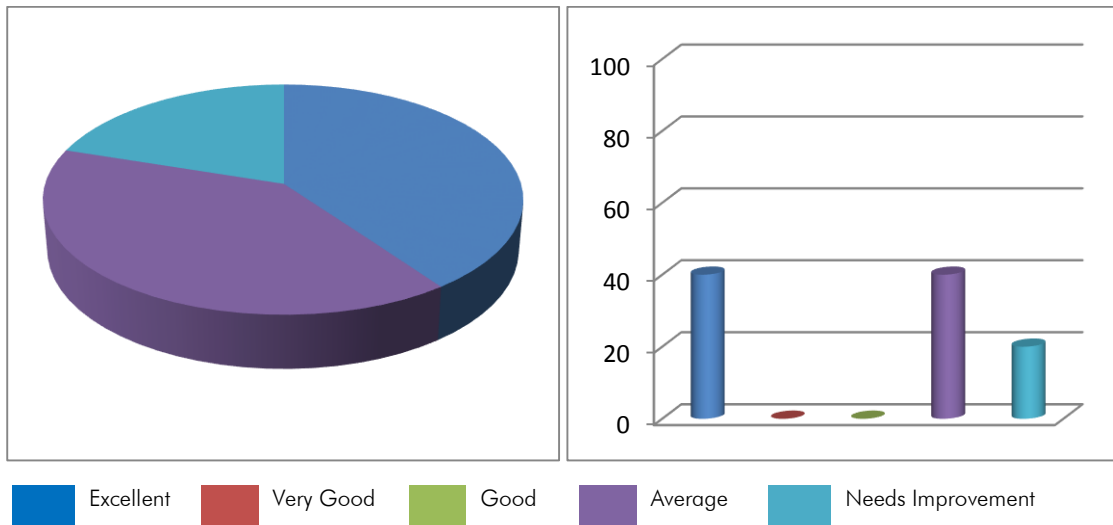
2. Your evaluation regarding the academic activities of the college



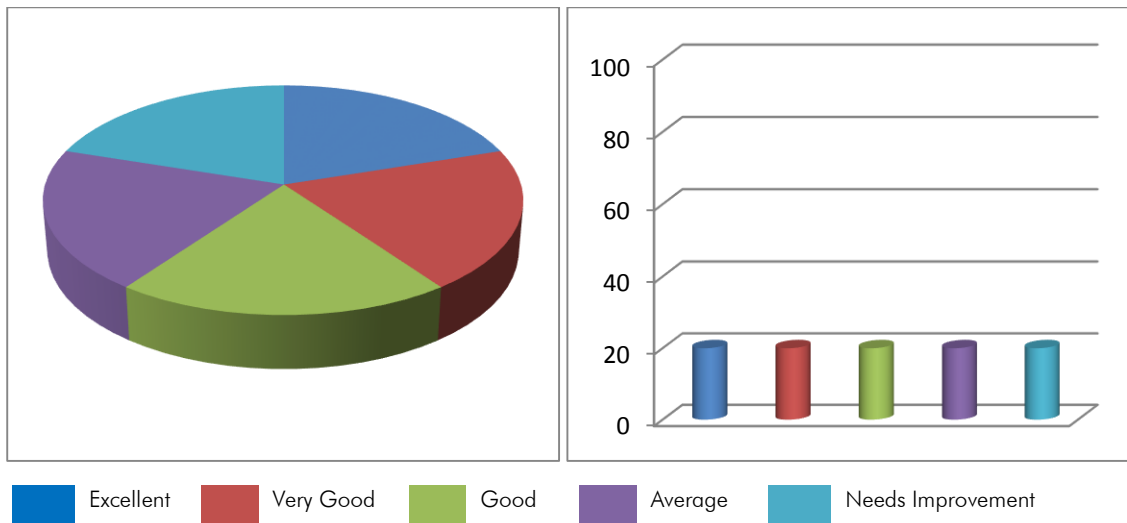
3. Facilities available in the college for teaching & learning



4. Use of IT in teaching & learning

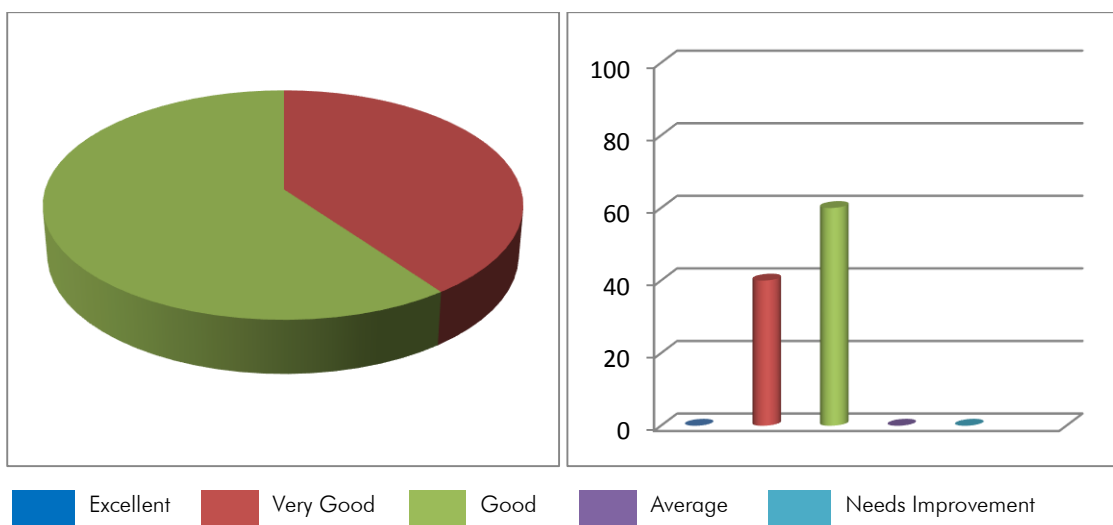


5. Your opinion regarding applicability of the course in day-to-day life

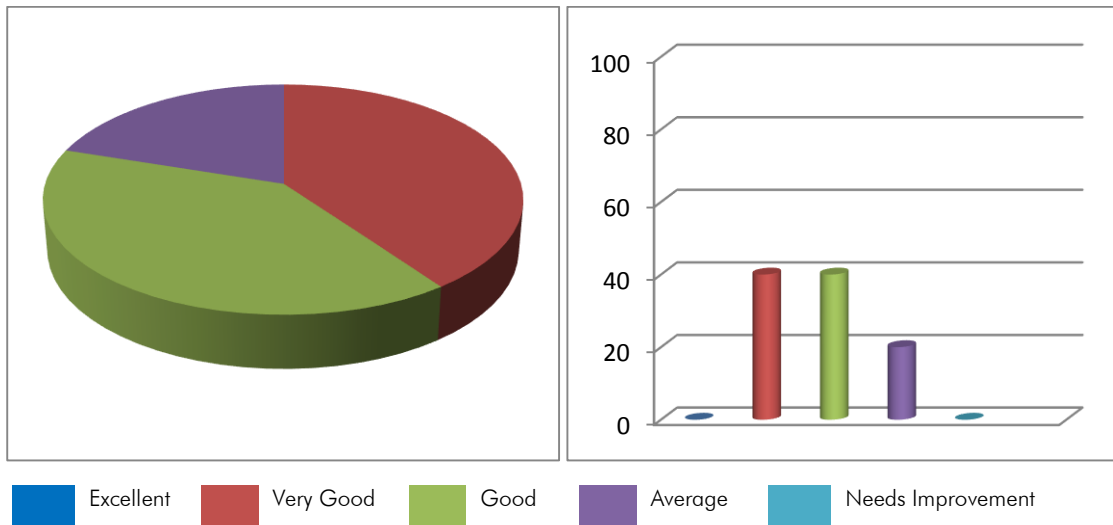


6. How do you find office staff of this college in terms of following points?

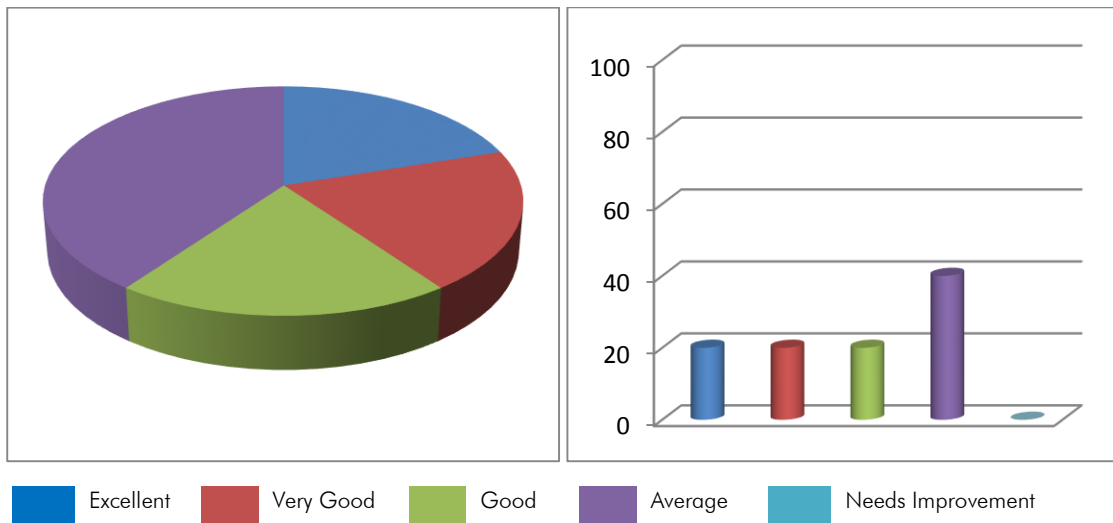
6.1 Efficiency



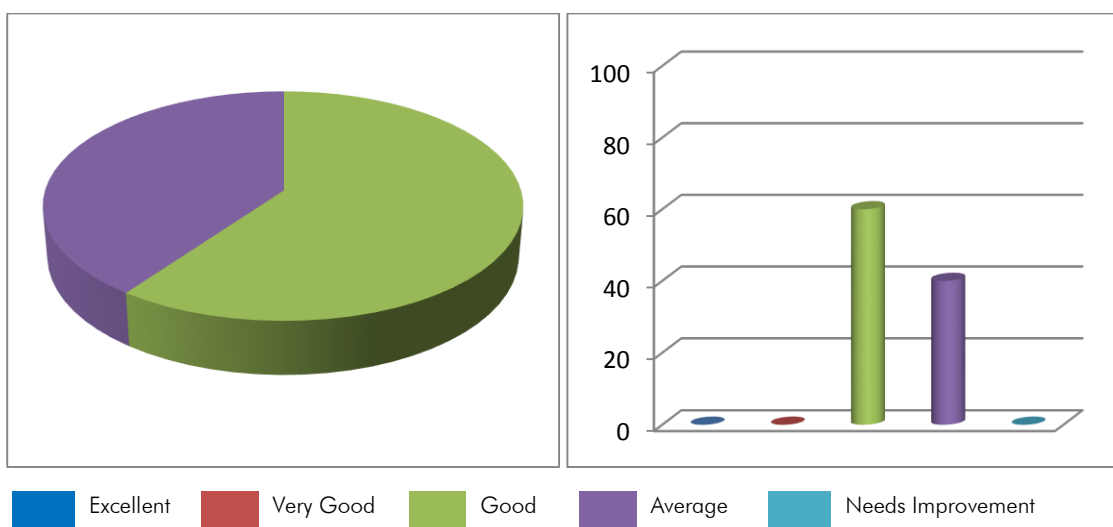
6.2 Helping Behavior



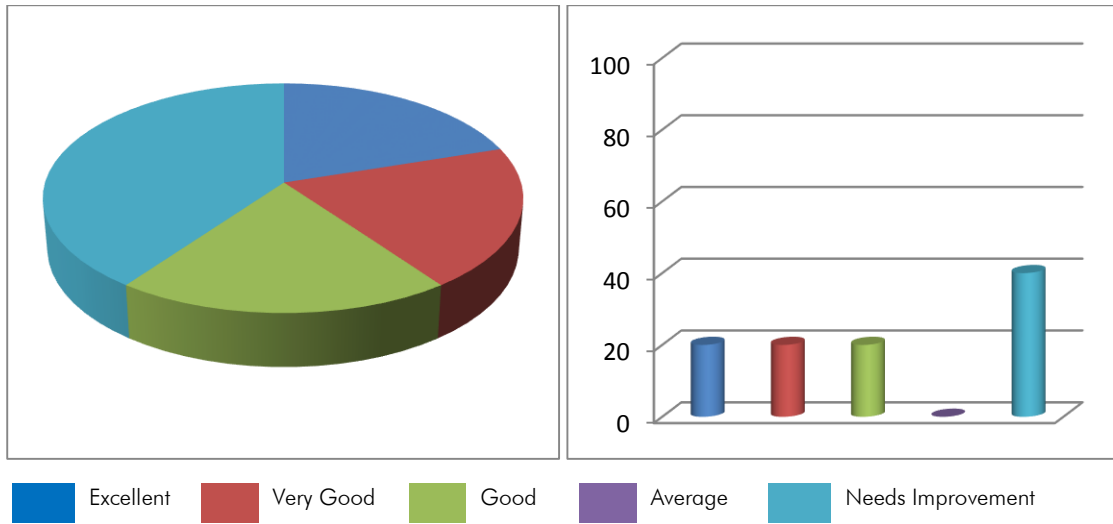
6.3 Availability of the staff during office hours



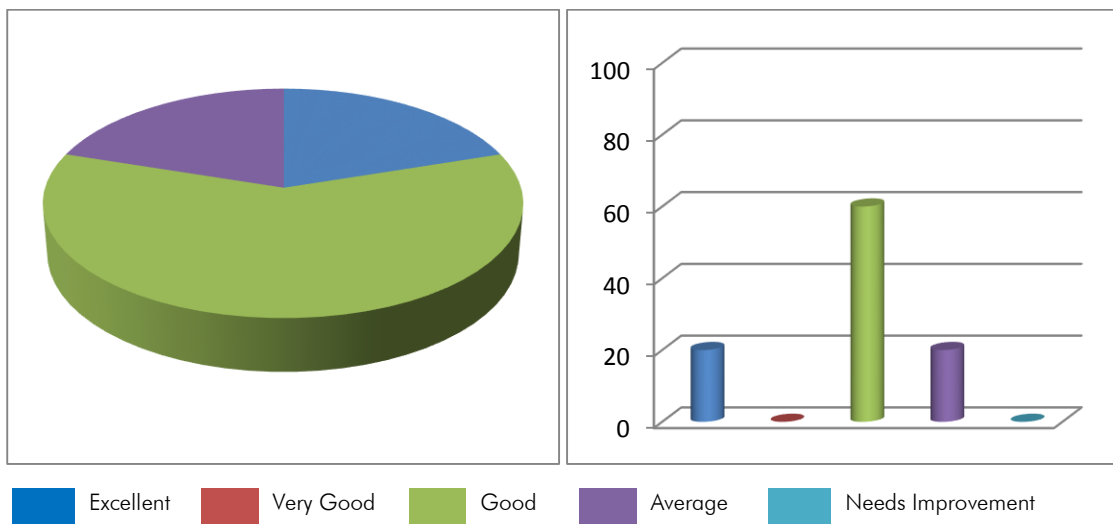
7. Fairness in examination & evaluation



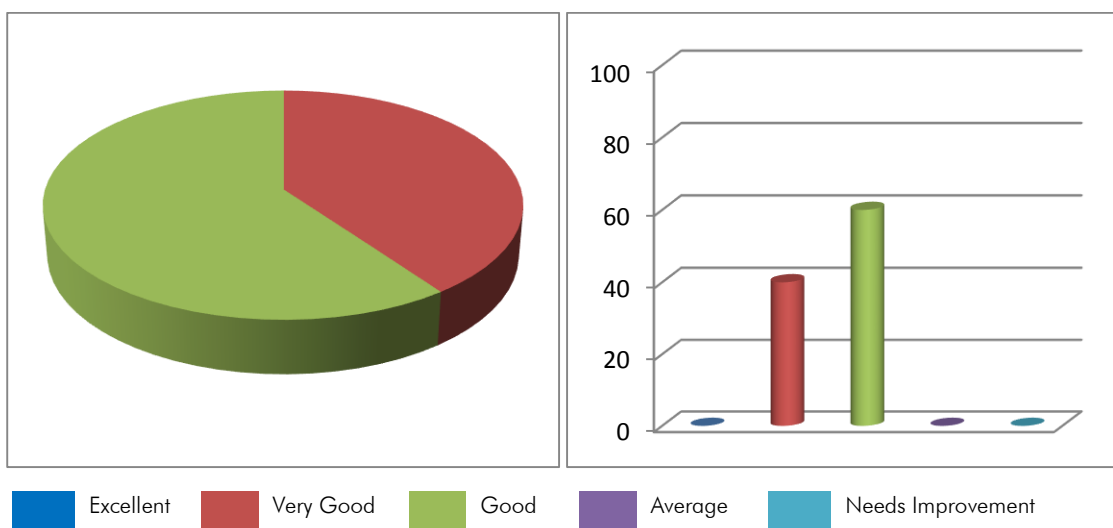
8. Library facility of the college



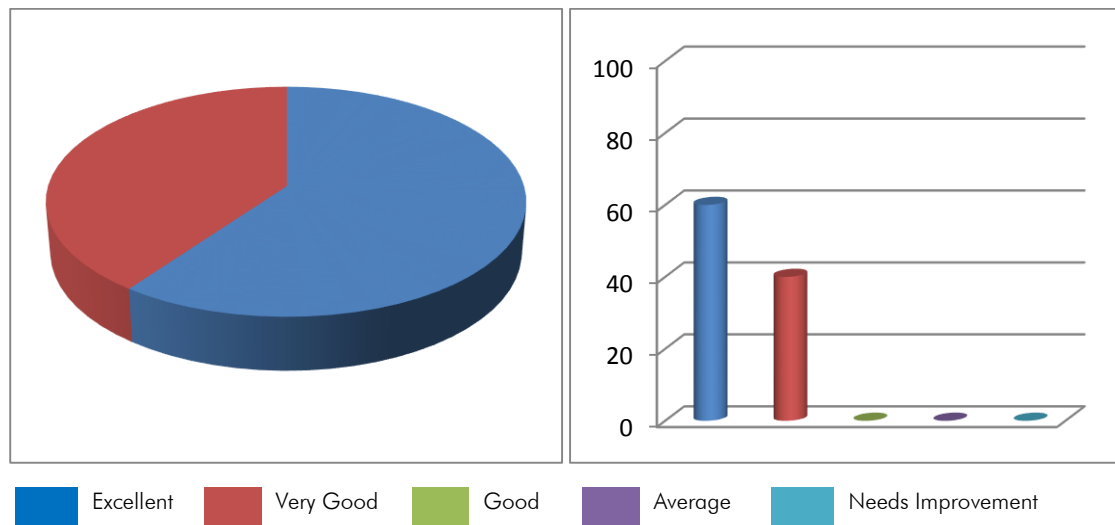
9. Opportunities for all-round personality development of the students



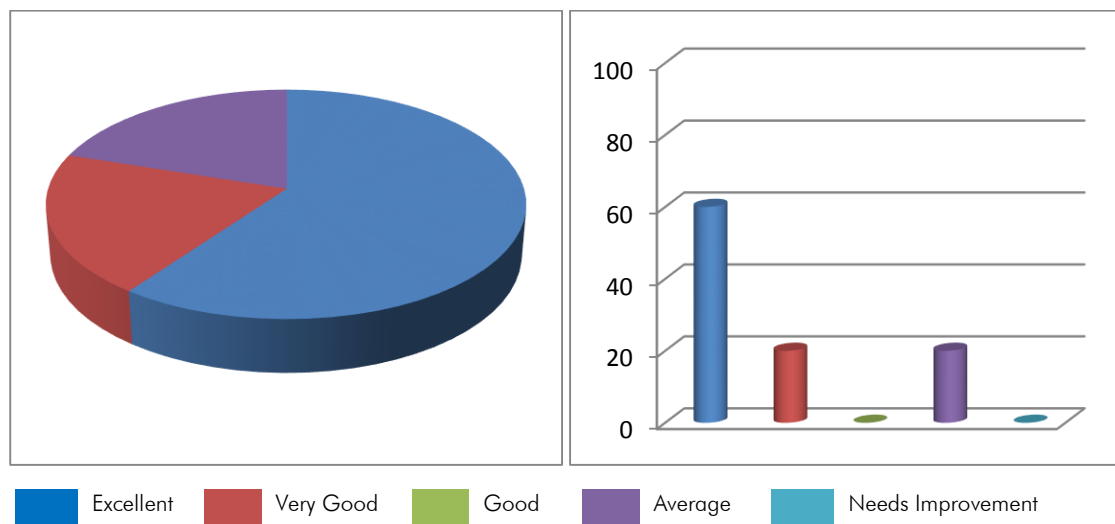
10. Efforts to provide opportunities



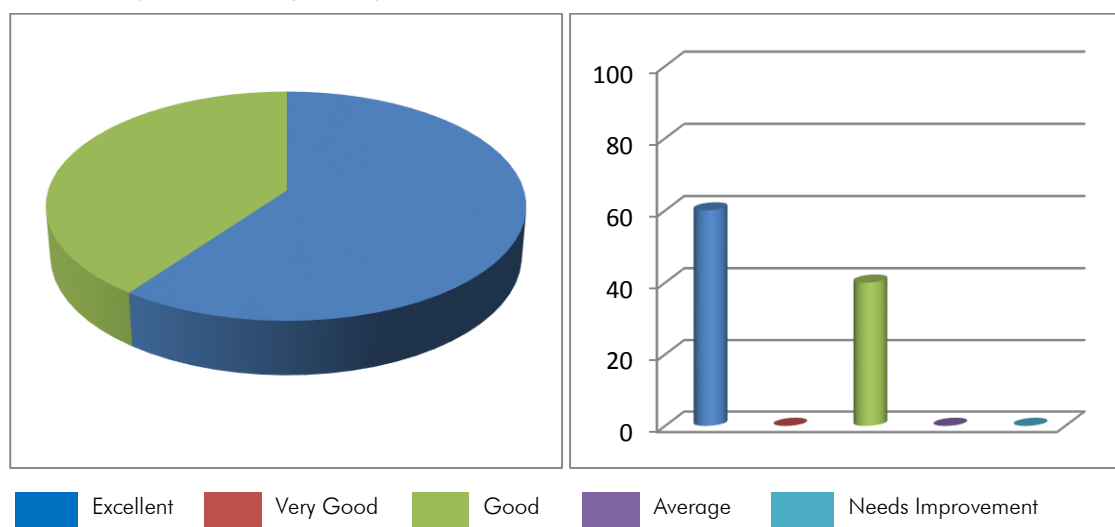
11. How do you rate student mentoring by the teacher?



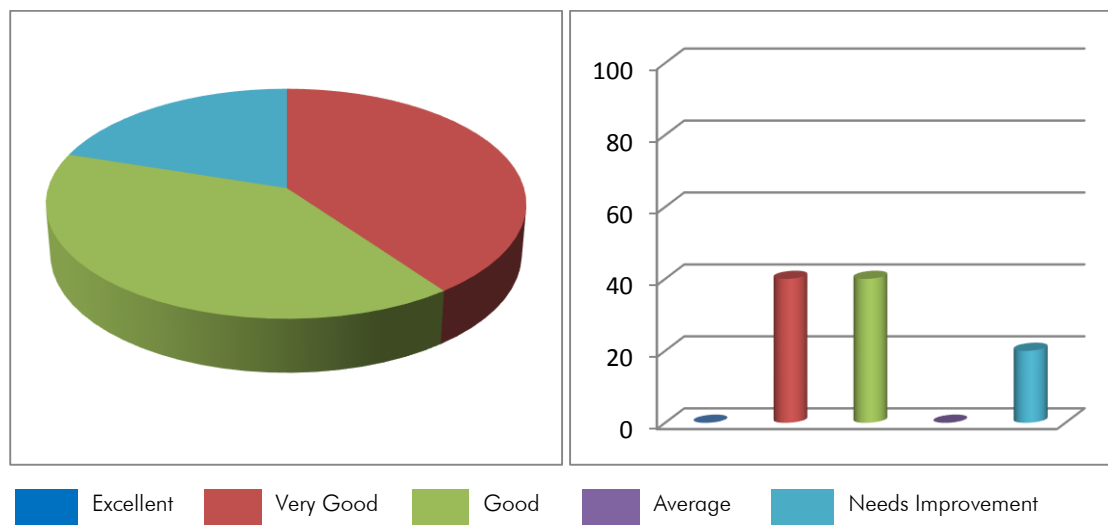
12. Efforts to inculcate moral values



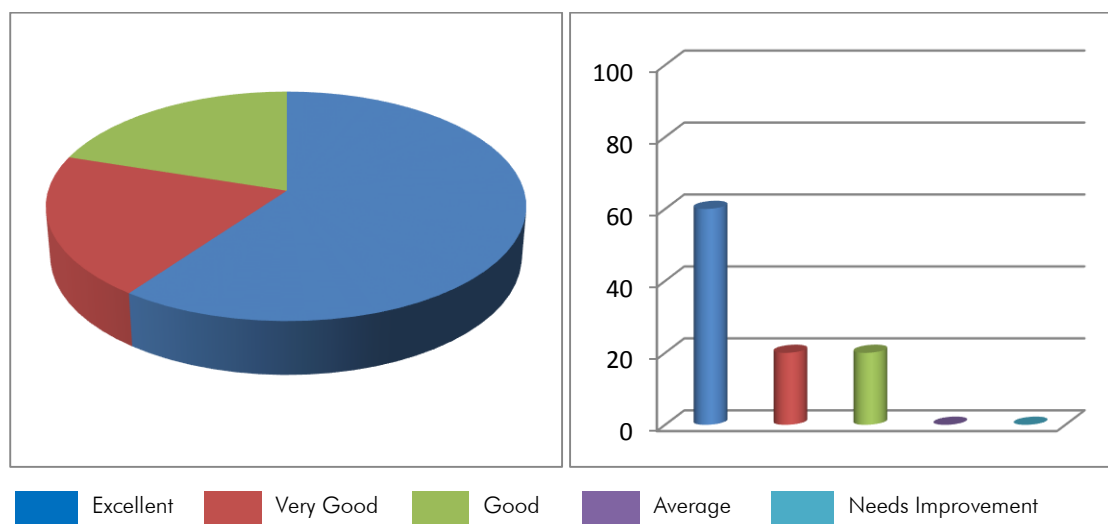
13. Discipline in college campus



14. Security in college campus



15. How do you rate the facilities available for student support?



Parents are important stakeholders of the college. Their opinion and evaluation, on the efforts made by the institution, paves way towards excellence. Following parameters were included in the parent's feedback format and their responses were collected.

Fairness and transparency in admission procedure: 60% considered the procedure 'good', 40% rated as 'very good'.

Evaluation regarding the academic activities of the college 21% responded as 'excellent', 60% considered as 'very good' and 20% 'good'.

Facilities available in the college for teaching and learning: It is observed that Parents have more expectation from the institute for existing facilities 20% rated as excellent 20% very good, 20% good and 40% average.

Use of IT in teaching & learning: 40% adjudged excellent and 40% rated as average.

Your opinion regarding applicability of the course in day to day life: 20% excellent, 20% very good, 20% good, 20% average and 20% needs improvement.

How do you find office staff of this college in terms of following points?

- i) Efficiency – 41% 'very good', 60% 'good'
- ii) Helping behavior – 40% 'very good', 40% 'good' and 20% 'average'
- iii) Availability of staff during office hours 20% 'excellent', 20% 'very good', 20% 'good' 40% 'average'

Fairness in examination and evaluation: 60% 'good', 40% 'average'

Library facility of the college: 20% 'excellent', 20% 'very good', 21% 'good' whereas 40% suggested it needs improvement.

Opportunities for all round personality development of the students: 20% rated as 'excellent', 60% good, and 20% 'average'

Efforts to provide opportunities: 40% 'very good', 60% 'good'

Students mentoring by the teacher, **Efforts to inculcate moral values, Discipline in college campus and Facilities available for student support** are rated excellent by more than 60% parents.

सरोजिनी नायडू शासकीय कन्या स्नातकोत्तर (स्वशासी) महाविद्यालय शिवाजी नगर, भोपाल
आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ (Internal Quality Assurance Cell)

Student Feedback on College

Session 2016-2017

Class / कक्षा

Subject Offered

चयनित विषय

Please do not reveal your identity. This information will be used only for qualitative improvement of the college infrastructure and teaching. Read each question carefully and express your opinion by putting a (√) mark on any one of the options 1 to 5.

कृपया अपनी पहचान प्रकट न करें। इस जानकारी का उपयोग सिर्फ महाविद्यालय की अधोसंरचना एवम् अध्यापन कार्य में गुणात्मक सुधार हेतु किया जायेगा। प्रत्येक प्रश्न को ध्यान से पढ़िये व अपने मत को 1 से 5 तक किसी एक विकल्प पर (√) लगाकर अंकित करें।

I. Evaluation of Course and Teaching पाठ्यक्रम एवं अध्यापन का मूल्यांकन

	Excellent उत्कृष्ट	Very Good बहुत अच्छा	Good अच्छा	Average औसत	Needs Improvement सुधार आवश्यक
1.1 Satisfaction with the choice of courses available उपलब्ध पाठ्यक्रम के उपलब्ध विकल्पों से संतुष्टी					
1.2 Applicability of the course content in real life situations पढाये जाने वाले पाठ्यक्रम की वास्तविक जीवन परिस्थितियों में उपादेयता					
1.3 Your opinion regarding incorporation of varied activities in academic calendar अकादमिक कैलेंडर में विविध गतिविधियों के समावेश के बारे में आपका मत					
1.4 Sufficient Use of Information Technology सूचना प्रौद्योगिकी का पर्याप्त उपयोग					
1.5 Offering challenging tasks to advance learners प्रतिभावान छात्राओं को चुनौतीपूर्ण कार्य सौंपना					
1.6 Paying extra attention to weaker students कमजोर छात्राओं पर अतिरिक्त ध्यान देना					

II. Class room & Infrastructure अध्यापन कक्ष

2.1 Light & ventilation प्रकाश एवं हवा					
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2.2	Cleanliness of the classroom कक्ष की स्वच्छता					
2.3	Adequate sitting facility बैठने की पर्याप्त व्यवस्था					
2.4	Availability of tools and tests in laboratories प्रयोगशाला में उपकरण व परीक्षणों की उपलब्धता					

III Administration and Management of College महाविद्यालय प्रशासन एवं प्रबंधन

3.1	Communication of notices in college महाविद्यालय में सूचना का संप्रेषण					
3.2	Time duration normally taken by the office in solving your fees related, scholarship etc. & other problems आपकी फीस सम्बन्धी, छात्रवृत्ति आदि व अन्य समस्याओं का समाधान करने में कार्यालय द्वारा लिया जाने वाला समय					

IV Examination system परीक्षा प्रणाली

4.1	Pattern of question papers प्रश्नपत्र की पद्धति					
4.2	Fairness & Transparency in evaluation- मूल्यांकन में पारदर्शिता व निष्पक्षता					
4.3	Grading system instead of traditional marking pattern पारंपरिक अंक पद्धति के स्थान पर ग्रेडिंग प्रणाली					
4.4	Use of non-traditional methods in Continuous Comprehensive Evaluation (CCE) सतत् समग्र मूल्यांकन (CCE) में गैर-पारंपरिक विधाओं का उपयोग					
4.5	Timely execution of examination परीक्षा प्रणाली की समयबद्धता					
4.6	Timely declaration of results परीक्षा परिणाम की समयबद्ध घोषणा					
4.7	Utility of Job Oriented Project Work (for final year students only) रोजगारोन्मुखी प्रोजेक्ट की उपयोगिता (केवल अंतिम वर्ष की छात्राओं के लिये)					

V Student Support System छात्र सहायता तंत्र

Library पुस्तकालय

5.1	Rating of reading room facility वाचनालय की सुविधा का आंकलन					
5.2	Whether the allotted days and time period for issuing books are sufficient? क्या पुस्तकें निर्गमित करने के लिये आवंटित दिन व	Yes		No		

	समयावधि पर्याप्त हैं?	<input type="checkbox"/>	<input type="checkbox"/>
5.3	Do you get the books (to take home)for sufficient time period? क्या पुस्तक पढ़ने (घर ले जाने) के लिये निर्धारित समयावधि पर्याप्त है?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.4	Do you study the reference book/magazines & journals in the library? क्या आप पुस्तकालय में संदर्भ पुस्तकें/पत्रिकाओं व जर्नल्स का अध्ययन करते हैं?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.5.	Do you get the photocopy facility in library? क्या पुस्तकालय में फोटो कॉपी सुविधा उपलब्ध है?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.6	Do you use the internet & e-library resources regularly? क्या आप internet एवं ई-पुस्तक संसाधनों का नियमित उपयोग करते हैं?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.7	Is the behavior of the library staff cordial? क्या पुस्तकालय के स्टाफ का व्यवहार सौहार्द्रपूर्ण है?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

VI Sports खेलकूद

6.1	Indoor games अन्तःकक्ष खेल	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.2	Play ground games मैदानी खेल	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.3	Practice sessions for various sports विभिन्न खेलकूद के लिए अभ्यास सत्र	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.4	Game equipments खेल के उपकरण	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.5	Sports kit & Refreshment खेल किट व उपाहार	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VII Common room सामान्य कक्ष

7.1	Seating arrangement बैठने की व्यवस्था	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.2	Adequate facility for ventilation and light हवा व प्रकाश की उपयुक्त व्यवस्था	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.3	Mobile charging facility मोबाइल चार्ज करने की सुविधा	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.4	Display of important notices महत्वपूर्ण सूचनाओं का प्रदर्शन	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VIII Canteen कैंटीन

8.1	Taste of food भोज्य पदार्थ का स्वाद	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.2	Cleanliness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	स्वच्छता				
8.3	Seating Arrangement बैठक व्यवस्था				
8.4	Availability of snacks खाद्य पदार्थों की उपलब्धता				
8.5	Quality of Service सेवा की गुणवत्ता				

IX Other facility अन्य सुविधाएँ

Do you feel need for the following?

क्या आप निम्नांकित की आवश्यकता अनुभव करते हैं?

9.1	Do you feel need of more photocopy unit? क्या आप और अधिक फोटोकॉपी इकाई की जरूरत समझते हैं?				
9.2	Do you think establishment of a stationery shop needed in the campus? क्या आपको लगता है कि परिसर में स्टेशनरी मार्ट की सुविधा भी होनी चाहिए?				
9.4	Health check-up? स्वास्थ्य की परीक्षण?				

X Cleanliness स्वच्छता

10.1	Campus cleanliness परिसर की स्वच्छता				
10.2	Availability and cleanliness of drinking water पेय जल की उपलब्धता व स्वच्छता				
10.3	Cleanliness of toilets प्रसाधन कक्ष की स्वच्छता				

XI Student Progression छात्र उन्नति

11.1	Do you find the college helpful in your personality development? क्या महाविद्यालय आपके व्यक्तित्व विकास में सहायक है?	Yes		No	
11.2	Does the college develop life skills? क्या महाविद्यालय जीवन कौशल को विकसित करता है?	Yes		No	
11.3	Does the college reinforce extra-curricular talents? क्या महाविद्यालय शैक्षणेतर प्रतिभा को प्रोत्साहित करता है?	Yes		No	

- 11.4** Do you participate in NCC/NSS?
क्या आप NCC/NSS के प्रतिभागी हैं?
- Yes No
- 11.5** Do you find the guardian tutor scheme beneficial?
क्या आप शिक्षक अभिभावक योजना को लाभदायक मानते हैं?
- Yes No
- 11.6** Do you take benefit of scholarship?
क्या आप छात्रवृत्ति का लाभ लेते हैं?
- Yes No
- 11.7** Do you find the cultural activities of the college at par with your expectations?
क्या आप महाविद्यालय के सांस्कृतिक कार्यक्रमों को अपनी आशा के अनुकूल पाते हैं?
-

XII What are the reasons of being absent in the class room?

कक्षा में अनुपस्थित रहने के क्या कारण हैं?

- a. Health problem
स्वास्थ्य समस्या
- b. Not getting anything new in class
कक्षा में कुछ नया सीखने नहीं मिलता
- c. Transportation problem
आवागमन समस्या
- d. Lack of time
समय अभाव
- e. Time of class: too early/too late
कक्षा का समय: जल्दी/देर से होना
- f. Availability of short answers in question bank
प्रश्न बैंक में संक्षिप्त उत्तर की उपलब्धता
- g. Lack of interest
रुचि का अभाव
- h. Preparation of competitive examinations
प्रतियोगी परीक्षाकी तैयारी

XIII What contributions can you offer to the college on the following points?

निम्न बिंदुओं पर महाविद्यालय के लिये आप क्या योगदान दे सकते हैं?

- a. Instillation of ethics
मूल्यों की स्थापना
- b. Donating Books for poor students
निर्धन छात्रों को पुस्तकें दान देना
- c. Making campus clean & green
महाविद्यालय परिसर को स्वच्छ व हरा रखना

- d.** Fulfilling social responsibilities
सामाजिक दायित्वों का निष्पादन
- e.** Willingness to volunteer for college work
महाविद्यालयीन कार्यों में स्वेच्छा से कार्य करना
- f.** To help the weaker students in learning?
कमजोर छात्राओं को सीखने में सहायता देना?

सरोजिनी नायडू शासकीय कन्या स्नातकोत्तर (स्वशासी) महाविद्यालय शिवाजी नगर, भोपाल
आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ (Internal Quality Assurance Cell)

छात्रावासी छात्राओं के लिए प्रश्नावली (Questionnaire for Hosteller)
Session 2016-17

As you are a resident of the college hostel, your feedback about the hostel arrangements is required. Give your sincere response by choosing any one of the available options, without disclosing your identity. This information will help us in understanding the status of our hostel facilities and to develop it further.

महाविद्यालय छात्रावास के निवासी होने के नाते छात्रावास की व्यवस्था के बारे में आप से कुछ जानकारी पूछी जा रही है। अपना नाम गोपनीय रखते हुए, दिये गये विकल्पों में से किसी एक विकल्प को चुनते हुए अपने विचार पूरी ईमानदारी से दीजिये। इस जानकारी का उपयोग छात्रावास के सुविधाओं की वस्तुस्थिति जानने व उसे सर्वर्धित करने के लिए किया जायेगा।

		Good अच्छा	Satisfactory संतोषप्रद	Average औसत	Poor निकृष्ट
1.	Cleanliness of the following निम्न की स्वच्छता				
i.	Your room आपका कमरा				
ii.	Toilets प्रसाधन				
iii.	Kitchen रसोई कक्ष				
iv.	Hostel Campus छात्रावास परिसर				
v.	Water Provision (drinking water) पेयजल की व्यवस्था				
2.	Food भोजन				
i.	Quality गुणवत्ता				
ii.	Nutrition पोषण				
iii.	Variety विविधता				
3.	Entertainment मनोरंजन				
i.	T.V. टी.वी.				
ii.	Library /Reading Room पुस्तकालय/वाचन कक्ष				

iii.	Indoor games & Outdoor games अन्तःकक्ष खेल व मैदान खेल:				
4.	Visiting hours भेंट का समय				
5.	Safety Provisions सुरक्षा व्यवस्था				
6.	Medical facility चिकित्सा सुविधा				
7.	Behavior of the following personnel: निम्न व्यक्तियों का व्यवहार				
i.	Warden वार्डन				
ii.	Metron मेट्रन				
iii.	Catering in-charge भोजन व्यवस्था प्रभारी				
iv.	Guard सुरक्षा कर्मी				
iv.	Sweeper स्वीपर				
8.	Your Suggestions for future improvement भविष्य में सुधार हेतु आपके सुझाव	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>			

सरोजिनी नायडू शासकीय कन्या स्नातकोत्तर (स्वशासी) महाविद्यालय शिवाजी नगर भोपाल
आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ (Internal Quality Assurance Cell)

Alumni Feedback on College

Session 2016-17

General Information:

सामान्य सूचना:

- ✓ नाम
Name:
- ✓ शैक्षणिक योग्यता
Educational Qualification:
- ✓ महाविद्यालय में प्रवेश का सत्र
Session of admission in the college:
- ✓ महाविद्यालय से अध्ययन पूर्ण करने का सत्र
Session of passing-out of the college:
- ✓ व्यवसाय –
Occupation:

As you are an alumna of this college, your views and suggestions, in this context, are important to us. Kindly express your opinion with regard to the following questions.

इस महाविद्यालय की पूर्व-छात्रा होने के नाते महाविद्यालय के संदर्भ में आपके विचार एवं सुझाव हमारे लिये महत्वपूर्ण हैं। कृपया निम्न प्रश्नों के संदर्भ में अपने विचार प्रकट करें।

		excellent उत्कृष्ट	very good बहुत अच्छा	good अच्छा	average औसत
1.	What was your experience as a student of this college? एक छात्रा के रूप में इस महाविद्यालय में आपका अनुभव कैसा था?				
2.	What is your assessment of the level of knowledge & skill you obtained in this college? इस महाविद्यालय से अर्जित ज्ञान एवं कौशल के स्तर के बारे में आपका आंकलन क्या है?				
3.	How far the collegiate experience and education were helpful to enhance your life skills? जीवन कौशल को उन्नत करने में महाविद्यालयीन अनुभव व शिक्षण कहाँ तक सहायक रहें?				

4.	What changes do you perceive in this college? Express your views in light of your past experience. आप इस महाविद्यालय में क्या परिवर्तन देखते हैं? पूर्व अनुभव के आलोक में अपना उत्तर दीजिये।	
i.	College Campus महाविद्यालय परिसर	
ii.	Canteen कैंटीन	
iii.	Class room अध्यापन कक्ष	
iv.	Student Support / Facilities छात्र सहायता / सुविधायें	
v.	College Building महाविद्यालय भवन	
vi.	Library पुस्तकालय	
vii.	Information and Technology IT सूचना एवं प्रौद्योगिकी	
vii.	Sports खेलकूद	
5.	What contributions can you offer to the college on the following points? निम्न बिंदुओं पर महाविद्यालय के लिये आप क्या योगदान दे सकते हैं?	
a.	Instillation of ethics मूल्यों की स्थापना	
b.	Donation of Books for poor students निर्धन छात्रों हेतु पुस्तकों का दान	
c.	Making campus clean & green महाविद्यालय परिसर को स्वच्छ व हरा रखना	
d.	Helping students' placement छात्र स्थानन में सहायता	
6.	What suggestions would you offer to make it an 'institute par excellence'? इस महाविद्यालय को उत्कृष्ट बनाने के लिये आप क्या सुझाव देना चाहेंगे?	